

**CITY COMMISSION
REGULAR MEETING
OFFICIAL AGENDA
May 21, 2013
6:00 p.m.**

**City Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

[Police Officers' Oath of Office Ceremony; 5:00 p.m.]

1. **INVOCATION**
2. **PLEDGE OF ALLEGIANCE**
3. **CALL TO ORDER**
4. **ROLL CALL**

MAYOR

5. **PROCLAMATION: National Safe Boating Week; May 18-24, 2013**

PRESENTATIONS

6. **Range Riders, a retired city and county managers association that assist cities and counties in the placement of a new city manager**

CONSENT AGENDA

7. **APPROVAL OF MINUTES: May 7, 2013, Workshop Meeting
May 7, 2013, Regular Meeting**
8. **Lake Wales High School Parade to honor the Girls' Softball Champions**
The approval of the special event permit application and the street closing request will allow the Lake Wales High School to hold a special parade honoring the LWHS Girls' Softball Champions.
9. **Lease Agreement with Pitney Bowes, Inc.**
Staff is requesting Commission approval to lease one (1) postage machine.
10. **Demolition of 143 D Street, a two story building that has been declared unsafe and not fit for human habitation**
The demolition of this building will ensure life and limb will be protected before a future collapse occurs.
11. **Consulting Services Authorization for AMEC Environment & Infrastructure, Inc. - Lake Wailes Trail Improvements Project**
Staff requests authorization for AMEC Environment & Infrastructure, Inc. to provide engineering services for the Lake Wailes Trail Improvements grant project for the amount of \$27,120.
12. **Consulting Services Authorization for AMEC Environment & Infrastructure, Inc. - GIS Maps for 2035 Comprehensive Plan**
Staff requests authorization for AMEC Environment & Infrastructure, Inc. to provide computer mapping services in the amount of \$8,415 for the 2035 Comprehensive Plan.
13. **Audit Engagement Letter, Fiscal Year Ending September 30, 2013**
The City Commission will consider approval of the Audit Engagement Letter submitted by Purvis, Gray & Company for auditing services for fiscal year ending September 30, 2013.

OLD BUSINESS

14. **Ordinance 2013-08, General Employees' Pension Plan Amendment – 2nd Reading & Public Hearing**
The City Commission will consider proposed amendments to the General Employees' Pension Plan for compliance purposes of a "qualified plan" under IRS Code Section 401(a).

NEW BUSINESS

15. **Ordinance 2013-05, Amendments to Sign Regulations - Chapter 23 Zoning, Land Use and Development Regulations – 1st Reading**
Extensive code amendments are recommended to the sign regulations. The amendments are of two types: amendments to strengthen the regulations to withstand legal challenges and adjustments to regulations on the types and dimensions of signs to assist businesses and improve community appearance.
16. **Resolution 2013-06, Authorizing access to a pool car and office space for the Mayor**
The approval of the resolution will allow the Mayor to utilize an office space within the Administration Building and to use of a city pool vehicle in the performance of his duties as Mayor.
17. **Purchase of Commercial Mowers**
The approval will allow staff to purchase four (4) commercial mowers.
18. **COPS Grant Application – FY 2013'14**
This application requests partial funding for one full-time police officer from the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS Office), to be effective October 1 2013 (FY 2013'14). The application deadline is May 22nd.
19. **Preliminary Financial Statements for April 30, 2013**
The preliminary financial statements report revenues received and expenditures made through the end of April 30, 2013.

CITY MANAGER

- City Commission Tracking Report

COMMUNICATIONS AND PETITIONS

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and address for the record. Please limit your discussions to five (5) minutes.

CITY COMMISSION COMMENTS

(The full staff memo will be incorporated into the official record)

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.