

**CITY COMMISSION  
REGULAR MEETING  
OFFICIAL AGENDA**

**October 1, 2013**

**6:00 p.m.**

**City Administration Building**

**Commission Chambers**

201 W. Central Avenue

Lake Wales, FL 33853

1. **INVOCATION**
2. **PLEDGE OF ALLEGIANCE**
3. **CALL TO ORDER**
4. **ROLL CALL**

**MAYOR**

5. **PROCLAMATIONS:** **Circle of Friends Week; October 13 – 19, 2013**  
**Florida City Government Week; October 20 – 26, 2013**

**CONSENT**

6. **APPROVAL OF MINUTES:** **September 17, 2013, Regular Meeting**
7. **Special Event Permit Application - Annual Kiwanis Club Christmas Parade and Temporary Road Closings**  
The approval of the special event permit application will allow the Lake Wales Kiwanis Club to present the annual Christmas Parade on December 14, 2013 and allow for the temporary closing of several streets.
8. **Special Event Permit Application for the House of Prayer “October Fest” and Street closing**  
The approval of the special event permit application will allow the House of Prayer Church to hold their annual “October Fest” on October 26, 2013 and allow for the temporary closing of Seminole Avenue.
9. **Award of Contract to Highlands Oil Company, Inc.**  
Staff is requesting Commission approval to enter into an agreement with Highlands Oil Company, Inc. for the purchase and delivery of fuel.
10. **Award of contract for HVAC Repair and Service for City**  
Staff is asking for approval of a contract to Gill’s Heating and Cooling.
11. **License and Indemnification Agreement for Spook Hill Elementary School Sign in City Right-of-Way on Dr. J. A. Wiltshire Avenue**  
The Polk County School Board has requested permission to locate a sign for the Spook Hill Elementary School in the City’s road right-of-way on Dr. J. A. Wiltshire Avenue. An indemnification agreement approved by the City Commission and a permit from the City Manager are required. The grassy area between the school parking area and the street where the sign is proposed is almost all in the City’s road right-of-way.
12. **Florida Traffic Records Information Systems Grant Application**  
This grant application requests funding from FDOT in the amount of \$16,000 for 30 mobile printers for Police vehicles in order to begin an e-citation program where citations are submitted electronically.
13. **Florida Municipal Achievement Awards – Pioneer Days**  
The Florida League of Cities is soliciting nominations for their annual Florida Municipal Achievement Awards. Staff would like to submit our annual Pioneer Days event for an award that showcases the history of our community. A recommendation letter from the Mayor on behalf of the City Commission is required for the nomination packet.

*AGENDA CONTINUED ON SECOND PAGE*

**14. Appointment – Parks & Community Appearance Advisory Board**

The appointment will fill a vacancy due to an expiring term.

**ADDENDUM: 14A. Duke Energy Florida, Inc. - Distribution of Easement**  
**OLD BUSINESS**

**NEW BUSINESS**

**CITY MANAGER**

**15. City Commission Tracking Report**

**16. City Commission Calendar**

**COMMUNICATIONS AND PETITIONS**

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and address for the record. Please limit your discussions to five (5) minutes.

**CITY COMMISSION COMMENTS**

**CITY MANAGER COMMENTS**

**(The full staff memo will be incorporated into the official record)**

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.