

**City Commission Workshop
Meeting Minutes
January 13, 2021
(APPROVED)**

1/13/2021 - Minutes

1. CALL TO ORDER & ROLL CALL

Commissioners Present: Terrye Howell, Curtis Gibson, Al Goldstein, Robin Gibson, Mayor Fultz

Staff Present: James Slaton, City Manager; Jennifer Nanek, City Clerk

Mayor Fultz called the meeting to order at 3:00 p.m.

Mayor Fultz read a statement:

The Governor's Executive Order 20-246 allowing for meetings of a Municipality's governing boards

without having a quorum of its members present physically or at any specific location has expired as of Nov. 1.

However due to the ongoing State of Emergency, while a majority of Commission Members must be present in the Chambers, members of the staff and public may still participate in our meetings virtually.

Members of the public are welcome to come into the Commission Chambers to attend our Commission Agenda Work Session Meetings. We ask that everyone be mindful of social distancing and sit in designated seating.

Any member of the public may register to attend our meetings virtually at www.lakewalesfl.gov/register

Additional Information and Procedures for public participation will be explained by the City Attorney shortly.

Albert Galloway, Jr., City Attorney, read a statement on Procedures for this partial virtual Public Meeting.

Mr. Galloway asked the Commissioners, "are you comfortable with all the notice provisions set forth and these uniform rules of procedures we have established for this Virtual meeting? The Commissioners answered affirmatively.

2. City Manager Comments

James Slaton, City Manager, said adoption of the Lake Wales Connected Plan will be on the agenda. A resolution by the City Commission will be helpful as we apply for grants to fund the plan.

2.1. Discussion - Citrus Connection

[Begin Agenda Memo]

SYNOPSIS

The proposed contract with the Lakeland Area Mass Transit District (aka Citrus Connection) provides for the City of Lake Wales "fair share" contribution towards the cost of providing mass transit service to the City for the next two years.

RECOMMENDATION

Staff recommends that the City Commission approve entering into the attached contract.

BACKGROUND

The mass transit provider for Polk County, the Citrus Connection, requires that each municipality that it serves make a "fair share" contribution toward the cost of such service. The Citrus Connection has been phasing in this contribution with the goal of each municipality paying its full share within the next three years. The contract that the City is being asked to enter into would provide for a level contribution over the next two years at an amount that represents approximately two thirds of the City's full "fair share" amount.

OTHER OPTIONS

The City could choose to not enter into the contract in which case Citrus Connection would end mass transit services to the City of Lake Wales.

FISCAL IMPACT

The cost of the contract, \$132,275.74, has been provided for in the City's Fiscal Year 2020-21 budget.

[End Agenda memo]

James Slaton, City Manager, introduced Erin Killebrew to talk about this item. Erin Killebrew, Citrus Connection, gave a presentation on the ridership during the pandemic. She reviewed the current routes in Lake Wales. There is a drop in ridership but not by much. She showed a map of the proposed new route. She explained the funding and other problems that will not allow the new route to happen. One of the other routes will be modified to cover some of the area the proposed route was going to cover. This won't be implemented until July 1st. They have had problems with busing and funding. They are losing \$800,000 this year.

Mayor Fultz asked to confirm that they are getting \$800,000 from CARES money. Will that allow them to move forward with the 21x route? Ms. Killebrew said no because their funding from FDOT will be cut by the same amount. So they can only maintain the routes they have. The proposed one cannot be implemented.

Commissioner Goldstein asked how much we paid in the past. Ms. Killebrew said last year they paid \$63,821. Commissioner Goldstein asked if we are paying twice as much. We are having financial strain related to Covid19. We all have to tighten belts Ms. Killebrew said the current number is 20% of costs of transit to Lake Wales. All cities have to pay the 20%. She will pass on concerns about the need to cut costs.

2.II. Discussion - Code Enforcement Magistrate Research

James Slaton, City Manager, reviewed the recent history of this. This was originally suggested when we were having trouble filling the Code Board. The board is currently full. He asked Mr. Goldstein to discuss this. Commissioner Goldstein said he was impressed by the recent Code Enforcement board. The members discussed how they need more teeth. The fines need to bring in money not be waived frequently. He would like a magistrate over long time cases. There should not be wiggle room for anyone. Some cases keep coming back before the board. The board needs support to do their job.

Mark Bennett, Development Services Director, reviewed this item. He reviewed current procedures. A magistrate is used in other cities. Having citizens involved in the process is a good thing.

Commissioner Goldstein said property owners should not threaten Commission or treat staff badly as

has happened recently Mr. Bennett agreed.

Mr. Slaton said they are fine with leaving things as they are but open to direction of the Commission.

Mr. Bennett said they are providing to the board the cost in staff time for each case.

Deputy Mayor Robin Gibson said the Commission should have a recommendation from staff to discuss.

Mayor Fultz said the magistrate would get paid for time spent. The magistrate could get cases out of norm and not use them all the time.

Mr. Bennett said most cases can be addressed at staff level. Harder ones go to the Code Board.

Commissioner Curtis Gibson said he has served on the Code Board in the past. The board has to do the work and review the properties. One City, Lakeland, has both. We have an active engaging board. He would like to see a plan to have both.

Commissioner Howell said she would agree with having both. She said some of the decisions are not fair throughout the City. These things need to be straightened out first.

Commissioner Goldstein said there have been some unfair decisions. Let's get some of these issues straightened out. Let's use a magistrate for some of the bigger issues.

Mr. Slaton said that staff will draft a plan to recommend to the Commission.

2.III. Discussion - Body Cameras

James Slaton, City Manager, reviewed this item. Attached is a quote on body worn cameras for law enforcement. The cost would be \$93,000 the first year and after it is \$45,000 a year. Additional staff may need to be hired to manage the retention of the videos.

Mayor Fultz asked if there was something to push aside due to Covid expenses this year. Mr. Slaton reviewed some of what was cut including Capital projects. Mayor Fultz asked if CARES money covered all of our financial loss. Mr. Slaton said no. We had a revenue shortfall this year. Mayor Fultz asked if in the next fiscal year will there be additional shortfalls? Mr. Slaton said he is not sure right now. They will know more in April. He is optimistic. Mayor Fultz said we have to get Covid under control so economy can recover. It may not be wise right now to add more financial responsibility with everything going on. We have a lot of projects going on now.

Commissioner Howell said this is about more than money. We need better leadership. This is a step towards reforming the relationship with the Police Department and the community. If we can find money for cars then we can find it to help our citizens. She encouraged everyone to read the memo written by Sara Jones on why these are needed. This is important for the safety of our citizens.

Commissioner Curtis Gibson said he has had a lot of conversations on this issue. He appreciates the work the Police Department does to prevent crime. There are problems with certain individuals on the force. To fix these issues those individuals must be held accountable. The body cams protect everybody. We have to hear the people. He appreciated the perspective of Sara Jones on the issue. We need to give our Law Enforcement the chance to fix the issues.

Mr. Slaton said as this is a big topic nationwide grant funding may become available.

Commissioner Curtis Gibson asked that this issue be put on the next Commission agenda so that there is finally a vote. Mr. Slaton said yes if there is consensus he will put it on the agenda.

Mayor Fultz asked about the status of the Citizens and Police Advisory Board. How many meetings have they had and how is it going. Mr. Slaton said they are having meetings and forums around the city. Mayor Fultz said he would like feedback from that committee before they decide.

Commissioner Curtis Gibson said we heard from the community at the workshop over a year ago on this. That board has been hearing concerns. There has been discussion on this for over the year. We need to go ahead and vote on this.

Commissioner Howell said the board has no teeth to do anything. We need our police department to be accountable. The City Manager can bring us information on that board but we still need to vote on this. We need consequences for our police officers.

There was consensus to put the issue on the agenda to allow more community input.

There was discussion on how items are put on the agenda.

Mr. Slaton said he will put it on the agenda.

2.IV. Agreement With Tucker Paving Related To The Repaving Of The Lake Wales Family YMCA Parking Lot.

[Begin Agenda Memo]

SYNOPSIS:

The City Commission will consider entering into a piggyback agreement with Tucker Paving related to the repaving of the Lake Wales Family YMCA parking lot.

RECOMMENDATION

It is recommended the City Commission consider the following action(s):

1. Approve the piggyback agreement with Tucker Paving related to the Lake Wales Family YMCA
2. Authorize the City Manager to execute the appropriate documents on the City's behalf
3. Approve an expenditure in the amount of \$136,827.80

BACKGROUND

The City Commission voted to acquire the Lake Wales Family YMCA facility in January 2020. Following the transition, City Staff & YMCA Staff administered a comprehensive facility conditions survey to YMCA members to identify where to allocate renovation funds. The overwhelming consensus from the survey data indicated that the facility's parking lot was in need of repair.

Staff engaged engineers at Kimley-Horn to evaluate the flow and safety of the existing parking lot. Following discussions with engineers, paving professionals, City staff and a master arborist, Staff concluded that repaving cannot take place without the removal of existing oak trees in the parking lot islands. Removal & replacement of all existing trees is recommended and part of this plan. In order to ensure healthy tree growth, trees requiring less space will be selected and replanted. Landscaping of the facility will be replaced following completion of this agreement in consultation with the City's Horticulturist and in a cohesive manner with the Lake Wales Connected Plan.

Tucker Paving, as part of this agreement, will be tasked with the removal of existing trees, installation of new curb stops, installation of curbs around the planter islands, and repaving of

the entire existing parking lot. Implementation of the new design will increase functionality and safety.

OTHER OPTIONS

Do not approve the agreement with Tucker Paving and direct staff to reevaluate improvement plans at the Lake Wales Family YMCA.

FISCAL IMPACT

Tucker Paving will be compensated a fixed fee of \$136,827.80. There is \$225,000 allocated to YMCA Facility Rehabilitation in the FY20'21 budget.

[End Agenda Memo]

James Slaton, City Manager, reviewed this item.

2.V. Lease Agreement With Lake Wales Charter Schools

[Begin Agenda Memo]

SYNOPSIS: The City Commission will consider approving a Lease Agreement with the Lake Wales Charter Schools

RECOMMENDATION It is recommended that the City Commission take the following action(s):

1. Approving a Lease Agreement with the Lake Wales Charter Schools
2. Authorize City Manager James Slaton to sign all necessary documents.

BACKGROUND

The Community Redevelopment Agency (CRA) approved the Sale of the 1919 High School Complex to the Lake Wales Charter School, Inc. on April 14, 2020. This location is the now the home of Bok Academy North Campus. In an effort to have all children on one campus, there is a need for an additional classroom. Staff proposes to lease the downstairs portion of Kirkland Gymnasium for the use of a classroom. The initial term of the lease is for a one-year period. Upon expiration, the Lake Wales Charter Schools will have the option to renew the lease, for an additional one-year term upon written agreement of both parties. The Lake Wales Charter Schools will utilize the portion of the facility during school hours, generally, Monday – Friday, 7 a.m. – 5 p.m. during the school calendar year.

OTHER OPTIONS The City Commission may elect to defer approval of this Lease Agreement and direct staff to renegotiate the key business terms.

FISCAL IMPACT The fiscal impact of the agreement for FY'21 is revenue generation of \$1.

[End Agenda Memo]

James Slaton, City Manager, reviewed this item.

Commissioner Howell asked if this would make the Gym off limits to the public when children would be there. Mr. Slaton said no. The students will have a separate entrance and exit. The students and members of the public using the gym will not interact.

Commissioner Howell asked if this is for just one school year. Mr. Slaton said its a 12 month lease but they will only be in there during the school year.

Commissioner Howell asked if there is conflict with the Little Theater. Mr. Slaton said there have been issues but they are addressing those with phased in construction and temporary parking behind the theater.

Commissioner Curtis Gibson expressed concern about students being safe with members of the public in the gym. Mr. Slaton said they are working together to keep students safe and follow rules.

- 2.VI. Ordinance 2021-01 Annexation – 2nd Reading And Public Hearing .35 Acres South Of State Road 60 And East Of Highland Drive PID: 283008941000027040

[Begin Agenda Memo]

SYNOPSIS: Ordinance 2021-01 proposes the annexation of approximately .35 acres of land located south of State Road 60 and east of Highland Drive, and contiguous to the incorporated City limits.

RECOMMENDATION Staff recommends adoption of Ordinance 2021-01 after second reading and public hearing. Public Hearing notice requirements have been met. A recommendation from the Planning and Zoning Board is not required for an annexation ordinance.

BACKGROUND In November of 1999, the then-owner of the subject property entered into a binding annexation agreement with the City in order to receive municipal services. According to the executed agreement, the owner agreed to voluntarily annex into the municipal boundaries at such time that the property became contiguous. The property has since become contiguous to the City, but the annexation agreement was never acted on. "Attachment A" to the ordinance shows the property's location. It is contiguous to the City Limits on its western boundary.

OTHER OPTIONS Decline to annex the property.

FISCAL IMPACT The annexation will add to the City's tax roll. The property is valued at \$264,290, which would bring in approximately \$1,796 in additional property taxes.

[End Agenda Memo]

James Slaton, City Manager, reviewed this item.

- 2.VII. Ordinance 2021-02 Petition To Establish The Leoma's Landing Community Development District (CDD) – 2nd Reading And Public Hearing

[Begin Agenda Memo]

SYNOPSIS: Ordinance 2021-02 proposes the establishment of the Leoma's Landing Community Development District (hereinafter referred to as the "CDD"), as petitioned by Leoma's Landing, LLC.

RECOMMENDATION

Staff recommends adoption after second reading of Ordinance 2021-02 following a public hearing. Public Hearing notice requirements have been met.

A recommendation from the Planning and Zoning Board is not required for the establishment of a CDD.

BACKGROUND

Leoma's Landing is a 94.11-acre unimproved site on the north side of Chalet Suzanne Road, abutting the Dinner Lake subdivision to the east. The property has development approval from the City for a 336-unit single-family Planned Development Project (PDP).

Staff reviewed the submittal for consistency with the "Uniform Community Development Act of 1980", Chapter 190, Florida Statutes, which sets forth the exclusive and uniform method for establishing a community development district for the land area for which the CDD would manage and finance the delivery of basic services. The proposed petition meets the requirements of Chapter 190.

The Leoma's Landing CDD would be the second established in the City to date. Lake Ashton also developed as a Community Development District.

The proposed Infrastructure Plan is listed below:

Facility Maintenance	Construction Funded By	Ownership	Capital Financing	Operation and
Roads & City	CDD	City	Capital Improvement Revenue Bonds	
Street Lighting 1 2				
Water & Wastewater City	CDD	City	Capital Improvement Revenue Bonds	
Recreational Facilities CDD	CDD	CDD	Capital Improvement Revenue Bonds	
Maintenance Assessment Surface Water Management CDD	CDD	CDD	Capital Improvement Revenue Bonds	
Maintenance Assessment				
Landscape and Hardscape CDD	CDD	CDD	Capital Improvement Revenue Bonds	
Maintenance Assessment				

Note 1: The CDD will maintain the sidewalks installed within the road right of way.

Note 2: The CDD will be responsible for the operation and maintenance of the street lighting. A utility easement will be included in future record plats to accommodate the streetlight installation within the road right of way

OTHER OPTIONS

Decline request to establish Leoma's Landing CDD.

FISCAL IMPACT

Once the roads, water, and wasterwater improvements are constructed at the developer's expense, these facilities will be subsequently dedicated to the City for operation and maintenance and will create a long-term fiscal impact.

[End Agenda Memo]

James Slaton, City Manager, reviewed this item. Since this conversation previously they reached out to the county about the concerns regarding traffic. The developer is meeting with the residents at Carlsburg about the traffic issues.

Commissioner Howell said the issues about the safety of additional traffic was relayed to the developer. Mr. Slaton said yes.

2.VIII. Ordinance 2021-03 Annexation – 2nd Reading And Public Hearing 29.42 Acres South Of Brookshire Subdivision And East Of Scenic Hwy PID: 27-29-14-000000-033020 & 27-29-14-860590-000501

[Begin Agenda Memo]

SYNOPSIS: Ordinance 2021-03 proposes the voluntary annexation of 29.42 acres located south of Brookshire Subdivision and east of Scenic Hwy, and contiguous to the incorporated City limits.

RECOMMENDATION

Staff recommends adoption after second reading of Ordinance 2021-03 following a public hearing. Public Hearing notice requirements have been met.

A recommendation from the Planning and Zoning Board is not required for an annexation ordinance.

BACKGROUND

The City's Development Services staff has been in discussion with Wood and Associates Engineering, LLC, agent and engineer for CL Bundy & Sons, owner, regarding the potential residential development of the subject property. Development plans have not yet been approved for this site.

"Attachment A" to the ordinance shows the property's location. It is contiguous to the City Limits on its northern boundary, as well as to the west where the Dinner Lake subdivision abuts State Road 17.

OTHER OPTIONS

Decline to annex the property.

FISCAL IMPACT

The annexation will add to the City's tax roll, as well as facilitate the future residential development of the property.

[End Agenda Memo]

James Slaton, City Manager, reviewed this item.

2.IX. Ordinance 2021-04 Annexation – 2nd Reading And Public Hearing 16.96 Acres South Of Mountain Lake Cut Off Rd And West Of Hwy 27 PID: 27-29-33-000000-011050; 27-29-34-000000-033040; 27-29-34- 000000-033020

[Begin Agenda Memo]

SYNOPSIS: Ordinance 2021-04 proposes the voluntary annexation of 16.96 acres located south of Mountain Lake Cut Off Rd and west of Hwy 27, and contiguous to the incorporated City limits.

RECOMMENDATION

Staff recommends adoption after second reading of Ordinance 2021-04 following a public hearing. Public Hearing notice requirements have been met.

A recommendation from the Planning and Zoning Board is not required for an annexation ordinance.

BACKGROUND

The City's Development Services staff has been in discussion with ECON South, LLC, agent and engineer for K&M Groves, owner, regarding the potential residential development of the subject property. Development plans have not yet been approved for this site.

"Attachment A" to the ordinance shows the property's location. It is contiguous to the City Limits on its eastern boundary.

OTHER OPTIONS

Decline to annex the property.

FISCAL IMPACT

The annexation will add to the City's tax roll, as well as facilitate the future residential development of the property.

[End Agenda Memo]

James Slaton, City Manager, reviewed this item.

2.X. Ordinance 2021-05 Amending Sec. 15-11 Of The Lake Wales Code Of Ordinances

[Begin Agenda Memo]

Recommendation: That the City Commission adopt Ordinance 2021-05 amending Sec. 15-11(b) of the Lake Wales Code of Ordinances which defines a sexual offender.

Background: Sec. 15-11(b) of the Lake Wales Code of Ordinances cites four Sections of the Florida Statutes which deal with sexual offenders. There is a line of text in the 2007 enactment of the underlying Ordinance which is not now included in any of the four cited statutory provisions. In order to avoid confusion in interpretation of Sec. 15-11(b), Ordinance 2021-05 has been prepared for the purpose of striking the text.

Fiscal impact: None.

Alternatives: None which will serve to clarify the definition of a sexual offender as currently set forth in the Lake Wales Code.

[End Agenda Memo]

Albert Galloway, Jr., City Attorney, reviewed this item.

2.XI. Board Appointments - Library Board

[Begin Agenda Memo]

SYNOPSIS: Appointments to fill a vacancy on the Library Board

RECOMMENDATION

Staff recommends that the Mayor and Commission make the following appointment as deemed appropriate.

1. Appoint Brandon Alvarado to a term on the Library Board for a term expiring July 1, 2023

BACKGROUND

There are two vacancies on the Library Board due to resignations or lack of attendance.

The Mayor makes appointments to various citizen advisory and regulatory boards, commissions, committees, and authorities with the advice and consent of the City Commission (City Charter, Sec. 3.06).

Library Board (City Code Sec. 2-26,(b)) – The board consists of five (5) members. Four members must reside in the City, own property in the City or hold a valid business tax receipt issued from by the City. One member shall be a resident of the unincorporated Greater Lake Wales area having a Lake Wales address or a resident of the City of Lake Wales if the Lake Wales Public Library is a member of the Polk County Cooperative and receives operating funds from Polk County Board of County Commissioners (Ordinance 2008-07; 02/19/08). (5-year term)

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are not required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 1 vacancy, resident, due to resignation

Current Meeting Schedule: 1st Wednesday @ 4:00 p.m.; Lake Wales Library

Primary Duties: Operate the public library; control expenditures of all monies collected or donated to the Library Fund; appoint the library staff and establish rules and regulations for operation and use of the Library subject to the supervision and control of the City Commission.

Current Members:

Chayla Outing, outside 11/17/20 -07/1/21, P
Imelda Tice, resident 10/20/20 – 07/01/22, P

Michalkiewicz, Brystal, resident 08/04/15 - 07/01/21, P+1

Deborah Solow, resident 09/19/18 - 07/01/23, 1

Allison Kapphan, resident 07/01/19 - 07/01/24, P+1

Applying for Appointment: Brandon Alvarado for a term expiring on 7/1/2023

The Library Board recommends his appointment.

OPTIONS

Do not appoint those that have applied.

FISCAL IMPACT

None. These are volunteer boards.

[End Agenda Memo]

James Slaton, City Manager, reviewed this item. He explained

2.XII. Sixth Amendment To The New Cingular Wireless Cell Site Lease

[Begin Agenda Memo]

SYNOPSIS:

Modification of the New Cingular Cell Site lease to add additional property in the already leased area.

RECOMMENDATION

It is recommended that Commission take the following action:

1. Approve the Sixth Amendment to the New Cingular Wireless Cell Site Lease.
2. Authorize the Mayor to execute the appropriate documents, on the City's behalf.

BACKGROUND

The City entered into the original lease with New Cingular Wireless on March 19, 1998. Over the last 22 years, there have been several amendments to either extend the lease agreement or amend the lease agreement as the provider increased its space on the leased property. New Cingular Wireless desires to continue their long relationship with the City of Lake Wales by requesting the approval of attached Sixth Amendment to their agreement. The Sixth Amendment stipulates for the installation of a generator on the currently leased area.

Staff has predetermined that the modification of the New Cingular Wireless Cell Site lease amendment will not interfere with any of the daily operational activity. Staff recommends the Commission take the following action, approve the Sixth Amendment to the New Cingular Wireless Cell Site Lease and authorize the Mayor to execute the appropriate documents, on the City's behalf.

OTHER OPTIONS

The Commission could chooses not to approve the amendment for the Lessee to add additional equipment to its already leased space.

FISCAL IMPACT

The provider pays an annual lease of \$43,200.00.

[End Agenda Memo]

Sarah Kirkland, Utilities Director, reviewed this item.

2.XIII. Water Main Replacement Project Phase 2 Engineering Contract

[Begin Agenda Memo]

SYNOPSIS:

Dewberry Engineering services to design the replacement and removal of old galvanize and a/c pipe in the utility system in various locations to be replace with current industry standard for \$331,500.00.

RECOMMENDATION

It is recommended that Commission take the following action:

1. Approve Engineering services with Dewberry Engineering in the amount of \$331,500.00
2. Authorize the City Manager to execute the appropriate documents, on the City's behalf.

BACKGROUND

The City owns and maintains One hundred seventy-six miles of water main, ranging in size from two inches to twenty-four inches. It becomes necessary from time to time to replace this water main in areas where the original pipe installations are now too small to service the area with sufficient flows and pressures or have outlived its useful life. The pipe staff is seeking to replace are old galvanized and a/c lines that have corroded over time and are no longer functioning at peak performance. The streets to be affected with this project, to name a few, are Ridge Manor Dr, Belleview Rd, Big Tank Road, Edgewater Dr, Osceola Ave, Wildabon Ave, and 9th Street. This project will seek to replace approximately 23,500-lf of water main.

Staff recommends the Commission take the following action, approve entering into a contract with Dewberry Engineering for \$331,500.00, for the designing, bidding and construction phases of the project, and to authorize the City Manager to execute the appropriate documents, on the City's behalf.

OTHER OPTIONS

The Commission could chooses not to approve the contract listed above, in turn putting these repairs off to a later time.

FISCAL IMPACT

The 2020-2021 Capital Improvements Plan has budgeted \$1,400,000 for engineering and construction.

[End Agenda Memo]

Sarah Kirkland, Utilities Director, reviewed this item.

2.XIV. Water System Hydraulic Modeling

[Begin Agenda Memo]

SYNOPSIS:

Reiss Engineering Inc. to perform hydraulic modeling for the water system.

RECOMMENDATION

It is recommended that Commission take the following action:

1. Approve Engineering services with Reiss Engineering Inc. in the amount of \$71,900.00
2. Authorize the City Manager to execute the appropriate documents, on the City's behalf.

BACKGROUND

Hydraulic modeling illustrate the effects of changing demand on water distribution systems, predicting pressures and identifying bottlenecks and demonstrate the effectiveness of proposed solutions. The City owns and maintains One hundred seventy-six miles of water main, ranging in size from two inches to twenty-four inches. As the City's population continues to grow, the water system needs to expand at an appropriate rate and size to ensure sufficient service.

Staff recommends the Commission take the following action, approve entering into a contract with Reiss Engineering Inc. for \$71,900.00, and authorize the City Manager to execute the appropriate documents, on the City's behalf.

OTHER OPTIONS

The Commission could chooses not to approve the contract listed above.

FISCAL IMPACT

The 2020-2021 Capital Improvements Plan has budgeted \$80,000.00.

[End Agenda Memo]

Sarah Kirkland, Utilities Director, reviewed this item.

3. CITY COMMISSION AND MAYOR COMMENTS

Deputy Mayor Robin Gibson said the notebooks are improved. They are a great way to keep up with the agenda.

Commissioner Curtis Gibson could not hear Mayor Fultz and Commissioner Goldstein and maybe the volume on the microphones need adjusting.

Mayor Fultz encouraged everyone to get on a vaccine list.

4. ADJOURN

The meeting was adjourned at 4:41 p.m.

Mayor

ATTEST:

City Clerk