

CITY COMMISSION

OFFICIAL AGENDA

August 18, 2009

Regular Meeting

6:00 p.m.

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**

MAYOR

CONSENT AGENDA

5. **APPROVAL OF MINUTES:**
July 29, 2009, Special Meeting
August 4, 2009, Regular Meeting
6. **Request for Proposal for Revenue Note Series 2009**
Staff is preparing to seek proposals for refinancing of the 1997 Public Improvement Revenue Bonds and the 2006 Motorola Lease for a lower interest rate and is requesting approval of the request for proposal document.
7. **Request for Proposal for Utility Revenue Enhancement Services**
Staff is preparing to seek proposals for Utility Revenue Enhancement Services and is requesting approval of the request for proposal document.
8. **Adoption of Governmental Accounting Standards Board (GASB) Statement No. 45, effective October 1, 2008 and acceptance of the Other Postemployment Benefit Actuarial Report for fiscal year ending September 30, 2009.**
The Commission will consider adoption of GASB Statement No. 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions. The Commission will also consider acceptance of the Other Post-employment Benefits Actuarial Valuation Report prepared by Foster & Foster, Inc.
9. **2009-2010 Fire Protection Agreement**
The City Commission will consider approval of the Fire Protection Agreement between the City and Polk County for service outside the city limits.

OLD BUSINESS

10. **City Manager Contract for Judith H. Delmar**
The Commission will consider approval of a contract with Judith Delmar for employment as City Manager.
11. **Ordinance 2009-14, Amendment to Alcoholic Beverage Regulations – Wine & Beer Bars in C-1 Zoning District – 1st Reading & Public Hearing**
Adoption of Ordinance 2009-14 will allow wine and beer bars in C-1 Zoning District. This is only a first reading and public hearing of the ordinance.

NEW BUSINESS

12. **Ordinance D2009-01, CPA – Coldwell Properties LLC – E of US 27, N of Tower View Blvd. – 1st Reading & Public Hearing**
Approval of proposed Ordinance D2009-01 after first reading will allow staff to transmit the ordinance to the Florida Department of Community Affairs for review.

13. **Resolution 2009-09 Updating Designation of Administrative Responsibilities**
This resolution is proposed for the purpose of updating the designation of acting city manager during the temporary absence of the city manager.
14. **Street Closings: Green & Gold Cultural Festival and Parade**
Approval of the street closing request will allow the Green & Gold Foundation Annual Cultural Festival to be held on Saturday, August 22, 2009 and Sunday, August 23, 2009.
15. **Write-off Uncollectible Receivable Accounts**
The City Commission is asked to authorize the write-off of uncollectible accounts receivables totaling \$124,306.43 for utility services and solid waste services.
16. **Edward Byrne Memorial State and Local Law Enforcement Assistance Grant**
The City Commission will consider applying for an Edward Byrne Memorial Justice Assistance Grant to fund 6 in-car camera systems.
17. **2010 Census Complete Count Committee**
The Commission will consider the establishment of a 2010 Census Complete Count Committee that will engage in activities designed to encourage our residents to complete and return their census forms.
18. **Appointment – Lakes Advisory Commission**
The appointment will fill a vacancy created by an expired term on the Lakes Advisory Commission.
19. **Discussion of Financial Statements for July 31, 2009, Fiscal Year to Date**
The financial statements report revenues received and expenditures made since 10/1/2008. At the end of July we have completed 83.3% of the fiscal year. General Fund revenues are slightly ahead of target, but Utility Fund revenues are significantly behind where they should be at this point in the fiscal year. Expenditures are running behind target.

CITY MANAGER'S REPORT

City Commission Tracking Report

COMMUNICATIONS AND PETITION

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and address for the record. Please limit your discussions to five (5) minutes.

(The full staff memo will be incorporated into the official record)

Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

Appeals concerning decisions on issues requiring a public hearing:

Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.