

**CITY COMMISSION
REGULAR MEETING
OFFICIAL AGENDA
December 20, 2011
6:00 p.m.**

**City Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

[Police Swearing-In Ceremony; 5:00 p.m.]

1. **INVOCATION**
2. **PLEDGE OF ALLEGIANCE**
3. **CALL TO ORDER**
4. **ROLL CALL**

MAYOR

CONSENT AGENDA (these items may be approved as a group or considered individually at the discretion of the Commission)

5. **Approval of Minutes: December 6, 2011 Workshop Meeting
December 6, 2011 Regular Meeting**
6. **“Lake Wales Car Show”**
Approval of the Special Event Permit Application will allow the “Lake Wales Car Cruise” to continue to hold their event on the fourth Saturday of each month in the downtown area for the next twelve months.
7. **First Assembly of God “Kids Zone”**
Approval of the Special Event Permit application will allow the First Assembly of God to set up the Kids Zone and other activities on the fourth Saturday of each month between the hours of 3:00 p.m. and 9:00 p.m. for the next twelve months.
8. **Disposal of Scrap Meters and valueless metal**
Staff is seeking Commission approval to sell scrap water meters to Allied Scrap Processors and allow staff to dispose of additional scrap metal that holds no value.

OLD BUSINESS

9. **Ordinance 2011-32, Procurement – 2nd Reading & Public Hearing**
Ordinance 2011-32 amends Purchasing Ordinance 2000-16 to establish procedures for direct purchase of materials to avoid sales tax to conform to Florida Statutes.

NEWS BUSINESS

10. **Resolution 2011-16 - Updating Designation of Administrative Responsibilities**
This resolution is proposed for the purpose of updating the designation of administrative responsibilities to reflect the change in city administration.
11. **Resolution 2011-17, Resolution for an Enterprise Zone to the Florida Legislature**
This Resolution is part of a package that will be forwarded to the State Legislature requesting the creation of an Enterprise Zone Designation for the City of Lake Wales under Chapter 290, Florida Statutes, for the purpose of increasing opportunity for commerce and employment.
12. **Appointment – Citizen’s Transit Advisory Committee**
This appointment is for a citizen to represent the City on the Citizen’s Transit Advisory Committee.

AGENDA CONTINUED ON SECOND PAGE

13. Access Agreement for Comcast Cable Communications for Longleaf Business Park

The ability to provide high speed internet and other information technology support infrastructure to Longleaf Business Park is essential to the growth of the business park, retention of businesses, and in maintaining a competitive position for attracting companies needing this type and level of technological service.

14. Ridge Fertilizer Environmental Engineering Services for Site Assessment Activities

The City of Lake Wales owns the subject property. It was the focus of an environmental remediation action that involved the demolition of the Ridge Fertilizer Facility on the property. Certain actions were required for monitoring of the assessment report of the early 2003-2004 action. Due to the incomplete monitoring tasks at that time we need to complete the process now and move the project to close-out as then the property can be placed on the market for sale or used for a designate municipal purpose.

15. Perpetual Channel Improvement and Maintenance Easement SWFWMD-City of Lake Wales Airport

The City of Lake Wales entered into an overall agreement for the maintenance of the Peace Creek Canal (MOU) in October 2010. The document before the City Commission is for the 100 foot wide specific maintenance easement for the Canal Section that is on the east side of the boundary of the airport property. The overall Peace Creek Canal Maintenance Program is for improving the flow of water through the canal and for flood control measures along its banks.

16. Discussion of Utility Rate Increase and 5-year CIP-Nov 1st workshop

CITY MANAGER

- City Commission Tracking Report

COMMUNICATIONS AND PETITIONS

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and address for the record. Please limit your discussions to five (5) minutes.

CITY COMMISSION COMMENTS

- Christmas performance by Deputy City Clerk Jacquie Hawkins

(The full staff memo will be incorporated into the official record)

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.