

**CITY COMMISSION  
REGULAR MEETING  
OFFICIAL AGENDA  
January 17, 2012  
6:00 p.m.**

**City Administration Building  
Commission Chambers  
201 W. Central Avenue  
Lake Wales, FL 33853**

1. **INVOCATION**
2. **PLEDGE OF ALLEGIANCE**
3. **CALL TO ORDER**
4. **ROLL CALL**

**MAYOR**

5. **Presentation: The City of Frostproof City Clerk Sarah Adelt, CMC, MSM, on behalf of Central West District Director to present Master City Clerk Certification to Lake Wales' City Clerk Clara VanBlargan**

**CONSENT AGENDA** (these items may be approved as a group or considered individually at the discretion of the Commission)

6. **Envisors, Inc. Engineering Task Authorization #12-01 Mountain Lake Cut-off Road Utility Relocations**  
Staff requests commission to give approval to enter into an engineering contract with Envisors, Inc to perform engineering services related to the relocation of utilities in the Department of Transportation right-of-way at the intersection of Mountain Lake Cut-off Road and SR 17.
7. **MXU Transmitter Purchase**  
Purchase 250 additional MXU transmitters for installation on approximately 500 meters, at a cost of \$37,500.00, to be added to the FlexNet Meter Reading System.
8. **Municipal Election Administration Agreement with Polk County Supervisor of Elections**  
The approval of the Election Administration Agreement will allow the Supervisor of Elections to provide for the administration of the City's 2012 Election at no cost to the City.

**OLD BUSINESS**

**NEWS BUSINESS**

9. **Ordinance 2012-02, Shooting Ranges, Indoors – 1<sup>st</sup> Reading & Public Hearing**  
Ordinance 2012-02 provides for indoor shooting ranges in the I-1, I-2, LCI, BP and C-3 zoning districts.
10. **Ordinance 2012-03 – Development Impact Fee Study and Schedule – 1<sup>st</sup> Reading & Public Hearing**  
Impact fees must be updated periodically to reflect the most current and local data used as a basis for the fees. The "Development Impact Fee" study completed by Clarion Associates in December recommends significant reductions in most impact fees. Passage of the ordinance will adopt the impact fee study including the fee changes. Recommended reductions in fees will be effective immediately. Recommended increases in some fees will be effective April 9, following notification requirements of state law. Impact fees are charged by the city to cover the capital costs of providing water, wastewater, fire/emergency, police, library, and parks services to new development.
11. **Adoption of Resolution 2012-02 C Street Project Facilities Plan**  
Staff is requesting that the City Commission adopt Resolution 2012-02 C Street Project Facilities Plan.

**CITY MANAGER**

- City Commission Tracking Report

***AGENDA CONTINUED ON SECOND PAGE***

## **COMMUNICATIONS AND PETITIONS**

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and address for the record. Please limit your discussions to five (5) minutes.

## **CITY COMMISSION COMMENTS**

### **(The full staff memo will be incorporated into the official record)**

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.