

MEMORANDUM

May 11, 2015

TO: Honorable Mayor and City Commission

VIA: Kenneth Fields, City Manager

FROM: City Clerk Clara VanBlargan, M.M.C.

RE: Appointment – Airport Authority Board

SYNOPSIS: Appointments fill vacancies due to resignations, expiration of terms, newly established boards, etc.

RECOMMENDATION

The Mayor makes appointments to various citizen advisory and regulatory boards, commissions, committees, and authorities with the advice and consent of the City Commission (City Charter, Sec. 3.06).

The Mayor is asked to make the appointments as deemed appropriate.

BACKGROUND

Vacancies exist on various Boards, Commissions, and Committees due to resignations, expirations of terms, newly established boards, etc.

Lake Wales Code of Ordinances Sec. 2-26 (3). Limit on Consecutive Terms:

- (a) Except as provided in paragraph (b) below, no person shall serve more than three (3) consecutive terms on a single board, commission or committee except that a person appointed to a partial term that is less than one-half (½) of the normal term for that particular board, commission or committee shall be permitted to serve three (3) consecutive terms in addition to the partial term. Members appointed before July 1, 1989, may be permitted to serve three (3) additional consecutive terms. This limit on consecutive terms may be waived for members of regulatory boards (i.e., planning and zoning board, board of appeals, code enforcement, etc.) with the recommendation of the city manager where, in the sole discretion of the city manager, special circumstances exist which warrant the appointment of a particular member to an additional term.
- (b) There shall be no limit to consecutive terms served by an elected or appointed trustee on a board established for the purpose of administering an employee retirement plan.

Airport Authority (City Code Sec. 2-41) – The board consists of seven (7) voting members and one (1) non-voting member who is a City Commissioner. At least four (4) voting members must be qualified electors of the City (3-year term)

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are not required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: **1 regular member; 1 commission member, non voting member**

Current Members: Charles Keniston, resident	03/06/12 - 07/01/15, 1
Jack Neal, resident	09/19/06 - 07/01/15, 3-Final
Katherine Rogers, resident, chairman	09/18/12 - 07/01/15, 1
Charles Loomis, resident	11/03/10 - 07/01/16, 2
Robert Kelly, resident	07/03/07 - 07/01/16, 3-Final
Dale Marks, resident	06/17/08 - 07/01/17, 3

Vacant

- 07/01/17

Vacancy, Commission member, non-voting member - 05/02/17

Airport Manager (City Code Sec. 2-41(f)(5)) - City Manager

Applying for Regular Appointment: Robert N. Wood, resident (The Airport Authority Board approved the appointment of Mr. Wood at its meeting on Monday, May 4, 2015).

Appointment of City Commission member: The appointment of a City Commission member is necessary for a term expiring on 05/02/17.

This appointment is for a citizen member for a term expiring on 07/01/17 and a non-voting commission member for a term expiring on 5/2/17.

Meetings (City Code Sec. 2-41(r)) - The Lake Wales Airport Authority shall hold regular meetings at least once every month and at such other times as the authority shall determine to be reasonably necessary from time to time.

Current Meeting Schedule: - 1st Monday @ 5:30 PM; Commission Chamber

Duties/Powers (City Code Sec. 2-41(f)) - The Lake Wales Airport Authority exercises its powers and jurisdiction over the property known as the Lake Wales Airport and properties in addition to the Lake Wales Airport so long as they are exercised pursuant to contract with other governmental entities for the operation and supervision of other airports, airfields, and related facilities. The Lake Wales Airport Authority, subject to approval by the Lake Wales City Commission, is hereby authorized and empowered:

1. To adopt bylaws for the regulation of its affairs and the conduct of its business.
2. To adopt an official seal and alter the same at pleasure
3. To maintain an office at such place or places as may be designated by the City of Lake Wales.
4. To sue and be sued in its own name, plead, and be impleaded.
5. To provide oversight of airport operations for the purpose of input and advice to the city manager in his capacity as Airport Manager.
6. To acquire, lease as lessee or lessor, construct, reconstruct, improve, extend, enlarge, equip, repair, maintain, and operate any airport which may be located on the property of the authority. Nothing in Ordinance 2007-07 shall exempt the Lake Wales Airport Authority from the provisions of chapter 333, Florida Statutes.
7. To issue bonds of the authority, as hereinafter provided, to pay the cost of such acquisition, construction, reconstruction, improvement, extension, enlargement, or equipment.
8. To issue refunding bonds of the authority as hereinafter provided.
9. To fix and revise from time to time and to collect rates, fees, and other charges for the use of or for the services and facilities furnished by any airport facilities or tenant.
10. To acquire in the name of the authority by gift, purchase, or the exercise of the right of eminent domain, in accordance with the laws of the state which may be applicable to the exercise of such powers by municipalities, any lands or rights in land, and to acquire such personal property as it may deem necessary in connection with the acquisition, construction, reconstruction, improvement, extension, enlargement, or operation of any airport facilities, and to hold and dispose of all real and personal property under its control.
11. To make and enter into all contracts and agreements necessary or incidental to the performance of its duties and the execution of its powers under this Ordinance, including a trust agreement or trust agreements securing any bonds issued hereunder, and to employ such consulting and other engineers, superintendents, managers, construction and financial experts, accountants, and attorneys, and such employees and agents as may, in the judgment of the authority, be deemed necessary, and to fix their compensation; provided, however, that all such expenses shall be payable solely from funds made available under the provisions of this Ordinance.

12. To accept grants or money or materials or property of any kind for any airport or other facilities from any federal or state agency, political subdivision, or other public body or from any private agency or individual, upon such terms and conditions as may be imposed.
13. To issue revenue certificates of the authority as hereinafter provided.
14. To do all acts and things necessary or convenient to carry out the powers granted by this Ordinance.
15. To contract with other governmental entities to operate airports, airfields, and other related facilities and services, including providing all personnel, tools, equipment, supervision, and other materials and services required therefore.

OPTIONS

Do not appoint the applicants named above and seek other applicants; however, it may be difficult for the boards to obtain a quorum until vacancies are filled.

FISCAL IMPACT

None. These are volunteer citizen boards.

ATTACHMENTS

Application

APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMISSION OR COMMITTEE

City of Lake Wales, City Clerk's Office, P.O. Box 1320, Lake Wales, FL 33859-1320

Board/Commission/Committee Airport Authority

Applying for:	Yes	Yes	No	Yes	No
<input type="checkbox"/> reappointment	Full-time	Part-time	<input type="checkbox"/>	City Business Tax?	<input type="checkbox"/>
<input checked="" type="checkbox"/> new appointment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Own Property in City?	<input checked="" type="checkbox"/>
	City Resident?	Registered Voter?	Yes, Florida	Yes, Other	No
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Name Robert Ni Wood

Home Address 1119 South Lakeshore Blvd. Home Phone 727.455.1184

Business Address — Business Phone —

Employer Student Occupation/Type of Business —

If applicant is not a city resident or does not pay business tax to city, please provide physical address of property owned within the city limits.

Special knowledge or experience applicable to function of board/commission/committee
Fort Campbell Airport landing director.

Other community involvement
- Airport Church
- UFW member

Fla. Statute 760.80 requires the City of Lake Wales to maintain and report the following information:

Race/Ethnicity African-American <input checked="" type="checkbox"/> Asian-American <input type="checkbox"/> Hispanic-American <input type="checkbox"/> Native-American <input type="checkbox"/> Caucasian <input type="checkbox"/>	Gender Male <input checked="" type="checkbox"/> Female <input type="checkbox"/> Physically Disabled? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
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I understand that I may be required to complete a Financial Disclosure Form in accordance with the requirements of Florida Law for every year during which I serve as an appointee. I further understand that refusal to file a required Financial Disclosure will result in my removal from the board/commission/committee to which I have been appointed.

RW
applicant initials

Have you ever been convicted of a felony? Yes
 If yes, please explain on separate paper and attach to application. No

[Signature]
applicant signature

- List 3 references who reside in the city:
- | | |
|-------------------------|---------------------------|
| name <u>Jeff Kutz</u> | phone <u>863.676.2516</u> |
| name <u>George Burt</u> | phone <u>863.688.2212</u> |
| name <u>Bill Walker</u> | phone <u>863.676.1879</u> |

5-1-14
date

If the applicant is not appointed at the next City Commission meeting scheduled for the purpose of making appointments, this application will be retained on file for 6 months.

e-mail R.NiWood87@yahoo.com

Contact City Clerk's Office to schedule appointment with board chairman and board support staff.