Approximate Seating Capacity:

- Commission Chamber 110
- Employee Break Room **30**
- CM Conference Room <u>10</u>



### CITY COMMISSION MEETING CALENDAR

[Regular City Commission meetings are held at 6:00 p.m. on the first and third Tuesday of each month in the Commission Chambers. Workshops & Special meetings to be scheduled accordingly. Meeting dates & times are subject to Change.]

### **City Commission Meetings – May 2015**

Tues, May 5, 2015	Regular	6:00 p.m.	Commission Chambers			
Thurs, May 7, 2015	Strategic Plannin	g Session, 9	:00 a.m., James P. Austin Community Center			
Tues, May 19, 2015	Workshop	5:00 p.m.	Commission Chambers			
Tues, May 19, 2015	CRA	5:30 p.m.	Commission Chambers			
Tues, May 19, 2015	Regular	6:00 p.m.	Commission Chambers			
Tuesday, May 5, 2015, Oath of Office Ceremony for Mayor, Seat 1, and Commissioners Seat 2 & Seat 4						
Thursday, May 7, 2015, Strategic Planning Program, Guest Speaker: Mr. Rich Thompson						
City Commission Meetings - June 2015						

#### City Commission Meetings – June 2015

Mon, June 1, 2015	Central FI Water	Initiative 4:	:30pm – 6:30pm.	Chain of Lakes Complex, WH
Tues, June 2, 2015	Regular	6:00 p.m	. Commission	Chambers
Tues, June 16, 2015	5 Regular	6:00 p.m	. Commission	Chambers

### **City Commission Meetings – July 2015**

Tues, July 7, 2015	Regular	6:00 p.m.	Commission Chambers
Tues, July 14, 2015	Workshop	6:00 p.m.	Commission Chambers
Tues, July 21, 2015	Regular	6:00 p.m.	Commission Chambers

### **City Commission Meetings – August 2015**

Tues, August 4, 2015	Regular	6:00 p.m.	Commission Chambers
Tues, August 11, 2015	Workshop	6:00 p.m.	Commission Chambers
Tues, August 18, 2015	Regular	6:00 p.m.	Commission Chambers
Tues, August 25, 2015 (Te	ntative) Worksh	op 6:00 p.m.	Commission Chambers

### **City Commission Meetings – September 2015**

Thurs, September 3, 2015 Regular	6:00 p.m.	Commission Chambers
Tues, September 15, 2015 Regular	6:00 p.m.	Commission Chambers
Tuesday, September 1, 2015 regular City Commiss	ion meeting resch	eduled to Thursday, September 3, 2015
due to TRIM Requirements.		

City Commission Agenda Packets for workshop and regular meetings are generally posted on the City's website by 12:00 p.m., the Wednesday before the scheduled meeting.

Minutes of City Commission meetings can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

## **OTHER MEETINGS & EVENTS**

DATE	TIME	TITLE	DESCRIPTION	LOCATION	Event/Location Map; Agendas
Regular BOCC Meetings & Hearings	9am reg. meetings & 1:30pm public hearings	Polk County Board of County Commissioners Meetings	Regular BOCC meetings & public hearings are usually held Monthly; 1 <sup>st</sup> & 3 <sup>rd</sup> Tuesdays	Neil Combee Administration Bldg., 330 West Church Street, Bartow	Public Hearing / Work Session List (Note: Check Website Daily for Updates) Information: 863-534-6090) <u>http://www.polk-county.net</u>
May 6 <sup>th</sup>	1pm – 5pm	Ethics & Sunshine Law Training	City of Haines City	Lake Eva Banquet Hall	Invitation
May 28 <sup>th</sup>	6pm – 8pm	Reception - Public Education Celebration	LW Charter Schools 100 <sup>th</sup> Anniversary	Albert Kirkland Sr. Gymnasium	Special Event Application & Information
June 1 <sup>st</sup>	4:30pm – 6:30pm	Central Florida Water Initiative Conducted by SWFWMD	Public Meeting "Proposed" Interlocal Agreement for a Polk Regional Water Supply Entity	Chain of Lakes Complex, 210 Cypress Gardens Blvd. SW, Winter Haven	Notice
July 4 <sup>th</sup>	2pm – 9pm	4 <sup>th</sup> of July Event	Independence Day; Happy Birthday America!!!!	Lake Wailes Park	Location Map
October 8 <sup>th</sup>	4:30pm – 6:30pm	2015 Elected Leadership Summit		Polk County History Center 100 E. Main Street, Bartow	Invitation
October 24 <sup>th</sup>	10am- 6pm	Spook Hill Thunder	Fund Raising Event	Spook Hill	Location Map Purpose
February 20, 2016	10am – 8pm	Heritage Fest	Green & Gold Foundation & Black Leaders & Entrepreneurs Coalition	Downtown Lake Wales	Location Map

# City of Lake Wales Proposed TRIM Calendar FY 15'16

## June 1<sup>st</sup>

• 1<sup>st</sup> Estimates of property values provided to the City from Property Appraiser's Office

## July 1<sup>st</sup>

• Certification date for Preliminary Tax Roll (TRIM Day 1)

## July 21<sup>st</sup> Commission Meeting

- <u>Set Interim Millage Rate</u>
- <u>Date, Time, Place of 1<sup>st</sup> Budget Hearing</u> (Deadline to Property Appraiser Office is August 4<sup>th</sup>)

### **Budget Hearing:**

- September 3<sup>rd</sup> (Tentative Hearing).
- September 12<sup>th</sup> for required newspaper advertising.
- September 15<sup>th</sup> (Final Budget Hearing).
- TRIM requires that the City select meeting dates that do not conflict with the Board of County Commissioners or the School Board. For FY 2015'16, School Board is September 8<sup>th</sup> and the Board of County Commission is September 14<sup>th</sup> and September 21<sup>st</sup>.
- 2) TRIM requirements prevent the "Tentative Hearing" from being held before September 3<sup>rd</sup>, but it must be held no later than September 18<sup>th</sup>.
- 3) TRIM requires the "Final Budget Hearing" to be held within 15 days of the "Tentative Hearing".
- 4) TRIM requires that the "Final Budget Hearing" must be held within 2 5 days after the required public newspaper advertisement.