

MEMORANDUM

January 27, 2015

TO: Honorable Mayor and City Commission

VIA: Kenneth Fields, City Manager

FROM: Clara VanBlargan, City Clerk, MMC

RE: Appointment – Police Officers’ Retirement Board

SYNOPSIS: Appointments fill vacancies due to resignations, expiration of terms, newly established boards, etc.

RECOMMENDATION

The Mayor makes appointments to various citizen advisory and regulatory boards, commissions, committees, and authorities with the advice and consent of the City Commission (City Charter, Sec. 3.06).

The Mayor is asked to make the appointment as deemed appropriate.

BACKGROUND

Vacancies exist on various Boards, Commissions, and Committees due to resignations, expirations of terms, newly established boards, etc.

Police Officers’ Retirement Board (City Code Sec. 16-233) – The board consists of five (5) trustees. Two (2) members must be legal residents of the City and two (2) members must be full-time police officers’ employed by the Lake Wales Police Department. Resident members are appointed by the Mayor with the advice and consent of the City Commission; police officer members are elected by a majority of the police officers who are members of the plan. The **fifth** trustee member is chosen by a majority of the previous four members and as a ministerial duty, such person is appointed by the City Commission. (4-year term)

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: **5th Trustee Member**

| | |
|---------------------------------------------------------------|--------------------------|
| Current Members: ***Vacant***, 5 th Trustee | - 09/30/15, partial term |
| Leon Weech, resident | 04/17/12 - 09/30/18 |
| Anthony Elrod, resident | 04/01/14 - 09/30/18 |
| Joseph VanBlarcom, police officer | 09/16/14 - 09/30/18 |
| William Raebig, police officer | 05/05/14 - 09/30/18 |

Current Meetings – Quarterly @ 4p.m.; Fire Department meeting room

Applying for re-appointment:

Applying for appointment: **Joe Elrod**

Joe Elrod is related to Police Officers’ Retirement Board trustee Anthony Elrod. Relatives are not prohibited from serving on the same board as long as they do not discuss board business without complying with the requirements F. S. 286.0111 AGO 89-06.

Recommendation: As a ministerial duty, the City Commission appoints the fifth trustee member. Joe Elrod was appointed by the Police Officers’ Pension Board on January 26, 2015 to serve as the “fifth trustee” member for a partial term expiring on 09/30/15.

OPTIONS

Do not appoint the applicants named above and seek other applicants; however, it may be difficult for the boards to obtain a quorum until vacancies are filled.

FISCAL IMPACT

None. These are volunteer citizen boards.

ATTACHMENTS A

Application

Memo from Police Officers' Retirement Board

APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMISSION OR COMMITTEE

City of Lake Wales, City Clerk's Office, P.O. Box 1320, Lake Wales, FL 33859-1320

Board/Commission/Committee Police Pension Board

Applying for:

| | | | | | | | |
|-----------------------------------------------------|-------------------------------------------------------|-------------------------------------|--------------------------|-------------------------------------|------------------------------------------------|--------------------------|-------------------------------------|
| <input type="checkbox"/> reappointment | <input type="checkbox"/> City Resident? | Yes Full-time | Yes Part-time | No | <input type="checkbox"/> City Business Tax? | Yes | No |
| <input checked="" type="checkbox"/> new appointment | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| | <input checked="" type="checkbox"/> Registered Voter? | Yes, Florida | Yes, Other | No | <input type="checkbox"/> Own Property in City? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

| | |
|------------------------------------------------------------|----------------------------------------------|
| Name <u>JOE ELROD</u> | |
| Home Address [REDACTED] | Home Phone [REDACTED] |
| Business Address <u>133 E Tillman Av. Lake Wales FL</u> | Business Phone <u>863-678-4223</u> |
| Employer <u>City Lake Wales</u> | Occupation/Type of Business <u>Police</u> |

If applicant is not a city resident or does not pay business tax to city, please provide physical address of property owned within the city limits.

Special knowledge or experience applicable to function of board/commission/committee

Prior member of Board as Police ELECTED

| | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Other community involvement | <p>Fla. Statute 760.80 requires the City of Lake Wales to maintain and report the following information:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"> Race/Ethnicity African-American _____ Asian-American _____ Hispanic-American _____ Native-American _____ Caucasian <input checked="" type="checkbox"/> </td> <td style="width: 50%;"> Gender Male <input checked="" type="checkbox"/> Female _____ Physically Disabled? Yes _____ No <input checked="" type="checkbox"/> </td> </tr> </table> | Race/Ethnicity African-American _____ Asian-American _____ Hispanic-American _____ Native-American _____ Caucasian <input checked="" type="checkbox"/> | Gender Male <input checked="" type="checkbox"/> Female _____ Physically Disabled? Yes _____ No <input checked="" type="checkbox"/> |
| Race/Ethnicity African-American _____ Asian-American _____ Hispanic-American _____ Native-American _____ Caucasian <input checked="" type="checkbox"/> | Gender Male <input checked="" type="checkbox"/> Female _____ Physically Disabled? Yes _____ No <input checked="" type="checkbox"/> | | |

I understand that I may be required to complete a Financial Disclosure Form in accordance with the requirements of Florida Law for every year during which I serve as an appointee. I further understand that refusal to file a required Financial Disclosure will result in my removal from the board/commission/committee to which I have been appointed.

J E
applicant initials

Have you ever been convicted of a felony? Yes No

If yes, please explain on separate paper and attach to application.

List 3 references who reside in the city:

| | |
|------------------------|-----------------|
| <u>Troy Schulze</u> | <u>678-4223</u> |
| name | phone |
| <u>Judi G. Auc</u> | <u>678-4223</u> |
| name | phone |
| <u>Gov. Blm Crosby</u> | <u>678-4223</u> |
| name | phone |

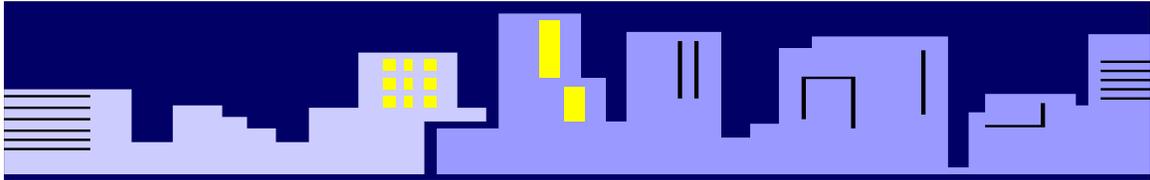
Contact City Clerk's Office to schedule appointment with board chairman and board support staff.

applicant signature Joe Elrod

date 1/27/15

If the applicant is not appointed at the next City Commission meeting scheduled for the purpose of making appointments, this application will be retained on file for 6 months.

e-mail JEES1956@Yahoo.com



LAKE WALES POLICE OFFICER'S RETIREMENT SYSTEM

P.O. Box 490857 ♦ Leesburg, FL 34749 ♦ Phone: 352-787-9795 ♦ Fax: 352-787-2699

VIA EMAIL

January 27, 2015

Ms. Clara VanBlargan, City Clerk
City of Lake Wales
P.O. Box 1320
Lake Wales, FL 33859

Re: 5th Member Trustee Appointment - Joe Elrod

Dear Clara:

The Pension Board of Trustees for the City of Lake Wales Police Officers' Retirement System met in regular session on Monday, January 26, 2015. At that time Mr. Joe Elrod was appointed as the "fifth member" for a pro-rated term (that expires on September 30, 2015). He will be filling the position left vacant due to the resignation of Patrick Quinn.

Please place this matter on a future City Commission agenda for affirmation.

Should you have any questions, or need additional information, please do not hesitate to contact me.

Sincerely,

/Susy Pita/

Susy Pita
Plan Administrator

cc (e-copy):
Pedro Herrera, Plan Counsel
File