

MEMORANDUM

November 19, 2014

TO: Honorable Mayor and City Commission

VIA: Kenneth Fields, City Manager

FROM: Clara VanBlargan, City Clerk, MMC

RE: Appointment – Lake Wales Library Board

SYNOPSIS: Appointments fill vacancies due to resignations, expiration of terms, newly established boards, etc.

RECOMMENDATION

The Mayor makes appointments to various citizen advisory and regulatory boards, commissions, committees, and authorities with the advice and consent of the City Commission (City Charter, Sec. 3.06).

The Mayor is asked to make the appointment as deemed appropriate.

BACKGROUND

Vacancies exist on various Boards, Commissions, and Committees due to resignations, expirations of terms, newly established boards, etc.

Library Board (City Code Sec. 2-26,(b)) – The board consists of five (5) members. Four members must reside in the City, own property in the City or hold a valid business tax receipt issued from by the City. One member shall be a resident of the unincorporated Greater Lake Wales area having a Lake Wales address or a resident of the City of Lake Wales if the Lake Wales Public Library is a member of the Polk County Cooperative and receives operating funds from Polk County Board of County Commissioners (Ordinance 2008-07; 02/19/08). (5-year term)

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are **not** required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: **One resident**

Current Meeting Schedule: 2nd Wednesday @ 11:00 a.m.; Lake Wales Library

Primary Duties: Operate the public library; control expenditures of all monies collected or donated to the Library Fund; appoint the library staff and establish rules and regulations for operation and use of the Library subject to the supervision and control of the City Commission.

| | |
|--|------------------------------|
| Current Members: Glenda Morgan, outside | 08/06/96 – 07/01/16, 4-Final |
| ***Vacant***, resident | – 07/01/17, 1 |
| Jack Brandon, resident | 02/01/11 – 07/01/16, 1 |
| Cheryl Garnett, resident | 03/05/13 – 07/01/18, 1 |
| Beverly Lamar, resident | 07/01/04 – 07/01/19, 3-Final |

Applying for re-appointment: None

Applying for appointment: **Donna Geils, resident**

Recommendation: The recommendation is for the Mayor to appoint Donna Geils to serve on the Lake Wales Library Board for a term expiring on 7/1/2017, remainder of 5-yr term.

OPTIONS

Do not appoint the applicants named above and seek other applicants; however, it may be difficult for the boards to obtain a quorum until vacancies are filled.

FISCAL IMPACT

None. These are volunteer citizen boards.

ATTACHMENTS

Application

APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMISSION OR COMMITTEE

City of Lake Wales, City Clerk's Office, P.O. Box 1320, Lake Wales, FL 33859-1320

Board/Commission/Committee

Library Board

Applying for:

☐

reappointment

☒

new appointment

Yes
Full-time

☒

Yes
Part-time

☐

No

☐

Yes

☐

No

☒

City Resident?

City Business Tax?

Registered Voter?

Yes,
Florida

☒

Yes,
Other

☐

No

☐

Own Property in City?

☒☐

Name

Donna Lee Geils

Home Address

319 E. Johnson Ave

Home Phone

(863) 604-5503

Business Address

Business Phone

Employer

Occupation/Type of Business

Home Educator

If applicant is not a city resident or does not pay business tax to city, please provide physical address of property owned within the city limits.

Special knowledge or experience applicable to function of board/commission/committee

I've been on the advisory/planning committee for the Lake Wales Library Association-Friends of the Library, where I learned just how much time, effort, expertise, funding, and manpower are required to operate a great library for our community. I consider our public library an invaluable resource to our community and my family.

Other community involvement

- Music Instructor - First Pres. Lake Wales, choir + handbell choir member, music committee, former Sunday School Superintendent, M.A.P.S. steering committee
- Co-Founder, organizer Happy Homeschoolers of Lake Wales
- LW Little Theater volunteer, Children's Theater stage manager
- Currently developing non-profit Eco Edu program/site in LW

Fla. Statute 760.80 requires the City of Lake Wales to maintain and report the following information:

Race/Ethnicity

African-American

☐

Asian-American

☐

Hispanic-American

☐

Native-American

☐

Caucasian

☒

Gender

Male

☐

Female

☒

Physically Disabled?

Yes

☐

No

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I understand that I may be required to complete a Financial Disclosure Form in accordance with the requirements of Florida Law for every year during which I serve as an appointee. I further understand that refusal to file a required Financial Disclosure will result in my removal from the board/commission/committee to which I have been appointed.

DLG
applicant initials

Have you ever been convicted of a felony?

☐

Yes

If yes, please explain on separate paper and attach to application.

☒

No

List 3 references who reside in the city:

Rev. Chad Reynolds (863) 676-0711

name phone

Kara Wiseman (863) 521-2408

name phone

Laura Hunt (863) 676-5907

name phone

Contact City Clerk's Office to schedule appointment with board chairman and board support staff.

Donna L. Geils
applicant signature

11/12/14
date

If the applicant is not appointed at the next City Commission meeting scheduled for the purpose of making appointments, this application will be retained on file for 6 months.

e-mail DonnaGeils@yahoo.com