

# CITY COMMISSION

## *OFFICIAL AGENDA*

June 16, 2009

Regular Meeting

6:00 p.m.

(Shade meeting immediately following regular City Commission meeting)

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVAL OF MINUTES:**  
**June 2, 2009, Regular Meeting**

## **MAYOR**

### **COMMUNICATIONS AND PETITION**

Public participation is encouraged. If you are addressing the Commission, step to the podium and state your name and address for the record. Please limit your discussions to five (5) minutes.

### **CONSENT AGENDA**

6. **Lake Wales Municipal Airport Tree Clearing**  
Hoyle, Tanner and Associates conducted an Environmental Assessment for the runway 06-24 extension project during which a representative from the Southwest Florida Water Management District determined that trees around the ponds must be removed and maintained so the area won't be considered jurisdictional wetlands. Da Costa Enterprises, Inc. can perform the tree removal for \$24,846.26.
7. **Award of Contract: Utility Bill and Local Business Tax Printing, Inserting and Mailing Services**  
Staff seeks approval of a contract with TC Specialties Co. for utility bill and tax bill printing, inserting and mailing services.
8. **Special Event Permit – 4<sup>th</sup> of July Festival.**  
Staff seeks approval of a Special Event Permit to hold the annual 4<sup>th</sup> of July Festival on the shores of Lake Wales.

## **OLD BUSINESS**

## **NEW BUSINESS**

9. **Ordinance 2009-18, Annual Update – Capital Improvements Element – 1<sup>st</sup> Reading**  
The ordinance incorporates the 5-Year Schedule of Capital Improvements into the Capital Improvements Element of the Comprehensive Plan as required by the Growth Management Act. Capital improvements projects that must be included in the plan are those necessary to maintain adopted level of service standards for potable water, sanitary sewer, drainage, recreation, transportation, and schools. The ordinance also updates policies related to concurrency management and developer dedications.
10. **Mayfair Phase 12 PDP and Preliminary Subdivision, east side of US Hwy 27 at Hunt Brothers Road – Public Hearing**  
The developer requests approval of a preliminary PDP and subdivision plan for Phase 12 of Mayfair, a mixed-use development located northeast of the intersection of Hunt Brothers Road and US Highway 27. Phase 12 is a 268-lot single-family subdivision with a neo-traditional layout on 74 acres. Waivers are requested for reductions in lot size and other dimensional requirements. The application also includes an update to the master plan for the 350-acre development, which proposes a total of 1022 dwelling units, a town center, a central park, and 8 commercial out-parcels.
11. **Extension of Time - Approval of Preliminary PDP for Villa Ridge Townhomes – North side of Burns Ave.**  
The owner of Villa Ridge Townhomes is requesting a third one-year extension of time on the preliminary planned development project plan approval.

12. **Appointments: Boards, Commissions, & Committees**

The appointments will fill vacancies that occur annually on various city boards, commissions, & committees

13. **Discussion of Financial Statements for May 31, 2009, Fiscal Year to Date**

The financial statements report revenues received and expenditures made since 10/1/2008. At the end of May we have completed 66.7% of the fiscal year; both revenues and expenditures are running behind target.

**CITY MANAGER'S REPORT**

**City Commission Tracking Report**

(The full staff memo will be incorporated into the official record)

*Minutes of the City Commission meeting can be obtained from the City Clerk's Office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recording, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be the expense of the requesting party.*

*In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.*

**Appeals concerning decisions on issues requiring a public hearing:**

*Persons who wish to appeal any decision made by the City Commission with respect to any matter considered during a public hearing at this meeting will need a record of the proceedings, and for such purpose may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based.*