

The meeting of the Lake Wales City Commission was held on June 17, 2014 in the Commission Chambers at the Municipal Administration Building. The meeting was called to order by Deputy Mayor Christopher Lutton at 6:00 p.m. following the invocation and the Pledge of Allegiance.

INVOCATION

The invocation was given by Dr. Jim Moyer.

PLEDGE OF ALLEGIANCE

COMMISSIONERS PRESENT: Terrye Howell; Betty Wojcik; Jonathan Thornhill; Christopher Lutton, Deputy Mayor;

COMMISSIONERS ABSENT: Eugene Fultz, Mayor

CITY REPRESENTATIVES PRESENT: Kenneth Fields, City Manager; Clara VanBlargan, City Clerk; Jennifer Nanek, Deputy City Clerk; Albert C. Galloway, Jr., City Attorney

[Full staff memos are incorporated into the minutes. Meetings are recorded, but not transcribed verbatim.]

MAYOR

ANNUAL REPORT

Agenda Item 5. Library Board – Annual Report by Chairman Jack Brandon (15-20 minute limit)

Jack Brandon, Chair of the Library Board, introduced Library Board members and Friends of the Library board members and reviewed a summary of the different programs and other details about the library that was distributed to the Commission. Mr. Brandon reported that the Library is constantly expanding and is an asset to the community. The community has responded to the request to update library. The Library is looking to take over the bookmobile in the future.

Deputy Mayor Lutton asked what topics come up at their board meetings. Mr. Brandon responded that investigate possible funding opportunities, discuss the Polk County Cooperative and sometimes issues regarding the content of books and art come up. The Board also tries to address any questions that come up. Mr. Brandon recognized the work of the many volunteers as a vital contribution to the library. Mr. Brandon said that they try and keep good relationships with the county and the city; the City Manager has attended some board meetings. Some members of public regularly attend meetings.

Commissioner Wojcik said that the Library Board is a bit different than other boards and their service is appreciated.

Glenda Morgan, president of the Lake Wales Library Association, reported that 225,000 people used library last year. She reviewed the history of the Library and described some of the recent improvements that have been made.

Mr. Fields commended the library and all that they do. He said that it functions more than just a library, that there are all kinds of resources available to the public. It is an important asset of the city.

COMMUNICATIONS AND PETITIONS

CONSENT AGENDA

Agenda Item 6. APPROVAL OF MINUTES: June 3, 2014, Budget Workshop Meeting June 3, 2014, Regular Meeting

Albert C. Galloway Jr., City Attorney, reported a typographical error on Page 3, under City Commission Comments, of the June 3, 2014 regular meeting minutes: The word "magnat" should be "magnet."

Commissioner Howell made a motion to approve the Consent Agenda to include the correction made to the to the June 3, 2014 regular meeting minutes. Commissioner Wojcik seconded the motion.

By Voice Vote:

Commissioner Howell "YES"
Commissioner Wojcik "YES"
Commissioner Thornhill "YES"
Deputy Mayor Lutton "YES"

The motion carried 4-0.

OLD BUSINESS

NEW BUSINESS

Agenda Item 7. Appointments – Boards, Commissions, and Committees

[Begin Agenda Memo]

SYNOPSIS

The appointments will fill vacancies due to resignations, expiration of terms, newly established boards, etc.

RECOMMENDATION

The Mayor makes appointments to various citizen advisory and regulatory boards, commissions, committees, and authorities with the advice and consent of the City Commission (City Charter, Sec. 3.06).

The Mayor is asked to make the appointments as deemed appropriate.

BACKGROUND

Vacancies exist on various Boards, Commissions, and Committees due to resignations, expirations of terms, newly established boards, etc.

Lake Wales Code of Ordinances Sec. 2-26 (3). Limit on Consecutive Terms:

1. Except as provided in paragraph (b) below, no person shall serve more than three (3) consecutive terms on a single board, commission or committee except that a person appointed to a partial term that is less than one-half ($\frac{1}{2}$) of the normal term for that particular board, commission or committee shall be permitted to serve three (3) consecutive terms in addition to the partial term. Members appointed before July 1, 1989, may be permitted to serve three (3) additional consecutive terms. This limit on consecutive terms may be waived for members of regulatory boards (i.e., planning and zoning board, board of appeals, code enforcement, etc.) with the recommendation of the city manager where, in the sole discretion of the city manager, special circumstances exist which warrant the appointment of a particular member to an additional term.

2. There shall be no limit to consecutive terms served by an elected or appointed trustee on a board established for the purpose of administering an employee retirement plan.

Airport Authority (City Code Sec. 2-41) – The board consists of seven (7) voting members and one (1) non-voting member who is a City Commissioner. At least four (4) voting members must be qualified electors of the City (3-year term)

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are not required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 1 expiring term

Current Members: Charles Keniston, resident 03/06/12 - 07/01/15, 1
Jack Neal, resident 09/19/06 - 07/01/15, 3-Final
Katherine Rogers, resident, chairman 09/18/12 - 07/01/15, 1
Charles Loomis, resident 11/03/10 - 07/01/16, 2
Robert Kelly, resident 07/03/07 - 07/01/16, 3-Final
Dale Marks, resident 06/17/08 - 07/01/14, 2
Joley Lowd, non-resident, other requirements 05/06/14 - 07/01/17, 1
Mayor Eugene Fultz, non-voting member 06/04/13 - 05/06/15

Airport Manager (City Code Sec. 2-41(f)(5)) - City Manager

Current Meeting Schedule: 1st Monday @ 5:30 PM; Commission Chamber

Applying for appointment: None

Applying for reappointment: Dale Marks, resident

Recommendation: The recommendation is for the Mayor to reappoint Dale Marks to serve on the Airport Authority Board for a term expiring on 07/01/2017, 3yr term, and for the City Commission to consent to the appointment made by the Mayor.

Bicycle/Pedestrian Advisory Commission (City Code Sec. 2-199) – The commission consists of seven (7) regular members and three (3) alternate members. The city manager, planning and development director, and police chief or their respective designees shall serve as ex officio members. At least five (5) regular members and two (2) alternate members must reside within the City limits. Members who are not City residents must reside within the City's utilities service area in a residence served by the City's utilities system, receiving either water or sewer service. (3-year term)

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are not required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 1 regular & 2 alternates; residents or non-residents meeting other requirement; and 2 expiring terms

Current Members: Jacqueline Williams, resident 09/16/08 – 07/01/15, P+2
Mimi Hardman, resident 08/16/05 – 07/01/15, P+3-Final
Evelyn Pabon, resident 08/21/12 – 07/01/16, P+1
Lorraine McIntosh, resident 06/15/10 – 07/01/16, 2
Noel Phetteplace, resident 08/16/05 – 07/01/14, 3-Final
Roberto Maldonado, resident 07/17/12 – 07/01/14, 1
Jaime Rivera, resident 03/05/13 – 07/01/16, 1
Jose Fco Joglar-Gaya, resident (alt) 06/18/13 – 07/01/15, 1

Current Meeting Schedule: 1st Thursday @ 5:30 PM; Commission Chamber

Applying for appointment: None

Applying for reappointment: Roberto Maldonado, resident

The third consecutive term of Noel Phetteplace expires on 07/01/2014 and he is not eligible to serve an addition term since this is not a regulatory board. Mr. Phetteplace can choose to serve on a different city board.

Recommendation: The recommendation is for the Mayor to reappoint Roberto Maldonado to serve on the Bicycle/Pedestrian Advisory Commission for a term expiring on 07/01/2017, 3yr term, and for the City Commission to consent to the appointments made by the Mayor.

Board of Zoning Adjustment and Appeals (BOA) (City Code Sec. 23-206.1) – The board consists of five (5) members. Members must be residents. (3 year term)

- An interview process is necessary for new applicants only.
- Members are required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 2 residents; and 1 expiring term

Current Members: James Boterf, resident 10/04/11 – 07/01/16, 2
Barabra Follett, resident 08/07/07 – 07/01/16, 3-Final
Harold Weigand, resident 06/20/06 – 07/01/14, 3-Final

Current Meeting Schedule: 3rd Thursday @ 9:00 AM; Commission Chamber

Applying for appointment: None

Applying for reappointment: Harold Weigand, resident

The third consecutive term of Harold Weigand expires on 07/01/14. The City Manager recommended an additional term for Mr. Weigand. Mr. Weigand has chaired the BOA for several years and has provided good stability and fairness. Almost all of the board's cases are appeals for dimensional variances. There are currently only three members on the 5-member board.

Provision from Sec. 2-26(3)(a) of the Code of Ordinances: “The limit on consecutive terms may be waived for members of regulatory boards (i.e., planning and zoning board, board of appeals, code enforcement, etc.) with the recommendation of the city manager where, in the sole discretion of the city manager, special circumstances exist which warrant the appointment of a particular member to an additional term.”

The provision was enacted so that the experience and knowledge of members is not lost for the sake of adhering to the letter of the law.

Recommendation: The recommendation is for the Mayor to reappoint Harold Weigand to serve a fourth consecutive term on the Board of Zoning Adjustment and Appeals for a term expiring on 07/01/2017, 3yr term, as recommended by the City Manager, and for the City Commission to consent to the appointment made by the Mayor.

Citizens & Police Community Relations Advisory Committee (Resolution 2012-03) – The committee consists of three (3) members with a quorum requirement of two (2) members. One (1) member shall be an active Lake Wales police officer appointed by the Police Chief and two (2) members must be residents serving no more than two consecutive terms. (2-year term)

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are not required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 1 expiring term

Current Members: Nathan Minton, resident 05/03/11 – 07/01/14, P+1
Manuel Crespo, resident 12/18/12 – 07/01/15, 2
Joseph VanBlarcom, police officer 05/03/11 – 07/01/15, 2

Current Meeting Schedule: 3rd Thursday @ 6:00 PM; City Administration Employee Lunch Room
Applying for appointment: None

Applying for reappointment: Nathan Minton, resident

Recommendation: The recommendation is for the Mayor to reappoint Nathan Minton to serve on the Citizens & Police Community Relations Advisory Committee for a term expiring on 07/01/16, 2yr term, and for the City Commission to consent to the appointment made by the Mayor.

Code Enforcement Board (City Code Sec. 2-56) – The board consists of seven (7) members. Whenever possible, membership shall include an architect, a businessperson, an engineer, a general contractor, a subcontractor and a realtor. Members must be residents. (3-year term)

- An interview process is necessary for new applicants only.
- Members are required to file an annual Form 1, Statement of Financial Interests.
- Current Vacancies: 1 resident; and 1 expiring term

Current Members: Melissa Konkol, resident 01/19/10 – 07/01/15, 2
Wilena Vreeland, resident 10/04/11 – 07/01/15, P+1
Angela Jones, resident 05/07/13 – 07/01/15, 1
Murray Zacharia, resident 06/18/13 – 07/01/16, 1
William Follett, resident 07/03/07 – 07/01/16, 3-Final
Jean Kincaid Scott, resident 06/17/08 – 07/01/14, 2

Current Meeting Schedule: 2nd Monday @ 5:00 PM; Commission Chamber

Applying for appointment: None

Applying for reappointment: Jean Scott, resident

Recommendation: The recommendation is for the Mayor to reappoint Jean Scott to serve on the Code Enforcement Board for a term expiring on 07/01/17, 3yr term, and for the City Commission to consent to the appointment made by the Mayor.

CRA Citizen Advisory Committee (City Code Sec. 2-73) – The committee consists of five (5) members. One member is nominated by each city commissioner. Members must reside, own property or operate a business within the voting district represented by the commissioner provided that the property, residence or business of the nominee is within the boundaries of the CRA. (2 year term)

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are not required to file an annual Form 1, Statement of Financial Interests
- Non-regulatory board members are not eligible to serve a fourth consecutive term
- District Vacancies are chosen by the Commissioners representing that District.
- Current Vacancies: 1 member (Seat 5, District 28); 1 expiring term
Deputy Mayor Luton is encouraged to find a person willing to serve from his respective district to fill the remaining vacancy.

Current Members: Robby Bryant (Seat 1 – At Large) 12/21/10 – 07/01/16 3
(Mr. Bryant left the board 2 months & was appointed to same seat)

Christopher Kincaid (Seat 2 – District 19) 03/18/14 – 07/01/14
Narvell Peterson, (Seat 3 – District 122) 12/07/10 – 07/01/15
Murray Zacharia, (Seat 4 – District 27) 12/21/10 – 07/01/15

Meetings (City Code Sec. 2-73) - The CRA citizen advisory committee shall meet at the call of the chairman of the CRA board or upon the request of city staff but shall meet no less than once each year.

Current Meeting Schedule: 2nd Thursday @ 3:30 PM; Commission Chamber

Applying for appointment: None

Applying for reappointment: Christopher Kincaid, Seat 2 – District 19

Recommendation: The recommendation is for the Mayor to reappoint Christopher Kincaid to serve on the CRA Citizen Advisory Committee for a term expiring on 07/01/17, 3yr term, and for the City Commission to consent to the appointment made by the Mayor.

Historic District Regulatory Board (City Code Sec. 23-208.2) – The board consists of five (5) regular members (appointed in accordance with section 2-26). At least 50% of the members shall reside or own property within the City. Members shall be chosen to provide expertise in the following disciplines to the extent such professionals are available in the community: historic preservation, architecture, architectural history, curation, conservation, anthropology, building construction, landscape architecture, planning, urban design, and regulatory procedures. (3-year term)

- An interview process is necessary for new applicants only.
- Members are required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 1 resident or own property in City; or 1 non-resident meeting other requirement; and 1 expiring term

Current Members: Lawrence (Larry) Bossarte, business owner 11/01/11 – 07/01/14, 1
Jean Donaldson, resident 10/02/12 – 07/01/15, 1
Leah Bartholomay, resident 05/06/14 – 07/01/15, P
Diane Armington, owns property in the City 03/15/11 – 07/01/16, 2

Current Meeting Schedule: 3rd Thursday @ 5:30 PM; Commission Chamber

Applying for appointment: None

Applying for reappointment: Lawrence (Larry) Bossarte, business owner

Recommendation: The recommendation is for the Mayor to reappoint Larry Bossarte to serve on the Historic District Regulatory Board for a term expiring on 07/01/17, 3yr term, and for the City Commission to consent to the appointment made by the Mayor.

Housing Authority (F.S. 421.04) – The board consists of five (5) members. Members must reside in the City, own property in the City, or hold a valid occupational license issued by the City. One (1) member must be a resident of the housing project who is current in rent payment or a person of low income who is receiving a rent subsidy through a program administered by the Authority. No member may be an officer or employee of the City. (4-year term)

- An interview process is necessary for new applicants only.
- Members are required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 2 expiring terms

Current Meeting Schedule: 3rd Wednesday @ 6:00 PM; Housing Authority

Current Members: Norman Kuehn, resident 12/04/12 – 07/01/14, 1
Janice Snell, resident 04/17/12 – 07/01/14, 1
Eddy Rivers, resident 07/01/08 – 07/01/16, 2

Wanda Lawson, resident 06/18/13 – 07/01/17, 1
Mellissa Montgomery, resident of housing project 06/21/11 – 07/01/17, 2
Albert Kirkland, Jr., Ex-officio n/a
Commissioner Jonathan Thornhill, City Liaison 06/04/13 – 05/07/15

Applying for appointment: None

Applying for reappointment: Norman Kuehn, resident; Janice Snell, resident

Recommendation: The recommendation is for the Mayor to reappoint Norman Kuehn and Janice Snell to serve on the Housing Authority Board for a term expiring on 07/01/18, 4yr term, and for the City Commission to consent to the appointments made by the Mayor.

Library Board (City Code Sec. 2-26,(b)) – The board consists of five (5) members. Four members must reside in the City, own property in the City or hold a valid business tax receipt issued from by the City. One member shall be a resident of the unincorporated Greater Lake Wales area having a Lake Wales address or a resident of the City of Lake Wales if the Lake Wales Public Library is a member of the Polk County Cooperative and receives operating funds from Polk County Board of County Commissioners (Ordinance 2008-07; 02/19/08). (5-year term)

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are **not** required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 1 expiring term

Current Meeting Schedule: 2nd Wednesday @ 11:00 a.m.; Lake Wales Library

Current Members: Glenda Morgan, outside 08/06/96 – 07/01/16, 4-Final
Beverly Lester, resident 08/07/12 – 07/01/17, 1
Jack Brandon, resident 02/01/11 – 07/01/16, 1
Cheryl Garnett, resident 03/05/13 – 07/01/18, 1
Beverly Lamar, resident 07/01/04 – 07/01/14, 2

Applying for appointment: None

Applying for reappointment: Beverly Lamar, resident

Recommendation: The recommendation is for the Mayor to reappoint Beverly Lamar to serve on the Library Board for a term expiring on 07/01/19, 5yr term, and for the City Commission to consent to the appointment made by the Mayor.

Parks and Community Appearance Advisory Board (City Code Sec. 2-131) - The board consists of seven (7) members. A majority of the members shall reside or own property within the City limits. The Director of Planning or designee and Public Services Director or designee shall serve as ex-officio members. The board shall elect a chairman at its first meeting after the first day of July in each year. (3-year term)

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are not required to file an annual Form 1, Statement of Financial Interests.
- Current Vacancies: 3 residents; 1 expiring term

Meetings (2-133) – The Board shall meet at regular meetings at least six (6) times per year.

Current Meeting Schedule: - 4th Monday @ 5:00 PM; Commission Chamber

Current Members: Jean Kincaid Scott, resident 09/16/08 – 07/01/14, 2
Marshall Whidden, outside 05/15/07 – 07/01/15, 3-Final

Jim Bell, outside 06/18/13 – 07/01/16, 1
Heidi Gravel, outside, business owner 05/15/07 – 07/01/16, 3-Final

Applying for appointment: None

Applying for reappointment: Jean Kincaid Scott, resident

Recommendation: The recommendation is for the Mayor to reappoint Jean Kincaid Scott to serve on the Parks and Community Appearance Advisory Board for a term expiring on 07/01/17, 3yr term, and for the City Commission to consent to the appointment made by the Mayor.

Planning & Zoning Board (City Code Sec. 23-205.2) – The board consists of seven (7) members. At least six (6) members must reside in the City and one (1) member must either reside in or own real property in the city. (3-year term)

- An interview process is required for new applicants only.
- Members are required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 1 resident or own property in the City or hold a valid occupational license issued by the City; and 2 expiring terms

Current Members: Joanne Fuller, resident 09/19/06 – 07/01/15, 3-Final
Mark Bennett, resident 05/07/13 – 07/01/15, 1
Bob Gibson, resident 12/06/05 – 07/01/16, 4-Final term
Charlene Bennett, resident 02/16/10 – 07/01/16, 2
Sharon Allen, resident 07/01/04 – 07/01/14, P+3-Final
Lloyd (Jack) Van Sickle, resident 06/21/11 – 07/01/14, 1
John Gravel, property owner 05/06/14 – 07/01/16, 1

Applying for Appointment: None

Applying for Reappointment: Sharon Allen and Lloyd (Jack) Van Sickle

The third consecutive term of Sharon Allen expires on 07/01/04. The City Manager recommended an additional term for Ms. Allen on the Planning & Zoning Board. Ms. Allen was a member of BOA prior to her appointment to the P&Z Board. She is a valuable member in terms of development perspective and experience with zoning matters. She serves now as Vice-Chairman.

Provision from Sec. 2-26(3)(a) of the Code of Ordinances: “The limit on consecutive terms may be waived for members of regulatory boards (i.e., planning and zoning board, board of appeals, code enforcement, etc.) with the recommendation of the city manager where, in the sole discretion of the city manager, special circumstances exist which warrant the appointment of a particular member to an additional term.”

The provision was enacted so that the experience and knowledge of members is not lost for the sake of adhering to the letter of the law.

Recommendation: The recommendation is for the Mayor to reappoint Sharon Allen and Lloyd (Jack) Van Sickle to serve on the Planning & Zoning Board for a term expiring on 07/01/2017, and for the City Commission to consent to the appointments made by the Mayor.

OPTIONS

Do not appoint the applicants named above and seek other applicants; however, it may be difficult for the boards to obtain a quorum until vacancies are filled.

FISCAL IMPACT

None. These are volunteer citizen boards.

[End Agenda Memo]

Deputy Mayor Lutton re-appointed Dale Marks to a new term on the Airport Authority beginning July 1, 2014 and ending July 1, 2017. Commissioner Howell made a motion to approve the re-appointments. Commissioner Wojcik seconded the motion.

By Voice Vote:

Commissioner Howell "YES"
Commissioner Wojcik "YES"
Commissioner Thornhill "YES"
Deputy Mayor Lutton "YES"

The motion carried 4-0.

Deputy Mayor Lutton re-appointed Roberto Maldonado to serve on the Bicycle/Pedestrian Advisory Commission for a 3yr term expiring on July 1, 2017. Commissioner Howell made a motion to approve the re-appointment. Commissioner Thornhill seconded the motion.

By Voice Vote:

Commissioner Howell "YES"
Commissioner Thornhill "YES"
Commissioner Wojcik "YES"
Deputy Mayor Lutton "YES"

The motion carried 4-0.

Deputy Mayor Lutton re-appointed Harold Weigand to serve a fourth consecutive term on the Board of Zoning Adjustment and Appeals for a 3-year term expiring on July 1, 2017. Commissioner Howell made a motion to approve the re-appointment. Commissioner Wojcik seconded the motion.

By Voice Vote:

Commissioner Howell "YES"
Commissioner Wojcik "YES"
Commissioner Thornhill "YES"
Deputy Mayor Lutton "YES"

The motion carried 4-0.

Deputy Mayor Lutton re-appointed Nathan Minton to serve on the Citizens & Police Community Relations Advisory Committee for a 2-year term expiring on July 1, 2016. Commissioner Thornhill made a motion to approve the re-appointment. Commissioner Howell seconded the motion.

By Voice Vote:

Commissioner Thornhill "YES"
Commissioner Howell "YES"
Commissioner Wojcik "YES"

Deputy Mayor Lutton "YES"

The motion carried 4-0.

Deputy Mayor Lutton re-appointed Jean Scott to serve on the Code Enforcement Board for a 3-year term expiring on July 1, 2017. Commissioner Howell made a motion to approve the re-appointment. Commissioner Wojcik seconded the motion.

By Voice Vote:

Deputy Mayor Lutton "YES"
Commissioner Howell "YES"
Commissioner Wojcik "YES"
Commissioner Thornhill "YES"

The motion carried 4-0.

Deputy Mayor Lutton re-appointed Christopher Kincaid to serve on the CRA Citizen Advisory Committee for a 3 yr term expiring on July 1, 2017. Commissioner Howell made a motion to approve the re-appointment. Commissioner Thornhill seconded the motion.

By Voice Vote:

Commissioner Howell "YES"
Commissioner Thornhill "YES"
Commissioner Wojcik "YES"
Deputy Mayor Lutton "YES"

The motion carried 4-0.

Deputy Mayor Lutton re-appointed Larry Bossarte to serve on the Historic District Regulatory Board for a term expiring on July 1, 2017. Commissioner Wojcik made a motion to approve the re-appointment. Commissioner Howell seconded the motion.

By Voice Vote:

Commissioner Wojcik "YES"
Commissioner Howell "YES"
Commissioner Thornhill "YES"
Deputy Mayor Lutton "YES"

The motion carried 4-0.

Deputy Mayor Lutton re-appointed Norman Kuehn and Janice Snell to serve on the Housing Authority Board for a 4-year term expiring on July 1, 2018. Commissioner Howell made a motion to approve the re-appointments. Commissioner Thornhill seconded the motion.

By Voice Vote:

Commissioner Howell "YES"
Commissioner Thornhill "YES"
Commissioner Wojcik "YES"
Deputy Mayor Lutton "YES"

The motion carried 4-0.

Deputy Mayor Lutton re-appointed Beverly Lamar to serve on the Library Board for a 5-year term expiring on July 1, 2019. Commissioner Howell made a motion to approve the re-appointment. Commissioner Wojcik seconded the motion.

By Voice Vote:

Commissioner Howell "YES"
Commissioner Wojcik "YES"
Commissioner Thornhill "YES"
Deputy Mayor Lutton "YES"

The motion carried 4-0.

Deputy Mayor Lutton re-appointed Jean Kincaid Scott to serve on the Parks and Community Appearance Advisory Board for a 3-year term expiring on July 1, 2017. Commissioner Thornhill made a motion to approve the re-appointment. Commissioner Howell seconded the motion.

By Voice Vote:

Commissioner Thornhill "YES"
Commissioner Howell "YES"
Commissioner Wojcik "YES"
Deputy Mayor Lutton "YES"

The motion carried 4-0.

Deputy Mayor Lutton re-appointed Sharon Allen and Lloyd (Jack) Van Sickle to serve on the Planning & Zoning Board for a 3-year term expiring on 07/01/2017. Commissioner Thornhill made a motion to approve the re-appointments. Commissioner Howell seconded the motion.

By Voice Vote:

Commissioner Thornhill "YES"
Commissioner Howell "YES"
Commissioner Wojcik "YES"
Deputy Mayor Lutton "YES"

The motion carried 4-0

Deputy Mayor Lutton noted that there are more vacancies that need to be filled and encouraged interested citizens to apply.

CITY MANAGER

Agenda Item 8. City Commission Tracking Report:

Kenneth Fields, City Manager reported on the following:

- We have received notification from Congressman Rooney's office that the FAA has approved the construction grant for improvements at the airport.
- New signs have been installed at the park near the lake and at both ends of the trail.
- C Street is moving forward although a bit slowly than preferred.
- The Scenic Hwy. repaving has been delayed due to problems with the contractor.

Deputy Mayor Lutton asked about the cemetery plans. Mr. Fields said the plans are in review and the project is on schedule. Deputy Mayor Lutton asked if the date for the groundbreaking on August 18th is firm. Teresa Allen, Public Services Administrator, said that the date is soft as the requested changes may take time.

Agenda Item 9. City Commission Calendar

Mr. Fields said that a Budget Workshop is scheduled for tomorrow and that staff is in preparations for it. Next budget workshop is scheduled for July 2, by then we should have better updates on the revenues from the state. The following workshop is scheduled for August 12. Tomorrow we will talk about dates for the workshops.

Deputy Mayor Lutton asked what part of the budget would be discussed tomorrow. Mr. Fields responded that we would have departmental budget requests for review both capital and operating budgets and will hear Commissioners comments. Commissioner Wojcik asked if materials are available for review. Mr. Fields said yes, there will be but are not ready yet.

Agenda Item 10. Annual Reporting – Boards, Commissions, and Committees

CITY COMMISSION COMMENTS

Commissioner Wojcik expressed concerns about two meetings in a row that were short and advised that staff better plan the meetings so that they are a good use of time. Mr. Fields said they will try and do a better job of balancing the meetings.

CITY MANAGER COMMENTS

Mr. Fields said that Congressman Rooney will have office hours at the City Administration building once a month to address the needs of constituents in the area.

Commissioner Wojcik asked about the status of the Lake Belle situation. The City Attorney said they have successfully settled all seven Lake Belle actions. More paperwork has to be finalized before all can be completed but Lake Belle has now stopped bleeding. Commissioner Wojcik said that was a good thing.

Commissioner Thornhill asked if everyone was ready for the meeting on Saturday. Mr. Fields explained that this is required FEMA training and we have opened it up to other jurisdictions as we are the first to hold it.

MAYOR COMMENTS

The meeting was adjourned at 6:35 p.m.

Mayor/Deputy Mayor

ATTEST:

City Clerk