

**MEMORANDUM**

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March 30, 2015

**TO:** Honorable Mayor and City Commission  
**VIA:** Kenneth Fields, City Manager  
**FROM:** Clara VanBlargan, MMC, City Clerk  
**RE:** Appointment – CRA Citizen Advisory Committee  
**SYNOPSIS:** Appointments fill vacancies due to resignations, expiration of terms, newly established boards, etc.

**RECOMMENDATION**

The Mayor makes appointments to various citizen advisory and regulatory boards, commissions, committees, and authorities with the advice and consent of the City Commission (City Charter, Sec. 3.06).

The Mayor is asked to make the appointment as deemed appropriate.

**BACKGROUND**

Vacancies exist on various Boards, Commissions, and Committees due to resignations, expirations of terms, newly established boards, etc.

Lake Wales Code of Ordinances Sec. 2-26 (3). Limit on Consecutive Terms:

- (a) Except as provided in paragraph (b) below, no person shall serve more than three (3) consecutive terms on a single board, commission or committee except that a person appointed to a partial term that is less than one-half (½) of the normal term for that particular board, commission or committee shall be permitted to serve three (3) consecutive terms in addition to the partial term. Members appointed before July 1, 1989, may be permitted to serve three (3) additional consecutive terms. This limit on consecutive terms may be waived for members of regulatory boards (i.e., planning and zoning board, board of appeals, code enforcement, etc.) with the recommendation of the city manager where, in the sole discretion of the city manager, special circumstances exist which warrant the appointment of a particular member to an additional term.
- (b) There shall be no limit to consecutive terms served by an elected or appointed trustee on a board established for the purpose of administering an employee retirement plan.

**CRA Citizen Advisory Committee (City Code Sec. 2-73)** – The committee consists of five (5) members. One member is nominated by each city commissioner. Members must reside, own property or operate a business within the voting district represented by the commissioner provided that the property, residence or business of the nominee is within the boundaries of the CRA. (2 year term)

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are not required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: **3 members (Seat 1; A-Large); Seat 2; District 19) & (Seat 5, District 28)**

<b>Current Members:</b>	<b>***Vacant*** (Seat 1 – At Large)</b>	<b>– 07/01/16</b>
	<b>***Vacant*** (Seat 2 – District 19)</b>	<b>– 07/01/16</b>
	Narvell Peterson, (Seat 3 – District 122)	12/07/10 – 07/01/15 P+2
	Murray Zacharia, (Seat 4 – District 27)	12/21/10 – 07/01/15 P+2
	<b>***Vacant*** (Seat 5 – District 28)</b>	<b>- 07/01/15</b>

**Meetings (City Code Sec. 2-73)** - The CRA citizen advisory committee shall meet at the call of the chairman of the CRA board or upon the request of city staff but shall meet no less than once each year.

**Current Meeting Schedule:** 2<sup>nd</sup> Thursday @ 3:30 PM; Commission Chamber

**Duties (City Code Sec. 2-73)** – The Committee assist the CRA board in implementing redevelopment activities within the redevelopment area and to provide advice and recommendations to the CRA board on redevelopment matters as necessary to implement the CRA plan adopted by the City Commission.

**Recommendation:** The recommendation is for the Mayor to appoint Robin Gibson to serve on the CRA Citizen Advisory Committee in Seat 5 for the remainder of a partial term expiring on 07/01/2015 and for a 3yr term beginning July 1, 2015 and expiring on July 1, 2018, and that the City Commission consent to the appointments made by the Mayor.

#### **OPTIONS**

Do not appoint the applicants named above and seek other applicants; however, it may be difficult for the boards to obtain a quorum until vacancies are filled.

#### **FISCAL IMPACT**

None. These are volunteer citizen boards.

#### **ATTACHMENTS**

Application

# APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMISSION OR COMMITTEE

City of Lake Wales, City Clerk's Office, P.O. Box 1320, Lake Wales, FL 33859-1320

Board/Commission/Committee Citizens Advisory Board, Community Redevelopment Agency

Applying for:		Yes Full-time	Yes Part-time	No		Yes	No
<input type="checkbox"/> reappointment	City Resident?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	City Business Tax?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> new appointment	Registered Voter?	Yes, Florida	Yes, Other	No	Own Property in City?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			


Name <b>Robin Gibson</b>	
Home Address 954 Campbell Ave; Lake Wales, FL 33853	Home Phone 863-676-6122
Business Address 299 E. Stuart Ave; Lake Wales, FL 33853	Business Phone 863-676-8584
Employer Gibson Law Firm	Occupation/Type of Business Attorney
If applicant is not a city resident or does not pay business tax to city, please provide physical address of property owned within the city limits. N/A	

Special knowledge or experience applicable to function of board/commission/committee  
 Chaired the following boards/commissions/committees: Board of Regents, University System of Florida; Federal Judicial Nominating Commission of Florida; Board of Governors, Young Lawyers Section of the Florida Bar; Board of Directors, American Bank and Trust; Lake Wales Downtown Development Commission; Board of Trustees, Lake Wales Charter Schools; Leadership Gifts Committee, University of Florida Foundation; Capital Fund Campaign, Lake Wales Arts Center

Other community involvement Lake Wales Downtown, Inc., Lake Wales Little League, Lake Wales Community Redevelopment Agency at its beginning, Special Counsel, City of Lake Wales for litigation resulting in Florida Supreme Court decision affirming the banning of billboards in Lake Wales city limits	Fla. Statute 760.80 requires the City of Lake Wales to maintain and report the following information: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">                     Race/Ethnicity                      African-American <input type="checkbox"/>                      Asian-American <input type="checkbox"/>                      Hispanic-American <input type="checkbox"/>                      Native-American <input type="checkbox"/>                      Caucasian <input checked="" type="checkbox"/> </td> <td style="width: 50%;">                     Gender                      Male <input checked="" type="checkbox"/> Female <input type="checkbox"/> </td> </tr> <tr> <td colspan="2">                     Physically Disabled?                      Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> </td> </tr> </table>	Race/Ethnicity African-American <input type="checkbox"/> Asian-American <input type="checkbox"/> Hispanic-American <input type="checkbox"/> Native-American <input type="checkbox"/> Caucasian <input checked="" type="checkbox"/>	Gender Male <input checked="" type="checkbox"/> Female <input type="checkbox"/>	Physically Disabled? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Race/Ethnicity African-American <input type="checkbox"/> Asian-American <input type="checkbox"/> Hispanic-American <input type="checkbox"/> Native-American <input type="checkbox"/> Caucasian <input checked="" type="checkbox"/>	Gender Male <input checked="" type="checkbox"/> Female <input type="checkbox"/>				
Physically Disabled? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>					

I understand that I may be required to complete a Financial Disclosure Form in accordance with the requirements of Florida Law for every year during which I serve as an appointee. I further understand that refusal to file a required Financial Disclosure will result in my removal from the board/commission/committee to which I have been appointed.

**RG**  
applicant initials

Have you ever been convicted of a felony? <input type="checkbox"/> Yes If yes, please explain on separate paper and attach to application. <input checked="" type="checkbox"/> No	<div style="text-align: center; font-size: 1.5em; font-family: cursive;">  </div> applicant signature
List 3 references who reside in the city: David Price                      676-2199 name                                      phone Clint Horne                      678-9612 name                                      phone Charlene Bennett              676-9231 name                                      phone Contact City Clerk's Office to schedule appointment with board chairman and board support staff.	<div style="text-align: center; font-size: 1.2em;"> <b>3/24/2015</b>                      date                 </div> <p>If the applicant is not appointed at the next City Commission meeting scheduled for the purpose of making appointments, this application will be retained on file for 6 months.</p> e-mail <u>gibsons954@msn.com</u>