

**CITY COMMISSION
REGULAR MEETING
OFFICIAL AGENDA
September 16, 2014
6:00 p.m.**

**City Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

1. **INVOCATION**
2. **PLEDGE OF ALLEGIANCE**
3. **CALL TO ORDER**
4. **ROLL CALL**

MAYOR

5. **Commendations by Lake Wales Police Department**
6. **Retirement Recognition – City Manager’s Administrative Assistant Katherine Kinloch, 32 years of Service**

ANNUAL REPORT

PRESENTATION

COMMUNICATIONS AND PETITIONS

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and address for the record. Please limit your discussions to five (5) minutes.

BUDGET HEARINGS

7. **Ordinance 2014-10, Adoption of FY2014-15 Millage Rate – 2nd Reading & Public Hearing**
Ordinance 2014-11, Adoption of FY2014-15 Budget – 2nd Reading & Public Hearing
The Commissioners will consider adopting a millage rate of 8.3638 mills for Fiscal Year 2014-2015 which is the City’s rolled-back rate. The Commissioners will also consider adopting the proposed operating budget.
8. **Ordinance 2014-12, Five-Year Capital Improvement Plan FY2014/15 – FY2018/19 – 2nd Reading & Public Hearing**
The Commissioners will consider adopting the Five-Year Capital Improvement Plan for Fiscal Years 2014/15 through 2018/19.

CONSENT AGENDA

Any member of the public can ask the City Commission to pull a consent item for separate discussion and vote that they would like to make comment on.

9. **APPROVAL OF MINUTES: September 3, 2014, Regular Meeting**
10. **Addendums #1 & #2 to Contract with Andy Easton & Associates**
Staff is seeking approval of addendums #1 & #2 to the current contract with Andy Easton & Associates for CDBG Grant Administration Services. Addendum #1 authorizes Mr. Easton to write the CDBG grant application for Phase 2 of the C Street Sewer Project. Addendum #2 modifies the current contract to include the contact information for the current City Manager.

AGENDA CONTINUED ON SECOND PAGE

11. **Award of Bid for Medical, Dental and Vision Insurance Coverage**
The City Commission will consider awarding the bid for health insurance to United Healthcare, dental insurance to Renaissance, and vision insurance to Advantica Eye Care.
12. **Property & Casualty Insurance and Risk Management Services**
The Commission will consider awarding the bid for Property & Casualty Insurance and Risk Management Services to the Florida League of Cities/(FMIT)
13. **Veterans' Day Parade**
Approval of the Special Event Permit Application allows the 2014 Veterans' Day Parade to be held on November 11, 2014 and the temporary closing of several streets in conjunction with that event in the downtown area.
14. **Lake Wales YMCA Turkey Trot 5K**
The approval of the special event permit application allows the Lake Wales YMCA to hold its 2nd Annual "Turkey Trot 5K" on Thanksgiving Day, November 27, 2014; and allow for the temporary closing of a portion of the Marketplace downtown and several city intersections.
15. **House of Prayer October Fest**
Approval of the special event permit application allows the House of Prayer Church to hold the third annual "October Fest" on October 25, 2014 and allow for the temporary closing of Seminole Avenue.
16. **39th Annual Pioneer Days Celebration**
Approval of this request will allow the Pioneer Days Celebration to take place on October 23 - 26, 2014 in Lake Wales Park, allow vendors to set up RV's in the park, and allow for the temporary street closings for the Antique Car Parade.
17. **Acceptance of Grant of Tourist Development Council funds for Pioneer Days**
A Grant Agreement with Polk County Sports Marketing to accept a grant of \$581 for Pioneer Days Advertising. This grant requires a match of \$581.

OLD BUSINESS

NEW BUSINESS

18. **Ordinance 2014-14, Increasing the Mayor's Annual Salary – 1st Reading**
The City Commission will consider an increase in the Mayor's salary to compensate for additional duties and responsibilities required by the Lake Wales City Charter.
19. **Write-off Uncollectible Receivable Accounts**
The City Commission is asked to authorize the write-off of uncollectible accounts receivables totaling \$40,398.66 for utility and solid waste services.
20. **City Funding for the Historic Lake Wales Society, Inc.**
The City of Lake Wales will provide temporary financial support to the Historic Lake Wales Society, Inc. while it develops a long-term business plan.
21. **Appointment – Police Officers' Retirement Board**
Appointments fill vacancies due to resignations, expiration of terms, newly established boards, etc.

CITY MANAGER

22. City Commission Tracking Report
23. City Commission Meeting Calendar
24. Annual Reporting – Boards, Commissions and Committees

AGENDA CONTINUED ON THIRD PAGE

CITY COMMISSION COMMENTS

MAYOR COMMENTS

(The full staff memo will be incorporated into the official record)

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.