

**CITY COMMISSION  
REGULAR MEETING  
OFFICIAL AGENDA  
September 18, 2012  
6:00 p.m.**

**City Administration Building  
Commission Chambers  
201 W. Central Avenue  
Lake Wales, FL 33853**

**[City Commission Workshop; 5:00pm]**

1. **INVOCATION**
2. **PLEDGE OF ALLEGIANCE**
3. **CALL TO ORDER**
4. **ROLL CALL**

**MAYOR**

**CONSENT AGENDA**

5. **APPROVAL OF MINUTES: September 5, 2012, Regular Meeting**
6. **“Antiques & Oddities” - Special Event Permit Application**  
Approval of the Special Event Permit application will allow the Lake Wales Care Center to hold a monthly event “Antiques, Art & Oddities” for the next twelve months
7. **Lake Wales Arts Council “Alive @ Five” event October 18, 2012**  
Approval of the Special Event Permit Application will allow the Lake Wales Arts Council to hold an event “Alive at Five” on October 18, 2012 in the downtown Marketplace between the hours of 5:00 p.m. and 8:00 p.m., and allow the closing of the Marketplace parking lot on October 17, 2012.
8. **Vendor selection for – Utility Bill Printing, Inserting and Mailing Services**  
This is a contract with TC Delivers for utility printing, inserting and mailing services.
9. **Contracts for General Engineering Services**  
The City Commission will consider awarding continuous/master consulting contracts for general engineering services.

**OLD BUSINESS**

10. **Ordinance 2012-14, Adoption of FY2012-13 Millage Rate – 2<sup>nd</sup> Reading & Public Hearing**  
**Ordinance 2012-15, Adoption of FY2012-13 Budget – 2<sup>nd</sup> Reading & Public Hearing**  
The Commission will consider adopting a millage rate of 8.5119 mills for Fiscal Year 2012-13 which is the City’s rolled back rate. The Commissioners will also consider adopting the proposed operating budget.
11. **Ordinance 2012-16, Five-Year Capital Improvement Plan FY2012/13 – FY2016/17 – 2<sup>nd</sup> Reading & Public Hearing**  
The Commissioners will consider adopting the Five-Year Capital Improvement Plan for Fiscal Years 2012/13 through 2016/17.
12. **Ordinance 2012-17, Amendment to International Property Maintenance Code and related Code Enforcement Procedures – 2<sup>nd</sup> Reading & Public Hearing**  
The City Commission will consider amending the International Property Maintenance Code and related Code Enforcement procedures that will prescribe standards for maintaining residential structures in the City as well as create new, revised and updated standards for commercial properties.

*AGENDA CONTINUED ON SECOND PAGE*

13. **Ordinance 2012-18, Vacation of a portion of B and C Streets South of Seaboard Ave. – 1<sup>st</sup> Reading**  
Pastor Banks of the Bible Church of God at 49 Seaboard Ave. has requested the vacation of portions of B and C Streets between Seaboard Avenue and the CSX Railroad right-of-way. If vacated, the right-of-way will revert to the church. The streets are unimproved and not necessary for access to private property other than the church. The vacations will facilitate the construction of a youth facility adjacent to the church.
14. **Resolution 2012-07, Department of Transportation Utility Relocation for Highway Construction Master Agreement**  
Staff requests commission to give approval for the signing of Resolution 2012-07 Department of Transportation Utility Relocation for Highway Construction Master Agreement.
15. **Appointment – Airport Authority**  
The appointment will fill a vacancy due to resignations, expiration of terms, newly established boards, etc.
16. **Airport Inter-local Agreement—Renewal for 2012-2017**  
The City created a dependent special district and designated it as the City of Lake Wales Airport Authority on September 29, 2005. In October 2007, the City and Authority into an Inter-Local Agreement for services as the Authority lacked the fiscal capacity to undertake the various tasks under its own administration. This Agreement shall be reviewed every five years or until termination by either party as provided for in the Agreement.
17. **Write-off Uncollectible Receivable Accounts**  
The City Commission is asked to authorize the write-off of uncollectible accounts receivables totaling \$47,427.06 for utility and solid waste services for the period of 10/01/10 through 9/30/11.
18. **Renewal of Agreement with Lake Wales Little League**  
The City Commission will consider approving the renewal of the agreement with the Lake Wales Little League, Inc. for mowing and maintenance of the Little League fields (Barnes & Barranco) and of baseball fields 1 & 2 at the Northwest Complex.
19. **Preliminary Financial Statements for August 31, 2012**  
The preliminary financial statements report revenues received and expenditures made through the end of August 31, 2012.

## **CITY COMMISSION TRACKING REPORT**

### **COMMUNICATIONS AND PETITIONS**

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and address for the record. Please limit your discussions to five (5) minutes.

### **CITY COMMISSION COMMENTS**

#### **(The full staff memo will be incorporated into the official record)**

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.