

# CITY COMMISSION

## OFFICIAL AGENDA

April 6, 2011

Regular Meeting

6:00 p.m.

[CRA Meeting at 5:45 p.m.]

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**

### MAYOR

5. **Proclamation: Parents and Children's Day in Polk County; April 3, 2011 & Children's Day in Polk County; April 9, 2011**  
**Proclamation: National Public Works Week; May 15 – 21, 2011**  
**Proclamation: Centennial Celebration Weekend; April 9 – 10, 2011**
6. **Unofficial results of the City of Lake Wales 2007 Municipal Election held on April 5, 2011**
7. **Transmittal of Comprehensive Annual Financial Report, For Fiscal Year Ended September 30, 2010**  
Transmittal of Comprehensive Annual Financial Report for fiscal year ended September 30, 2010

### CONSENT AGENDA

8. **APPROVAL OF MINUTES:**  
February 18, 2011 Special Meeting  
March 8, 2011 Workshop Meeting  
March 15, 2011 Regular Meeting
9. **CDBG Commercial Revitalization Grant: Award of contract for Painting of Light Poles and Fixtures**  
Staff is seeking approval of an \$8,640 contract with Harry's Painting & Enterprises, Inc. for the painting of 64 light poles and fixtures on Lincoln Avenue and intersecting streets from "A" to "E" Streets.
10. **CDBG Commercial Revitalization Grant: Award of contract for Lincoln Avenue & "C" Street Parking**  
Staff is seeking approval of a contract with Excavation Point, Inc. for the construction of a 15-space parking lot at Lincoln Avenue and "C" Street under the approved CDBG Commercial Revitalization Grant.
11. **Award Contract for Tennis Courts Resurfacing**  
The City Commission will consider awarding CSI Court Surfaces, Inc. the contract for resurfacing asphalt tennis courts at Crystal Lake Park and at the Northwest Complex for an amount of \$24,411.84.
12. **Law Enforcement Mutual Aid Agreement**  
The City Commission will consider approving the Mutual Aid Agreement between the Lake Wales Police Department and the Sebring Police Department.

### OLD BUSINESS

### NEW BUSINESS

13. **Ordinance 2011-07, FY10'11 Budget Amendment #3 - 1<sup>st</sup> Reading**  
The City Commission will consider approval of the third Amendment to FY10'11 Budget that was adopted on September 21, 2010.

***AGENDA CONTINUED ON SECOND PAGE***

14. **Ordinance 2011-08, Cemetery Ordinance - 1st Reading**  
The City Commission will consider approving Ordinance 2011-08 to establish a six-month time limit on the receipt of insurance proceeds from a funeral home to cover the costs of a burial and to provide authority for collection of payment when insurance proceeds are not remitted.
15. **Resolution 2011-04, Highway Lighting, Maintenance and Compensation Agreement**  
The Commission will consider approving Resolution 2011-04 authorizing the Mayor to execute an agreement between the City and the FDOT to maintain state highway lighting within the jurisdictional boundaries of the City. The agreement provides the City with compensation of \$55,836.06 for the maintenance of 317 highway lights.
16. **New Cingular Wireless PCS, LLC - Third Amendment to Tower Option and Lease Agreement**  
Staff is seeking an amendment to New Cingular Wireless tower lease agreement.
17. **Water's Edge of Lake Wales LLC Payment in Lieu of Taxes (PILOT)**  
The Commission will consider a request for a time extension for remittance of Water's Edge 2010'11 annual PILOT payment and waiver of penalties during the extension period.
18. **American Library Association Grant Application**  
This grant application to the American Library Association in the amount of \$2,500 is for a series of programs at the Lake Wales Public Library related to the upcoming sesquicentennial of the American Civil War.
19. **Recommendation on Appointment to Municipal Board of Examiners Disciplinary Action Board**  
The appointment of three contractors to the Polk County Municipal Board of Examiners Disciplinary Action Board.
20. **City Manager Applicants/Candidates**  
The Commission will appoint a screening committee to review City Manager applicant resumes.
21. **Discussion of preliminary Financial Statements for February 28, 2011, Fiscal Year to Date**  
The preliminary financial statements report revenues received and expenditures made through the end of February 2011. Revenues were slightly above target in the General Fund and on target in the Utility Fund. Expenditures in the General Fund were slightly below target. Due to the timing of Utility Debt Service principal and interest payments, expenditures were ahead of target in the Utility Fund.

#### **CITY MANAGER**

City Commission Tracking Report

#### **COMMUNICATIONS AND PETITIONS**

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and address for the record. Please limit your discussions to five (5) minutes.

#### **CITYCOMMISSION COMMENTS**

**(The full staff memo will be incorporated into the official record)**

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.