

MEMORANDUM

October 28, 2014

TO: Honorable Mayor and City Commission

VIA: Kenneth Fields, City Manager

FROM: Clara VanBlargan, City Clerk, MMC

RE: Appointment – Lake Wales Housing Authority Board

SYNOPSIS: Appointments fill vacancies due to resignations, expiration of terms, newly established boards, etc.

RECOMMENDATION

The Mayor makes appointments to various citizen advisory and regulatory boards, commissions, committees, and authorities with the advice and consent of the City Commission (City Charter, Sec. 3.06).

The Mayor is asked to make the appointment as deemed appropriate.

BACKGROUND

Vacancies exist on various Boards, Commissions, and Committees due to resignations, expirations of terms, newly established boards, etc.

Housing Authority (F.S. 421.04) – The board consists of five (5) members. Members must reside in the City, own property in the City, or hold a valid occupational license issued by the City. One (1) member must be a resident of the housing project who is current in rent payment or a person of low income who is receiving a rent subsidy through a program administered by the Authority. No member may be an officer or employee of the City. (4-year term)

- An interview process is necessary for new applicants only.
- Members are required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: **1 resident member**

Primary Duties: Manage and control the city's low-rent housing units.

Current Meeting Schedule: 3rd Wednesday @ 6:00 PM; Housing Authority

Current Members: Janice Snell, resident	04/17/12 – 07/01/18, 2
Eddy Rivers, resident	07/01/08 – 07/01/16, 2
Wanda Lawson, resident	06/18/13 – 07/01/17, 1
Mellissa Montgomery, resident of housing project	06/21/11 – 07/01/17, 2
VACANT	- 07/01/18, 1
Albert Kirkland, Jr., Ex-officio	n/a
Commissioner Jonathan Thornhill, City Liaison	06/04/13 – 05/07/15

Applying for re-appointment: None

Applying for appointment: **Helen Walters, resident**
Michael Williams, resident

Recommendation: The recommendation is for the Mayor to appoint Helen Walters **or** Michael Williams to serve on the Lake Wales Housing Authority Board for a term expiring on 7/1/2018, remainder of 4-yr term.

OPTIONS

Do not appoint the applicants named above and seek other applicants; however, it may be difficult for the boards to obtain a quorum until vacancies are filled.

FISCAL IMPACT

None. These are volunteer citizen boards.

ATTACHMENTS

Applications

APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMISSION OR COMMITTEE

City of Lake Wales, City Clerk's Office, P.O. Box 1320, Lake Wales, FL 33859-1320

Board/Commission/Committee Lake Wales Housing Authority

Applying for:		Yes	Yes	No		Yes	No
<input type="checkbox"/> reappointment	City Resident?	<input checked="" type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input type="checkbox"/>	City Business Tax?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> new appointment	Registered Voter?	Yes, Florida	Yes, Other	No	Own Property in City?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

Name Helen A. Walter

Home Address 160 E Bullard Ave Lake Wales FL 33859 Home Phone 863-676-8533

Business Address _____ Business Phone _____

Employer _____ Occupation/Type of Business Missionary / Home maker

If applicant is not a city resident or does not pay business tax to city, please provide physical address of property owned within the city limits.

Special knowledge or experience applicable to function of board/commission/committee
Served 2 terms 2001-2008

Other community involvement
church serving City County Missionary Helen A. Walter
It is a Blessing to be a Blessing to somebody H.A.W.

Fla. Statute 760.80 requires the City of Lake Wales to maintain and report the following information:

Race/Ethnicity African-American <input type="checkbox"/> Asian-American <input type="checkbox"/> Hispanic-American <input type="checkbox"/> Native-American <input type="checkbox"/> Caucasian <input type="checkbox"/>	Gender Male <input type="checkbox"/> Female <input checked="" type="checkbox"/> Physically Disabled? Yes <input type="checkbox"/> No <input type="checkbox"/>
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I understand that I may be required to complete a Financial Disclosure Form in accordance with the requirements of Florida Law for every year during which I serve as an appointee. I further understand that refusal to file a required Financial Disclosure will result in my removal from the board/commission/committee to which I have been appointed. H.A.W.
applicant initials

Have you ever been convicted of a felony? Yes No
If yes, please explain on separate paper and attach to application.

Helen A. Walter
applicant signature
10-8-14
date

List 3 references who reside in the city:

<u>Daisy Evans</u>	<u>5915</u>
name	phone
<u>Pastor Tommy Jones</u>	<u>863-632-4446</u>
name	phone
<u>Sylvia Hampton</u>	<u>863-676-6192</u>
name	phone

If the applicant is not appointed at the next City Commission meeting scheduled for the purpose of making appointments, this application will be retained on file for 6 months.
e-mail _____

Contact City Clerk's Office to schedule appointment with board chairman and board support staff.

APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMISSION OR COMMITTEE

City of Lake Wales, City Clerk's Office, P.O. Box 1320, Lake Wales, FL 33859-1320

Board/Commission/Committee LAKE WALES HOUSING AUTHORITY BOARD

Applying for:	Yes Full-time	Yes Part-time	No		Yes	No
<input type="checkbox"/> reappointment	City Resident? <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	City Business Tax? <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> new appointment	Registered Voter? <input checked="" type="checkbox"/>	Yes, Florida <input type="checkbox"/>	Yes, Other <input type="checkbox"/>	No <input type="checkbox"/>	Own Property in City? <input checked="" type="checkbox"/>	<input type="checkbox"/>

Name MICHAEL K. WILLIAMS	
Home Address 811 - CHAMBERLAIN LOOP RD. LAKE WALES, FL 33853	Home Phone (863) 676-3063
Business Address	Business Phone
Employer TAMPA ELECTRIC COMPANY	Occupation/Type of Business ELECTRIC CO.
If applicant is not a city resident or does not pay business tax to city, please provide physical address of property owned within the city limits. N/A.	

Special knowledge or experience applicable to function of board/commission/committee
SHOP STEWARD OF I.B.E.W. LOCAL 108. KEY PERSON OF THE UNITED WAY. INDUSTRIAL ELECTRICIAN (TROUBLE SHOOTING & REPAIRING). SERVED AS A MINTOR ON THE YOUNG MEN & YOUNG BROTHERS OF CHRIST (TAMPA, FL)... ETC..

Other community involvement CHURCH GROUPS (ASSISTANCE PASTOR AIDE BOARD). MINTORING YOUTH LEADER.	Fla. Statute 760.80 requires the City of Lake Wales to maintain and report the following information: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"> Race/Ethnicity African-American <input checked="" type="checkbox"/> Asian-American <input type="checkbox"/> Hispanic-American <input type="checkbox"/> Native-American <input type="checkbox"/> Caucasian <input type="checkbox"/> </td> <td style="width: 50%;"> Gender Male <input checked="" type="checkbox"/> Female <input type="checkbox"/> Physically Disabled? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> </td> </tr> </table>	Race/Ethnicity African-American <input checked="" type="checkbox"/> Asian-American <input type="checkbox"/> Hispanic-American <input type="checkbox"/> Native-American <input type="checkbox"/> Caucasian <input type="checkbox"/>	Gender Male <input checked="" type="checkbox"/> Female <input type="checkbox"/> Physically Disabled? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
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MKW
applicant initials

Have you ever been convicted of a felony? <input type="checkbox"/> Yes If yes, please explain on separate paper and attach to application. <input checked="" type="checkbox"/> No	Michael K. Williams applicant signature 17TH / OCT. 14 date
List 3 references who reside in the city: JANICE MORANE (863) 419-6849 name phone BRENDA MEEKS (863) 595-7678 name phone TESY MANLEY (863) 241-7202 name phone	If the applicant is not appointed at the next City Commission meeting scheduled for the purpose of making appointments, this application will be retained on file for 6 months. e-mail mwilliams811@comcast.net
Contact City Clerk's Office to schedule appointment with board chairman and board support staff.	