

# CITY COMMISSION

## OFFICIAL AGENDA

September 7, 2011

Regular Meeting

6:00 p.m.

[City Commission Workshop Meeting; 5:00 p.m.]

1. **INVOCATION**
2. **PLEDGE OF ALLEGIANCE**
3. **CALL TO ORDER**
4. **ROLL CALL**

### MAYOR

5. **PROCLAMATION:** Constitution Week; September 17 – 23, 2011  
National Literacy Month; September 2011
6. **Polk County Commissioner Melony Bell to present Sesquicentennial banners to the City of Lake Wales**
7. **Public Comments by email during City Commission Meetings**  
The City Commission is asked to reconsider acceptance of emails from citizens during its meetings.

### APPROVAL OF MINUTES

8. **August 16, Regular Meeting**  
**August 17, Workshop Meeting (City Manager Candidate Interviews)**  
**August 17, Special Meeting (City Manager Candidate Discussion)**  
**August 22, Budget Workshop Meeting**

### BUDGET HEARINGS

9. **Ordinance 2011-16, Adoption of FY2011-12 Millage Rate – 1<sup>st</sup> Reading & Public Hearing**  
**Ordinance 2011-17, Adoption of FY2011-12 Budget – 1<sup>st</sup> Reading & Public Hearing**  
The Commissioners will consider adopting a millage rate of 7.9998 mills for Fiscal Year 2011-2012 which is the City's rolled-back rate. The Commissioners will also consider adopting the proposed operating budget.
10. **Ordinance 2011-18 Five-Year Capital Improvement Plan FY2011/12 - FY2015/16**  
The Commissioners will consider adopting the Five-Year Capital Improvement Plan for fiscal years 2011/12 through 2015/16.

### OLD BUSINESS

11. **Ordinance 2011-14, FY10'11 Budget Amendment #4, 2<sup>nd</sup> Reading & Public Hearing**  
The City Commission will consider approval of the fourth Amendment to FY 10'11 Budget that was adopted on September 21, 2010.
12. **Ordinance 2011-15, Cross Connection Control/Backflow Prevention Program – 2<sup>nd</sup> Reading & Public Hearing**  
The Commission will consider adopting an ordinance to establish a cross connection control and backflow prevention program that complies with the current requirements of FDEP. The ordinance establishes a requirement for in-house backflow prevention device inspections and a fee to reimburse the City for costs associated with the program.

### NEW BUSINESS

13. **Ordinance 2011-19, Solid Waste Services - 1<sup>st</sup> Reading**  
Staff is recommending amendment to the Code of Ordinances for solid waste services.
14. **Ordinance 2011-20, Concerning the Legislature's statutory preemption of control of firearms and ammunition and its revision of §790.33, Florida Statutes – 1<sup>st</sup> Reading**  
The City Commission will consider approval of Ordinance 2011-20.

*AGENDA CONTINUED ON SECOND PAGE*

15. **Ordinance 2011-21 - Vacation of Alley 402 E. Park Avenue, Associate Reformed Presbyterian Church of Lake Wales – 1<sup>st</sup> Reading**  
Vacation of an alley running through the residential property at 402 E. Park Ave. has been requested by the owner, the Associate Reformed Presbyterian Church of Lake Wales. Public use of the alley was apparently curtailed in 1936 when a garage was built across it, but there is no record that the alley was formally vacated. “Vacation” means that the public will no longer have a right to use the alley.
16. **Approval of City Manager Employment Agreement**  
Staff is requesting approval of the Employment Agreement between the City of Lake Wales and Therese Leary.
17. **Approval of FY11’12 Employee Insurance Coverage**  
Staff is requesting approval to enter into contracts for health, dental, vision, life, and disability insurance coverage.
18. **Approval of Time Extension: Villa Ridge Town Homes PDP, Burns Avenue**  
The Commission is requested to approve an extension of time on the preliminary PDP plan approval for Villa Ridge Townhomes on the north side of Burns Avenue.
19. **Award of Contract: Title Search Services**  
The Commission will award a contract for delivery of title search services for the preparation of easements which must be acquired by the City for the “C” Street sewer replacement project
20. **Pre-acceptance of Grant Award: Airport Master Plan Update**  
The City Commission will consider pre-accepting a grant award agreement from the Federal Aviation Administration for the airport Master Plan Update in the amount of \$126,768.00 and approve task order #14 with Hoyle, Tanner & Associates to conduct the airport Master Plan Update contingent upon the City’s final acceptance of the grant award.
21. **Approval of CenterState Bank Changes of Interest Rates and Fee Schedule**  
The City Commission will consider approval of CenterState Bank interest rates and fee changes for FY 2010’11 and FY 2011’12.
22. **Authorization and Acceptance of SRF Amendment 1 to Loan Agreement WW530300 for the Wastewater Treatment Plant (WWTP)**  
The City Commission will consider approval of SRF Amendment 1 to Loan Agreement WW530300.
23. **Authorization to Dispose of Surplus Property**  
Staff is seeking authorization to dispose of surplus vehicles and equipment identified on the Schedule of Surplus Equipment and post them for auction on GovDeals.com.
24. **Special Event: 36<sup>th</sup> Annual Pioneer Days Celebration and Road Closure**  
Approval of this request will allow the Pioneer Days Celebration to take place on October 28, 2011 to October 30, 2011 in Lake Wailes Park, allow vendors to set up RV’s in the park, and allow for the temporary street closings for the Antique Car Parade.
25. **Special Event: Lake Wales High School Homecoming Parade and Road Closure**  
Approval of the street closing request will allow the Lake Wales High School Homecoming Parade to be held on Thursday, October 6, 2011.
26. **Appointment of Redistricting Committee**  
A redistricting committee needs to be appointed to determine boundary lines for geographic areas represented by Commission Seats 2 through 5.

**CITY MANAGER**

City Commission Tracking Report

**COMMUNICATIONS AND PETITIONS**

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and address for the record. Please limit your discussions to five (5) minutes.

**CITYCOMMISSION COMMENTS**

**(The full staff memo will be incorporated into the official record)**

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.