

**CITY COMMISSION
REGULAR MEETING
OFFICIAL AGENDA
November 15, 2011
6:00 p.m.**

**City Administration Building
Commission Chambers
201 W. Central Avenue
Lake Wales, FL 33853**

[CRA Meeting; 5:00 p.m.]

1. **INVOCATION**
2. **PLEDGE OF ALLEGIANCE**
3. **CALL TO ORDER**
4. **ROLL CALL**

MAYOR

5. **Proclamation: National Home Care Month; November 2011**

CONSENT AGENDA (these items may be approved as a group or considered individually at the discretion of the Commission)

6. **Approval of Minutes**
November 1, 2011 Workshop Meeting
November 1, 2011 Regular Meeting
7. **RFP for Community Development Block Grant (CDBG) Grand Administration Services**
Staff requests commission approval of an RFP document to obtain Proposals for Community Development Block Grant Administration Services.
8. **Invitation to Bid for #11-340 Force main Cleaning (Pigging)**
Staff requests commission approval of a bid document prepared to obtain bids for an annual contract for a qualified vendor to perform cleaning and restoration of force mains to maximum flow capacity.
9. **Invitation to Bid for #11-226 Sewer Line Infiltration Repairs**
Staff requests commission approval of a bid document prepared to obtain bids for an annual contract for a qualified vendor to provide sewer line infiltration repairs through the slip lining method.
10. **Redistricting Committee Appointment**
A redistricting committee member needs to be appointed to replace a previously appointed member who has moved out of town.
11. **Edward Byrne Memorial State and Local Law Enforcement Assistance Grant**
The City Commission will consider submitting an application for an Edward Byrne Memorial State and Local Law Enforcement Assistance Grant to fund in-car video camera systems in the amount of \$7,151.

OLD BUSINESS

12. **Ordinance 2011-30, FY2010-2011 Budget Amendment #5– 2nd Reading & Public Hearing**
The Commission will consider adoption of the fifth and final amendment of the FY10'11 Budget that was adopted on September 21, 2010.
13. **Ordinance 2011-31, Disposal of Surplus Library Books and Materials – 2nd Reading & Public Hearing**
The City Commission will consider establishing a method for disposing of surplus library materials.

AGENDA CONTINUED ON SECOND PAGE

NEW BUSINESS

14. **Write-off of \$4,477.51 Paid to Progress Energy under Emergency Purchasing Procedures**
Commissioners will consider a recommendation to write off of an obligation created under emergency purchasing procedures during 2009 for \$4,477.51.
15. **Special Counsel for Eminent Domain matters related to the “C” Street sewer replacement project**
The City Commission will consider retaining Special Counsel for purposes of Eminent Domain related to the “C” Street Sewer Replacement Project.
16. **Discussion of Preliminary Financial Statements for Fiscal Year Ending September 30, 2011**
The preliminary financial statements report revenues received and expenditures made during fiscal year 2010’11.

CITY MANAGER

- City Commission Tracking Report
- Charter Amendment report by City Clerk

COMMUNICATIONS AND PETITIONS

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and address for the record. Please limit your discussions to five (5) minutes.

CITY COMMISSION COMMENTS

(The full staff memo will be incorporated into the official record)

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.