

# CITY COMMISSION

## OFFICIAL AGENDA

May 3, 2011

Regular Meeting

6:00 p.m.

[CRA Meeting 5:45 pm]

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**

### MAYOR

5. **Proclamations: National Music Week; May 1 – 8, 2011**

### APPROVAL OF MINUTES

6. A. April 12, 2011, Workshop Meeting  
B. April 19, Regular Meeting

### CITY CLERK

7. **OATH OF OFFICE:** Commissioner Betty Wojcik  
Mayor Michael S. Carter

### MAYOR

8. **ROLL CALL**
9. **APPOINTMENT OF VICE MAYOR**
10. **AWARDING OF PLAQUE: Lloyd Jack Van Sickle**
11. **ORIENTATION: "The Sunshine Law/The Law in Plain English," Video Training by Cliff Shepard, Esq.**

### NEW BUSINESS

12. **Resolution 2011-05 Citizens and Police Community Relations Committee**  
This resolution is proposed for the purpose of establishing a community relations committee that will provide a forum for respectful discussion that will lead to a greater partnership and stronger working relationship between all community members and the police department.
13. **Southeast Wellfield - Letter of Intent**  
Polk County Utilities Division is requesting the City's support in the development of the Southeast Wellfield Permit Application Submittal by the signing of the Southeast Wellfield Letter of Intent.
14. **Sole Source Procurement – Little League Lighting**  
The Commission will consider a recommendation from the Governor's office to apply for sole source exemption from the bidding process for procurement of lighting for the Little League Lighting Project.
15. **Discussion: City Commission Workshop Meeting Date Change**
16. **Appointment – Polk Transportation Planning Organization (TPO) Board**  
The Commission is asked to appoint a City Commissioner to serve on the TPO Board.

*AGENDA CONTINUED ON SECOND PAGE*

## City Commission Meeting Agenda

May 3, 2011

Page 2

17. **Appointment – Polk Transit Authority Board of Directors**  
The Commission is asked to appoint a City Commissioner to serve on the Polk Transit Authority Board of Directors.
18. **Appointment – Lake Wales Economic Development Partnership (EDP)**  
The Commission is asked to appoint a City Commissioner representative to the Lake Wales Economic Development Partnership (EDP).
19. **Appointment – General Employees’ Retirement Board**  
The Commission is asked to appoint a City Commissioner to serve on the General Employee Pension Board.
20. **Reauthorization of Citizens Advisory Task Force (CATF)**  
The City Commission needs to reauthorize the Citizens Advisory Task Force (CATF) to provide public input for the forthcoming CDBG application.
21. **Discussion of Preliminary Financial Statements, March 31, 2011 Fiscal Year to Date**  
The preliminary financial statements report revenues received and expenditures made through the end of March 2011. Revenues were slightly below target in the General Fund and slightly above target in the Utility Fund. Expenditures in the General Fund and the Utilities Fund were slightly below target.

### CITY MANAGER

City Commission Tracking Report

### COMMUNICATIONS AND PETITIONS

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and address for the record. Please limit your discussions to five (5) minutes.

### CITYCOMMISSION COMMENTS

#### **(The full staff memo will be incorporated into the official record)**

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.