

## MEMORANDUM

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June 18, 2014

**TO:** Honorable Mayor and City Commission

**VIA:** Kenneth Fields, City Manager

**FROM:** Clara VanBlargan, City Clerk

**RE:** Appointments – Code Enforcement Board; Recreation Commission

**SYNOPSIS:** Appointments fill vacancies due to resignations, expiration of terms, newly established boards, etc.

### RECOMMENDATION

The Mayor makes appointments to various citizen advisory and regulatory boards, commissions, committees, and authorities with the advice and consent of the City Commission (City Charter, Sec. 3.06).

The Mayor is asked to make the appointments as deemed appropriate.

### BACKGROUND

Vacancies exist on various Boards, Commissions, and Committees due to resignations, expirations of terms, newly established boards, etc.

Lake Wales Code of Ordinances Sec. 2-26 (3). Limit on Consecutive Terms:

- (a) Except as provided in paragraph (b) below, no person shall serve more than three (3) consecutive terms on a single board, commission or committee except that a person appointed to a partial term that is less than one-half ( $\frac{1}{2}$ ) of the normal term for that particular board, commission or committee shall be permitted to serve three (3) consecutive terms in addition to the partial term. Members appointed before July 1, 1989, may be permitted to serve three (3) additional consecutive terms. This limit on consecutive terms may be waived for members of regulatory boards (i.e., planning and zoning board, board of appeals, code enforcement, etc.) with the recommendation of the city manager where, in the sole discretion of the city manager, special circumstances exist which warrant the appointment of a particular member to an additional term.
- (b) There shall be no limit to consecutive terms served by an elected or appointed trustee on a board established for the purpose of administering an employee retirement plan.

**CODE ENFORCEMENT BOARD (City Code Sec. 2-56)** – The board consists of seven (7) members. Whenever possible, membership shall include an architect, a businessperson, an engineer, a general contractor, a subcontractor and a realtor. Members must be residents. (3-year term)

- An interview process is necessary for new applicants only.
- Members are required to file an annual Form 1, Statement of Financial Interests.
- Current Vacancies: **1 resident (7/1/2015)**

<b>Current Members:</b> Melissa Konkol, resident	01/19/10 – 07/01/15, 2
Wilena Vreeland, resident	10/04/11 – 07/01/15, P+1
Angela Jones, resident	05/07/13 – 07/01/15, 1
Murray Zacharia, resident	06/18/13 – 07/01/16, 1
William Follett, resident	07/03/07 – 07/01/16, 3-Final
Jean Kincaid Scott, resident	06/17/08 – 07/01/17, 3

**Current Meeting Schedule:** 2<sup>nd</sup> Monday @ 5:00 PM; Commission Chamber

**Applying for appointment:** Warren Turner, resident

**Applying for reappointment:** None

The Board chairperson and Code Enforcement Director interviewed Warren Turner. Both recommended appointment.

**Recommendation:** The recommendation is for the Mayor to appoint Warren Turner to serve on the Code Enforcement Board for a partial term expiring on 07/01/15, and for the City Commission to consent to the appointment made by the Mayor.

**RECREATION COMMISSION (City Code Sec. 2-161)** – The recreation commission consist of thirteen (13) members from community organizations providing a recreation program for the community and three (3) citizen members representing the citizens at large. (3-year term)

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are not required to file an annual Form 1, Statement of Financial Interests
- Citizen Members appointed by City Commission
- Organization members appointed by Recreation Commission
- Current Vacancies: 1 citizen expiring term (7/1/2014); 2 citizens (7/1/2015); expiring terms of community organization members (7/1/14)

<b>Current Members:</b> Keri Hunt, citizen	11/01/11 - 07/01/14, 1
Eileen Farchmin, Webber Internt'l University	09/19/11 - 07/01/14, 1
Robbie Shields, Lake Wales Soccer Club	09/19/11 - 07/01/14, 1
Patty McKeeman, Lake Wales Pram Fleet	09/19/11 - 07/01/14, 1
Deborah Rheiner/Linda Kimbrough, PAL	09/19/11 - 07/01/14, 1
Helen Petersen, Green & Gold Foundation	09/19/11 - 07/01/14, 1
Norm Rainey, Tennis Program	09/19/11 - 07/01/14, 1
John Abel, YMCA/Softball	09/19/11 - 07/01/14, 1
Clark Heter, YMCA	10/17/11 - 07/01/14, 1
Mimi Hardman, Historic Lake Wales Society	09/19/11 - 07/01/14, 1
Curt, Boys & Girls Club	09/19/11 - 07/01/14, 1

**Current Meeting Schedule:** - 3<sup>rd</sup> Monday; 12:00 p.m., City Manager's Conference Room

**Applying for appointment:** Jim Gouvellis, citizen

**Applying for reappointment:** Keri Hunt, citizen

**Recommendation:** The recommendation is for the Mayor to reappoint Keri Hunt to serve on the Recreation Commission for a second term expiring on 07/01/2017, 3yr term, and to appoint Jim Gouvellis to serve on the Recreation Commission for a partial term expiring on 7/1/2015, and for the City Commission to consent to the appointments made by the Mayor.

## OPTIONS

Do not appoint the applicants named above and seek other applicants; however, it may be difficult for the boards to obtain a quorum until vacancies are filled.

## FISCAL IMPACT

None. These are volunteer citizen boards.

**ATTACHMENTS**

Applications

### APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMISSION OR COMMITTEE

City of Lake Wales, City Clerk's Office, P.O. Box 1320, Lake Wales, FL 33859-1320

Board/Commission/Committee PLANNING & ZONING / HOUSING / CODE ENFORCEMENT / AIRPORT

Applying for:	Yes Full-time	Yes Part-time	No	Yes	No
<input type="checkbox"/> reappointment	City Resident? <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	City Business Tax? <input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> new appointment	Registered Voter? <input checked="" type="checkbox"/>	Yes, Florida <input type="checkbox"/>	Yes, Other <input type="checkbox"/>	No <input type="checkbox"/>	Own Property in City? <input checked="" type="checkbox"/>

Name <u>WARREN TURNER</u>	
Home Address <u>4132 MUIRFIELD LOOP</u>	Home Phone <u>863 949-4291</u>
Business Address <u>LAKE WALES, FL 33859</u>	Business Phone <u>N/A</u>
Employer <u>RETIRED</u>	Occupation/Type of Business

If applicant is not a city resident or does not pay business tax to city, please provide physical address of property owned within the city limits.

Special knowledge or experience applicable to function of board/commission/committee  
46 YEARS WITH AIRLINES - DIRECTOR OF PROPERTIES & FACILITIES - HIRED & SUPERVISED MANY FACILITY PROJECTS AT AIRPORTS. RETIRED IN 2007. SEE RESUME - WILLING TO VOLUNTEER FOR A COMMISSION

Other community involvement	Fla. Statute 760.80 requires the City of Lake Wales to maintain and report the following information: <b>Race/Ethnicity</b> African-American <input type="checkbox"/> Asian-American <input type="checkbox"/> Hispanic-American <input type="checkbox"/> Native-American <input type="checkbox"/> Caucasian <input checked="" type="checkbox"/> <b>Gender</b> Male <input checked="" type="checkbox"/> Female <input type="checkbox"/> <b>Physically Disabled?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
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I understand that I may be required to complete a Financial Disclosure Form in accordance with the requirements of Florida Law for every year during which I serve as an appointee. I further understand that refusal to file a required Financial Disclosure will result in my removal from the board/commission/committee to which I have been appointed.

Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	applicant initials <u>WT</u>
If yes, please explain on separate paper and attach to application.	applicant signature <u>Warren Turner</u>

List 3 references who reside in the city:

name	phone
<u>JIM BONNER</u>	<u>326-5251</u>
<u>MARY ARVANITES</u>	<u>318-1231</u>
<u>JILL FAGAN</u>	<u>324-5545</u>

Contact City Clerk's Office to schedule appointment with board chairman and board support staff.

Click to Print

date 2/26/14

If the applicant is not appointed at the next City Commission meeting scheduled for the purpose of making appointments, this application will be retained on file for 6 months.

e-mail Wat Turner@aol.com

Warren W. Turner  
4132 Muirfield Loop  
Lake Wales, FL 33859

Phone: (863) 949-4291

Professional Experience

Extensive experience in the aviation industry which includes Properties, Facilities and various supervisory positions.

Airtran Airways, Inc. – Orlando, Florida                      Jan 1998 – July 2007 (Retired)

Director – Properties & Facilities

Negotiate and process lease documents to accommodate airline facility needs. Attend airport industry meetings and interface with airport executives and other airline representatives. Plan, estimate and coordinate work of architects and contractors. Purchase ground services.

Promoted from Manager to Director in the first 6 months of 1998.

Achieved \$4.1 million in actual cost reductions in 1998 & 1999.

Constructed 4 additional gates at Atlanta-Hartsfield International Airport in 2000.

Reduced AirTran's lease obligation in Orlando saving \$24,000.

Constructed a \$17 million hangar at Atlanta-Hartsfield International Airport.

Aviation Consulting - Houston, Texas                      Feb 1995 – Dec 1997

Aviation consulting work in Properties, Facilities, and Contract Services. Clients include Continental Airlines, Delta Airlines, ValuJet, Brown & Root, and Impace International.

Note: From January 1996 – August 1996 served in the position of Director – Properties & Facilities on a full time consulting basis for ValuJet Airlines.

Atlanta 1996 – Constructed support space and relocated ValuJet to 18 gates.

Atlanta 1996 – Constructed a 2,500 space employee parking lot on airport property.

Resume – Warren W. Turner

Page 2.

Continental Airlines – Houston, Texas

January 1987 – February 1995

Manger – Properties & Facilities (Aug 1993 – Feb 1995)

Negotiate and process lease documents to accommodate airline facility needs. Attend airport industry meetings at airline airports reviewing airport budgets and capital projects. Interface with airport executives and other airline representatives. Plan, estimate, and coordinate work of architects and contractors.

Saved \$3.5 million in capital costs by renegotiating Tampa lease.

Reduced facility costs by \$640,000 by altering facility use at Sarasota Airport.

Director – Contract Sales & Service – (April 1989 – August 1993)

Prepare bid specifications, negotiate and purchase ground handling services on a worldwide basis.

Began as Manager, promoted to Director in April 1991.

Solely responsible for purchasing \$125 million in ground handling services.

Reduced annual costs by \$10 million during tenure.

Created & maintained data base of over 800 contracts providing essential information.

Manager – Properties – (Jan 1987- Mar 1989)

Negotiate and process lease documents to accommodate airline facility needs. Attend airport meetings, review airport budgets and capital projects. Interface with airport executives and other airline representatives.

Negotiated agreement at Cincinnati International airport savings \$161,000 annually.

Negotiated agreement at Buffalo Airport obtaining facilities saving \$130,000 annually.

New York Air – New York, New York

Aug 1984 – Dec 1986

Director – Properties & Facilities – Aug 1984 – Dec 1986

Negotiate leases to accommodate airline facility needs. Plan, estimate and coordinate work of architects and contractors. Prepare department and capital budgets. Supervise and evaluate work of staff. Attend airport meetings and review airport budgets, rates, and capital projects. Began as Manager and was promoted to Director in February 1986.

**Resume – Warren W. Turner**

**Page 3.**

Dulles Airport - Constructed a 27,000 square foot facility (with seven loading bridges) in a record 95 days.

Boston Logan - Relocated 5 gate airline facility from one terminal to another overnight.

LaGuardia Airport - Constructed new \$3.7 million gate at LaGuardia Airport.

**Republic/North Central Airlines**

Jun 1962 – Aug 1984

Began as a Reservationist and then served in various supervisory positions which included, Customer Service Manager – Baltimore, Assistant Customer Service Manager – Detroit, and Supervisor Reservations & Airport at Milwaukee & Detroit.

**EDUCATION**

**Smith Barney/AAAE Seminar** – New York, NY                      Oct 1988

**National School of Aeronautics** – Kansas City, KS                      May/June 1962

**Fairmont State University** – Fairmont, WV                      1960-61

**Personal Computer**

Proficient in Windows, Word, Word Perfect, Lotus 123 & Excel

# APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMISSION OR COMMITTEE

City of Lake Wales, City Clerk's Office, P.O. Box 1320, Lake Wales, FL 33859-1320

Board/Commission/Committee Recreation

Applying for:		Yes	Yes	No		Yes	No
<input checked="" type="checkbox"/> reappointment	City Resident?	<input checked="" type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input type="checkbox"/>	City Business Tax?	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> new appointment	Registered Voter?	Yes, Florida	Yes, Other	No	Own Property in City?	<input type="checkbox"/>	<input type="checkbox"/>
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

Name Keri Hunt

Home Address 1015 Sunset Dr. LW 33859 Home Phone 863-678-8047

Business Address \_\_\_\_\_ Business Phone \_\_\_\_\_

Employer \_\_\_\_\_ Occupation/Type of Business \_\_\_\_\_

If applicant is not a city resident or does not pay business tax to city, please provide physical address of property owned within the city limits.

Special knowledge or experience applicable to function of board/commission/committee

Other community involvement	Fla. Statute 760.80 requires the City of Lake Wales to maintain and report the following information: <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 50%; padding: 5px;"> <b>Race/Ethnicity</b>                      African-American <input type="checkbox"/>                      Asian-American <input type="checkbox"/>                      Hispanic-American <input type="checkbox"/>                      Native-American <input type="checkbox"/>                      Caucasian <input type="checkbox"/> </td> <td style="width: 50%; padding: 5px;"> <b>Gender</b>                      Male <input type="checkbox"/> Female <input type="checkbox"/> </td> </tr> <tr> <td colspan="2" style="padding: 5px;"> <b>Physically Disabled?</b>                      Yes <input type="checkbox"/> No <input type="checkbox"/> </td> </tr> </table>	<b>Race/Ethnicity</b> African-American <input type="checkbox"/> Asian-American <input type="checkbox"/> Hispanic-American <input type="checkbox"/> Native-American <input type="checkbox"/> Caucasian <input type="checkbox"/>	<b>Gender</b> Male <input type="checkbox"/> Female <input type="checkbox"/>	<b>Physically Disabled?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	
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KH  
applicant initials

Have you ever been convicted of a felony?  Yes  
 If yes, please explain on separate paper and attach to application.  No

List 3 references who reside in the city:

name	phone
name	phone
name	phone

Contact City Clerk's Office to schedule appointment with board chairman and board support staff.

Keri Hunt  
applicant signature

6-16-14  
date

If the applicant is not appointed at the next City Commission meeting scheduled for the purpose of making appointments, this application will be retained on file for 6 months.

e-mail \_\_\_\_\_



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<input checked="" type="checkbox"/> new appointment	Registered Voter?	Yes, Florida <input checked="" type="checkbox"/>	Yes, Other <input type="checkbox"/>	No <input type="checkbox"/>		Own Property in City?	<input type="checkbox"/> <input checked="" type="checkbox"/>

Name <b>Jim Gouvellis</b>			
Home Address 503 E. Polk Avenue	Home Phone 863 969 7454		
Business Address 140 E. Stuart Avenue	Business Phone 863 676-3467		
Employer The Lake Wales News	Occupation/Type of Business Newspaper publisher		
If applicant is not a city resident or does not pay business tax to city, please provide physical address of property owned within the city limits.			
Special knowledge or experience applicable to function of board/commission/committee Community involvement, parent, interest in recreation and a Vice-President of the Lake Wales Area Chamber of Commerce with responsibilities of helping the community with recreation issues.			
Other community involvement	<p>Fla. Statute 760.80 requires the City of Lake Wales to maintain and report the following information:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>Race/Ethnicity</b>                  African-American <input type="checkbox"/>                  Asian-American <input type="checkbox"/>                  Hispanic-American <input type="checkbox"/>                  Native-American <input type="checkbox"/>                  Caucasian <input checked="" type="checkbox"/> </td> <td style="width: 50%; vertical-align: top;"> <b>Gender</b>                  Male <input checked="" type="checkbox"/> Female <input type="checkbox"/>   <b>Physically Disabled?</b>                  Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> </td> </tr> </table>	<b>Race/Ethnicity</b> African-American <input type="checkbox"/> Asian-American <input type="checkbox"/> Hispanic-American <input type="checkbox"/> Native-American <input type="checkbox"/> Caucasian <input checked="" type="checkbox"/>	<b>Gender</b> Male <input checked="" type="checkbox"/> Female <input type="checkbox"/>  <b>Physically Disabled?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
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*[Signature]*  
applicant initials

Have you ever been convicted of a felony?  Yes  
 If yes, please explain on separate paper and attach to application.  No

*[Signature]*  
applicant signature

date 6/19/14

List 3 references who reside in the city:

Eugene Fultz	679-3422
name	phone
Mike Carter	605-1720
name	phone
Mike Morrow	676-1949
name	phone

Contact City Clerk's Office to schedule appointment with board chairman and board support staff.

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e-mail Gouvellis@gmail.com