

MEMORANDUM

February 9, 2015

TO: Honorable Mayor and City Commission

VIA: Kenneth Fields, City Manager

FROM: Clara VanBlargan, MMC, City Clerk; Chief Elections Officer

RE: Reschedule 1st City Commission Meeting in April for the Municipal Election

SYNOPSIS: The City Commission serves as the Canvassing Board. Rescheduling the first regular City Commission meeting in April allows for the Canvassing Board to canvass absentee envelopes and precinct returns on April 7 at the Election Headquarters in Bartow.

RECOMMENDATION

It is recommended that the City Commission reschedule its first regular commission meeting in April from Tuesday, April 7 to Monday, April 6 or Wednesday, April 8 so the Canvassing Board may canvass the election on Tuesday, April 7. The City Commission serves as the Canvassing Board.

BACKGROUND

The County Elections Office will be mailing and receiving each city's absentee ballots. As part of the City's Administrative Agreement with the Supervisor of Elections, the canvassing board will meet in Bartow on April 7 at Election Headquarters, 250 South Broadway Avenue, to begin the canvass of the absentee ballots and precinct returns. The Canvassing Board will remain until unofficial results are documented. The meeting time has not yet been scheduled.

This will require rescheduling the April 7 Commission meeting.

OPTIONS

There is no option.

FISCAL IMPACT

None

ATTACHMENTS

None