

RESOLUTION 2010-20
(Kiwanis Park FRDAP)

A RESOLUTION OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA, SUPPORTING FY2011-2012 APPLICATIONS TO THE FLORIDA DEVELOPMENT AND RECREATION ASSISTANCE PROGRAM (FRDAP) FOR THE ENHANCEMENT AND IMPROVEMENT OF KIWANIS PARK.

WHEREAS, the Parks and Community Appearance Advisory Board has developed a plan for improvements to Kiwanis Park and recommends application to FRDAP for its implementation;

WHEREAS, the Commission established the Parks and Community Appearance Advisory Board primarily for the purpose of developing plans for improving the city's parks and public spaces;

WHEREAS, the Kiwanis Park is in need of rehabilitation and upgrade of facilities;

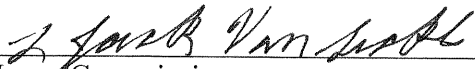
WHEREAS, a grant from the Department of Environmental Protection's Florida Recreation Development Assistance Program (FRDAP) would enable the city to realize the project;

WHEREAS, the FRDAP application requires a commitment of support by the City Commission,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA that:

1. The City Commission recommits its support of applications for a Department of Environmental Protection, Florida Recreation Development Assistance Program (FRDAP) grant in an amount up to \$250,000.
2. The City Commission authorizes use of up to \$10,000 from the Tree Replacement Fund for plantings in the Kiwanis Park.

THIS RESOLUTION INTRODUCED AND PASSED by the City Commission of the City of Lake Wales, Florida at its regular meeting on September 21, 2010.



Mayor/Commissioner

ATTEST:



City Clerk

**STATEMENT OF FISCAL IMPACT
FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP)
KIWANIS PARK and SKATE PARK
(STATE GRANT)**

PREPARED BY

**CITY OF LAKE WALES
FINANCE DEPARTMENT**

Nature of Statement and Information Disclosed

This is a statement of fiscal impact has been performed as required by and in accordance with Section 2-802, Article VIII of the City of Lake Wales Code of Ordinances. It is a statement solely for the purpose of analyzing and reporting the fiscal impact on the City of either applying or not applying for this grant, using certain assumptions as indicated herein. No attempt is made to evaluate the Grant Application for suitability to City objectives.

In order to provide an unqualified statement of fiscal impact that can be certified as reasonably full and complete by the Finance Department, certain information must be provided permitting Finance Department personnel to produce a full and complete determination as to all anticipated fiscal impacts. This impact statement was produced using:

- **Memorandum from Jennifer Nanek, Special Projects Manager**
- **FRDAP FY 2011'12 Grant Application Package**

This impact statement represents, in our unqualified opinion, a valid estimate of known present or future impacts anticipated to result from the acceptance of the aforementioned grant.

In some cases, the nature of a fiscal impact is described rather than stated using specific dollar amounts or figures. This is done in order to provide information on the nature of the expected fiscal impact where there simply is not enough information to quantify the impact, or whether the exact amount of the impact depends on the exact type of future events or conditions.

General Assumptions

A fiscal impact statement constitutes a forward-looking statement on the acceptance of grant funds and the proper execution of all requirements as set forth in any grant application, agreement, covenants attached to real or tangible property, or other duly enforceable stipulations. In order to produce such a statement, assumptions about future events and conditions must be made.

In any case where a reasonable expectation of a future condition or event has been disclosed or is already known to Finance Department personnel, that information has been used as an Assumption in the fiscal impact statement. Expectations not known or not considered reasonably expected to occur have been excluded from the fiscal impact statement. If an event or condition may occur which would have a material and *direct* fiscal impact, but is not reasonably expected to occur, it is disclosed in the fiscal impact statement.

General Assumptions are made in this fiscal impact statement that the City Staff executing the grant program already possess the required knowledge and expertise to expertly perform all of the requirements of the grant, and that the information provided to prepare this impact statement is true and correct. It is also assumed that no outside events will create a positive or negative influence on the grant program, and that there will be no changes in the legal, operational, or economic environment in which the grant program, and the City as whole, operates, except as disclosed herein.

Current Fiscal Impacts

Impacts on Revenue

N/A

Impacts on Expenditures

N/A

Future Fiscal Impacts

Impacts on Revenue

The grant applications are in the amounts of \$200,000 and \$50,000. The grants must be approved, ranked, and then fully funded by the State Legislature in order for the City to receive the full amount. Grant funds would not be available until fiscal year 2011-2012 at the earliest.

The \$200,000 grant will not require a match as the City is designated as a REDI (Rural Economic Development Initiative) City. The grant amount of \$50,000 does not require a match.

Impacts on Expenditures

The proposed uses of the grant funds provide the funding for:

Expansion of paved parking areas on the north and south side of Lakeshore	\$ 175,000
Reconfiguration of the Little League practice fields	25,000
Purchase of additional skate park equipment	20,000
Purchase of handicapped accessible picnic tables for existing shelters	1,500
Purchase of security gates for existing restrooms	500
Landscaping of parking areas and addition of shade trees to play area	13,000
Construction of bike/pedestrian path between the Trailway and Lake Wailes Trail	15,000

The grants provide sufficient funds to achieve all of the required goals; however any cost overruns must be borne by the General Fund.

Other Future Commitments

Maintenance costs of the recreation areas and facilities will be the responsibility of the City. The City is already maintaining these areas so it is not anticipated that there will be a significant increase in maintenance costs.

Disclosures of Possible Material Future Events

N/A

Certification

We hereby certify that this fiscal impact statement is, to the best of our knowledge, a valid estimate of known present or future impacts anticipated to result from the application and acceptance of the aforementioned grant.

Approved By:



Dorothy Pendergrass, CPA
Finance Director
City of Lake Wales

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION
FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM
GRANT APPLICATION PACKET
2011-2012

PART I — GENERAL INFORMATION

(DEP USE ONLY)

Received: _____

Postmarked: _____

Application Number: _____

1. APPLICANT INFORMATION

A. Name of Applicant: City of Lake Wales

B. Federal Employer Identification Number:** 59-600035

*** (This number must be registered at My Florida Market Place with the address the warrant will be forwarded)*

C. Population: 13,052

D. Current Operating Budget: \$28,395,153.00
(This is the operating budget for the city, county or special district, and not just the department budget)

E. Contact Person: Jennifer Nanek Title: Special Projects Manager
(The contact person is someone who will be in direct contact with DEP and be responsible for administering this grant if awarded)

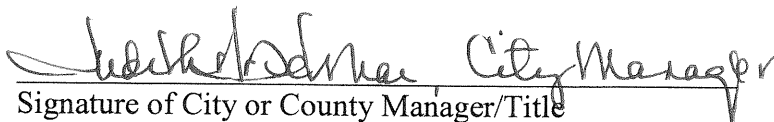
F. Mailing Address: 201. W Central Ave.

City/State: Lake Wales Zip Code: 33853

Telephone:(863) 678-4182x270 E-mail: jnanek@cityoflakewales.com

FAX: 863-678-4180

I hereby certify that the information provided in this application is true and accurate. I further certify that I possess the authority to apply for this grant on behalf of the applicant.


Signature of City or County Manager/Title

9/29/2010
Date

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C. PROJECT LOCATION:

Street Address: Kiwanis Park 1000 Lake Shore Blvd. N

City: Lake Wales County: Polk Zip Code: 33853 -

GIS Coordinates: Longitude: 796,239 Latitude: 1 299 358

1. Submit a boundary map of the project area providing a description and sketch of the project area boundaries, display known easements and be legally sufficient to identify the project area. **Aerial photographs are accepted as boundary maps, as long as the boundaries are identified.**

(Tab as Exhibit "K")

2. Submit color, on-site photographs for **all three copies** of your application, sufficient to depict the physical characteristics of the project area.

(Tab as Exhibit "L")

3. Location map and directions: Submit a detailed road map precisely locating the project site along with clear written driving instructions from the nearest federal or state highway. **NOTE:** Confirm that street names listed are the same as those posted on street signs in the area. Please do not use Map Quest or any other computer mapping program for this.

(Tab as Exhibit "M")

D. LEGISLATIVE DISTRICTS IN WHICH THE PROJECT SITE IS LOCATED:

This should be the Florida Senate and Florida House district in which the **proposed project site is located**. If you are not sure of the district, contact your local office of the Supervisor of Elections. **(There is only one each.)**

State Senator: JD Alexander Senate District Number: 17

State Representative: Baxter Troutman House District Number: 66

- E. TOTAL NUMBER OF ACRES BEING ACQUIRED OR TOTAL NUMBER OF ACRES BEING DEVELOPED: 14.33 acres

F. DESCRIBE THE PHYSICAL CHARACTERISTICS OF THE PROJECT.

1) For Development Projects:

- (a) Provide a description of the proposed project which includes existing and future uses, existing and proposed physical improvements, natural and historical resources, any proposed resource protection/conservation and any existing buildings on site.

The Kiwanis Park Enhancements Project is Phase I of a phased project to improve the City's park. Kiwanis Park is a 15-acre park located on the northeast side of Lake Wailes. The park is part of the Lake Wailes Park, the City's largest park with over 100 acres of parkland along the lake shore.

Phase 2 (see separate application) proposes improvements to the skateboard facility, located in the center of the park.

The park lies between two trails that will be connected by the proposed project.

- The Trailway on the northern boundary of the park is over 2 miles in length, and connects the City's athletic complex and an elementary school to Kiwanis Park and continues east, providing access to growing neighborhoods to the northeast.
- The Lake Wailes Trail, a 2.5-mile path, extends 2/3 of the perimeter of Lake Wailes.

The majority of the park is on the north side of Lake Shore Blvd. On the south side is a parking area and open recreation area. The park has active facilities including a soccer field, four baseball practice fields and a skateboard park. Two picnic shelters, restrooms, and a playground are clustered at the parking area on the north side of Lake Shore Blvd.

The proposed project will upgrade existing facilities in the park and add pedestrian/bikeway connections. The project is proposed in two phases. The first phase will include the majority of the improvements, and the second phase will focus on the skateboard park (see separate application).

Phase 1 – Kiwanis Park Enhancement Project

Kiwanis Park is well used by all segments of the population. The soccer fields are frequently used for evening and weekend non-league play. The baseball fields provide practice area for Little League and for youth football. The picnic shelters, restrooms, and adjacent playground are popular for social gatherings. Parking is at a premium for these events. The parking lot on the south side is the main parking lot for the Lake Wailes Trail, and vehicles frequently overflow into areas adjacent to the parking, causing damage to the trees and grassed areas. Parking area improvements are proposed to provide additional parking spaces and define overflow areas.

- The practice fields, used primarily by the Little League, will be reconfigured, for more efficient use of space, and upgraded. Areas between the fields will be sodded. Backstops will be installed.
- The two existing parking lots will be modified to provide additional spaces and upgrade conditions, including the addition of handicapped parking, bollards and landscaping.
- Handicapped accessible picnic tables will be added to the shelters, and security gates added to the restrooms so that they can be locked at night.
- Landscaping and benches will be added near the existing playground.
- An 8-ft. wide asphalt pedestrian/bikepath will be constructed along the western boundary of the site (Tower Blvd.) to connect the Trailway to the Lake Wailes Trail.

Continued in Exhibit P

3. FINANCIAL INFORMATION

GRANT MATCH RATIOS: (Based on the grant cap of \$200,000)

<u>Project Cost</u>	<u>State Share</u>	<u>Grantee Share</u>
\$50,000 or less	100%	0%
\$50,001 to \$150,000	75%	25%
\$150,001 up to \$400,000	50%	50%

Project Cost = State Share + Grantee Share

Refer to Chapter 62D-5.055(4), F.A.C. for complete information on match requirements and match types. ***The Total Project Cost (Line F) must equal the grant request (Line A) plus the total local match (Line E). This figure (Line F) should not total more than \$400,000 for the purpose of this application.***

A. FRDAP Funds Requested (State Share) Line A \$ 200,000

B. Local Funds Available: (Grantee Share)

1. Cash: Line B \$ _____

2. In-Kind: Line C \$ _____

3. Land Value: Line D \$ _____

If property is developed, land value CANNOT be used as a match.

Total Local Match: Line E \$ 0
Sum of lines B, C and D

C. Total Cost of Proposed Project: Line F \$ 200,000
Sum of Lines A and E
(Should not total more than \$400,000)

(If approved for REDI Match Waiver, fill out REDI Waiver Form located under FRDAP Administrative Forms at www.dep.state.fl.us/parks/OIRS) (Tab as Exhibit "O")

D. PROJECT COST ESTIMATE (COMPLETE FOR ALL PROJECTS, IF ACQUISITION COMPLETE ONE FOR THE DEVELOPMENT OF PARK ONCE ACQUIRED):

Development projects:

*The project cost estimate break down is on the following two pages of this application. If land value is used as match, it should be included under primary cost. Primary costs include all recreation facilities and opportunities. **Primary cost must be equal to or greater than fifty percent (50%) of the total cost. Remember to include each element in your conceptual site plan.** Submit a conceptual site plan displaying the areas and facilities to be developed as proposed on page 11 & 12 of this application. The site plan must correlate with the project boundary map and cost estimate. The site plan must **CLEARLY DELINEATE** using color codes between facilities/opportunities currently existing, facilities proposed for funding (page 11 & 12) in this application and facilities planned for future development. **Also identify different FRDAP phases on the site plan and any LWCF phases. Remember to include each element in your conceptual site plan.***

Acquisition Projects:

If applying for an acquisition project, submit the proposed development for the project on the following two pages. Along with the breakdown of the facilities, submit a construction timeline for the required development of facilities. Also submit conceptual site plan displaying the areas and facilities to be developed as proposed on page 11 & 12 of this application. The site plan must correlate with the project boundary map and include each element in the cost estimate.

(Tab as Exhibit "G")

PRIMARY RECREATION AREAS AND FACILITIES: *Primary facilities include all recreation facilities and opportunities. Primary cost must be equal to or greater than fifty percent (50%) of the total cost. Primary examples are: beach access, picnic facilities, fishing piers, ball fields, tennis courts, trails, trailheads, shade structures for recreational facilities, etc. Enclosed structures are not eligible costs. Costs of planning and site preparation should be included within the cost of each element. If land value is used as match, it should be included under primary cost. If this is a trail project, list the uses or types of trails. If developing one trail for multi-purposes state multi-purpose trail, but if doing several different trails list separately with each use (example: walking trail or bike trail) FRDAP funded elements are not eligible for renovation if funded within the past 5 years.*

	Quantity	Description	Estimated Cost
N E W	1	Bike Path Connecting 2 existing trails outside project area.	\$22,000
R E N O V A T I O N S		Reconfiguration of 4 Little League Baseball fields	\$50,000
		Picnic Facilities	\$2,500
		Trail Head Parking Improvements	\$60,000
	Total Primary		\$134,500

SUPPORT FACILITIES AND IMPROVEMENTS: *Support facilities are facilities which can not stand alone, or which would have little or no public outdoor recreational value without the primary facility. No enclosed structures are eligible except restrooms, bathhouses or*

restroom/concession stands. Other support examples are: parking, landscaping, and security lighting. Amenities such as benches, or bike racks will receive no points when being scored. The enclosed structures listed above cannot be phased and must be completed with one grant. **FRDAP funded elements are not eligible for renovation if funded within the past 5 years.**

	Quantity	Description	Estimated Cost
N E W		Landscaping	\$5,000
R E N O V A T I O N S		Parking Area Improvements	\$60,000
		Restroom Renovations	\$500
	Total Support		\$65,500

PART II — EVALUATION CRITERIA

GENERAL CRITERIA

1. CAPITAL IMPROVEMENT PLAN

- A. Is the proposed project identified, in whole or in part, in the applicant’s capital improvement plan or schedule during the current or next three (3) fiscal years?

Provide:

1) A letter from the agency’s city or county manager certifying the five year capital improvement schedule is **officially adopted and date adopted**. **Project will not receive points if letter is not submitted and does not state the date CIP was adopted.**

- And -

2) A copy of the five-year capital improvement schedule included in the applicant’s adopted Local Comprehensive Plan, stating project by name, amount and year (County or City budgets are not the same as capital improvement schedules) **Please highlight project name, amount and year.**

(20 points)

Yes No

--- OR ---

- B. Is the proposed project identified as part of the plan through an adopted resolution committing the applicant to amend their capital improvement plan or schedule and complete the project should it receive program funds?

Provide: a copy of a fully executed resolution amending the existing schedule to include the proposed project. The resolution must **clearly indicate the proposed project by name, amount and year and cannot be older than 3 years.**

(10 points)

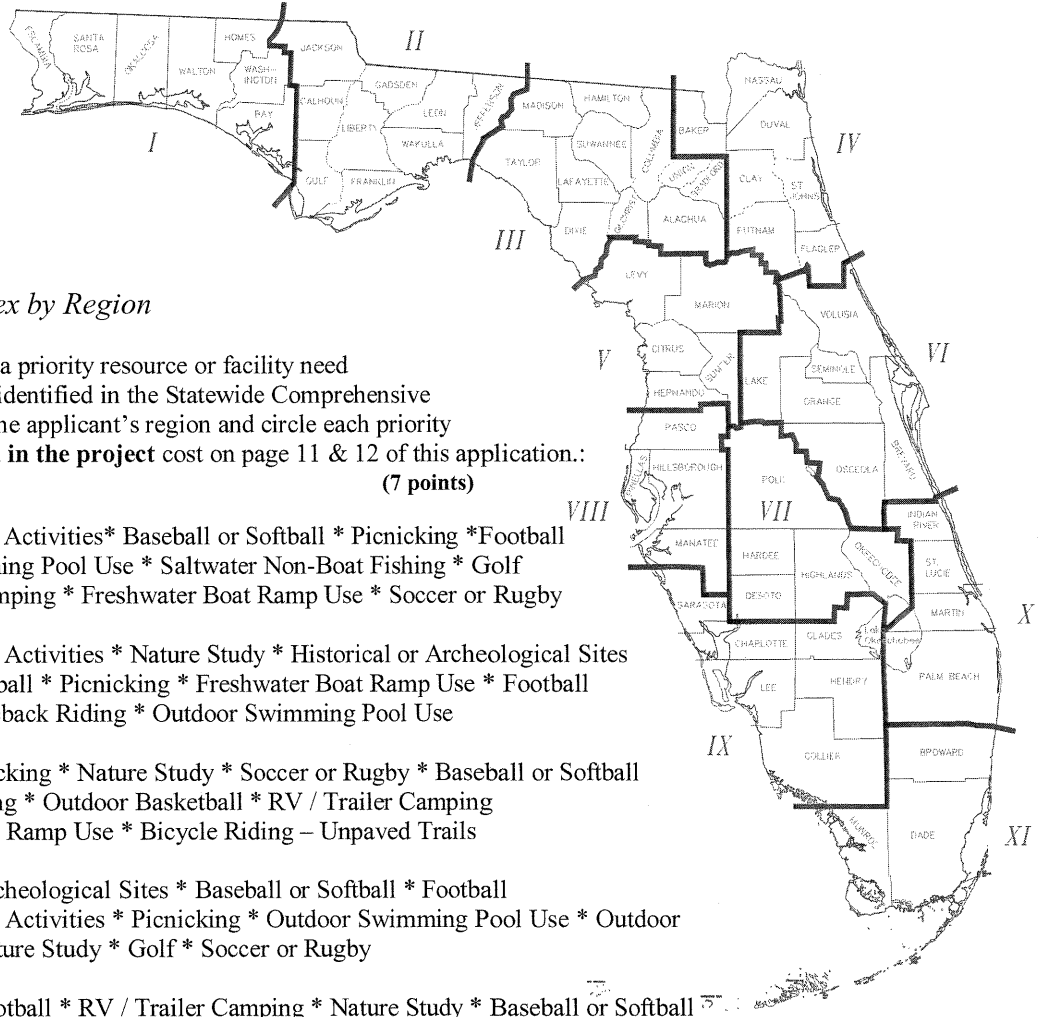
Yes No

(Tab as Exhibit “A”)

2. STATE COMPREHENSIVE OUTDOOR RECREATION PLAN

- A. Explain how the proposed project would address one or more of the issues or goals identified in the State Comprehensive Outdoor Recreation Plan. **Use the *OUTDOOR RECREATION IN FLORIDA- 2008 (Chapter 6 & 7)*. Provide quotations or other appropriate references with explanations to justify the correlation. To receive points, must give a detailed explanation as to how the project meets the goals, cannot only list the goals.**

(Tab as Exhibit “B”) (4 points)



B. 2008 Relative Need Index by Region

The proposed project provides for a priority resource or facility need in the applicant's planning region identified in the Statewide Comprehensive Outdoor Recreation Plan. Locate the applicant's region and circle each priority resource/facility need as **proposed in the project** cost on page 11 & 12 of this application: (7 points)

- _____ I Saltwater Beach Activities* Baseball or Softball * Picnicking *Football
Outdoor Swimming Pool Use * Saltwater Non-Boat Fishing * Golf
RV / Trailer Camping * Freshwater Boat Ramp Use * Soccer or Rugby
- _____ II Saltwater Beach Activities * Nature Study * Historical or Archeological Sites
Baseball or Softball * Picnicking * Freshwater Boat Ramp Use * Football
Hunting * Horseback Riding * Outdoor Swimming Pool Use
- _____ III Football * Picnicking * Nature Study * Soccer or Rugby * Baseball or Softball
Horseback Riding * Outdoor Basketball * RV / Trailer Camping
Freshwater Boat Ramp Use * Bicycle Riding – Unpaved Trails
- _____ IV Historical or Archeological Sites * Baseball or Softball * Football
Saltwater Beach Activities * Picnicking * Outdoor Swimming Pool Use * Outdoor
Basketball * Nature Study * Golf * Soccer or Rugby
- _____ V Picnicking * Football * RV / Trailer Camping * Nature Study * Baseball or Softball
Bicycle Riding - Unpaved Trails * Outdoor Basketball * Soccer or Rugby
Horseback Riding * Outdoor Swimming Pool Use
- _____ VI Picnicking * RV / Trailer Camping * Football * Baseball or Softball
Outdoor Swimming Pool Use * Nature Study * Historical or Archeological Sites
Outdoor Basketball * Saltwater Beach Activities * Soccer or Rugby
- X_____ VII RV / Trailer Camping * Picnicking * Baseball or Softball * Outdoor Swimming Pool Use
Nature Study * Freshwater Boat Ramp Use * Football * Golf * Horseback Riding
Outdoor Basketball
- _____ VIII Picnicking * RV / Trailer Camping * Baseball or Softball * Football * Outdoor Swimming Pool Use
Saltwater Beach Activities * Golf * Outdoor Basketball * Outdoor Tennis * Soccer or Rugby
- _____ IX Picnicking * RV / Trailer Camping * Saltwater Beach Activities * Outdoor Swimming Pool Use
Golf * Football * Nature Study * Baseball or Softball * Outdoor Tennis * Historical or Archeological Sites
- _____ X Football * Golf * Baseball or Softball * Outdoor Swimming Pool Use * Picnicking * Outdoor Tennis
Saltwater Beach Activities * Outdoor Basketball * RV / Trailer Camping * Soccer or Rugby
- _____ XI Outdoor Swimming Pool Use * Picnicking * Football * Baseball or Softball * Saltwater Beach Activities
Outdoor Tennis * Golf * Outdoor Basketball * Saltwater Non-Boat Fishing * RV / Trailer Camping

3. PUBLIC PARTICIPATION

Indicate which of the following apply (*Check ALL that apply*):

(To receive points for this section any meetings, presentations, or surveys must be held in the current year or within the **previous 3 years** of application and each of **the three meetings must be held separately** to receive each set of points. **Meetings also must be held prior to the application submittal.**)

A. A pre-advertised public meeting was held **solely** for the purpose of discussing the proposed project. *Attach a copy of ad and proof of publication for the advertisement. Advertisement needs to state where and when advertised. **If submitting 2 applications, must hold separate meeting for each project (unless they are phased projects of the same park). If not advertised in a newspaper, need a written explanation as to how, when and where advertised, along with a copy of notice/advertisement.***

(Tab as Exhibit "C-1") (10 points)

B. The project was discussed at a **regularly** scheduled meeting of the applicant's advisory board responsible for park, recreation or leisure service activities. *Provide **a copy of the minutes** of the advisory board meeting(s) where **this project** was discussed. The board must be an appointed group of citizens, such as a parks and recreation advisory board, who would normally review projects similar to the proposed grant application. Planning and zoning or similar boards may be used if a parks and recreation advisory board does not exist. **CITY OR COUNTY COMMISSIONS ARE NOT CONSIDERED ADVISORY BOARDS.***

(Tab as Exhibit "C-2") (7 points)

C. Public input on the proposed project was obtained through presentations to community organizations, neighborhood associations and/or a written opinion survey. *Provide documentation (**minutes from the meeting which the project was discussed** with date or thank-you letter from an organization, association, etc.) showing that presentations **regarding this project** were made to community organizations or groups **OR provide a copy of the survey, who surveyed and summary of the results. Letters of support are not acceptable to receive points.***

(Tab as Exhibit "C-3") (4 points)

4. OPERATION AND MAINTENANCE

Capability to develop, operate and maintain the project site: *(Check ONLY one)*:

Provide a brief description of how development, programming and maintenance will be provided and a copy of an agency organizational chart. **Must provide both to receive points.**

The applicant has a full-time recreation or park department staffed to provide facility development, programming and maintenance.

(Tab as Exhibit "D") (6 points)

The applicant has demonstrated the existence of a full-time ability to provide facility development, programming and maintenance.

(Tab as Exhibit "D") (4 points)

The applicant has other means of providing facility development, programming and maintenance.

(Tab as Exhibit "D") (2 points)

5. PARK PARTNERSHIP

The proposed project is supported through a fully executed written cooperative agreement between the applicant and a private or public entity (*within the current or past 3 years*) in which said entity agrees to furnish 10% or more of the total project costs in cash, land, or labor services for the development/construction of this project with the applicant holding the leading management responsibility. **The written agreement must be executed by the end of the submission period and quantify the donation in monetary units. This can be a cooperative agreement between both parties or a letter from the entity agreeing to furnish 10% of the total project costs in cash, materials, land, or labor services.**

(A management or maintenance agreement is not acceptable.)

Yes No

(Tab as Exhibit "E") (3 points)

6. TRAIL CONNECTIVITY

The project provides for increased trail access by connecting an existing, publicly owned and designated recreational trail which is outside the project boundary. **Indicate on the site plan the project trail/connection and name and location of existing trail(s).**

Yes No

(Tab as Exhibit "G") (5 points)

DEVELOPMENT CRITERIA (COMPLETE ONLY FOR DEVELOPMENT PROJECTS)

1. NEW DEVELOPMENT

List the existing facilities/improvements on the project site. *Include improvements such as baseball fields, basketball courts, trails, boat ramps, etc. (Bullet lists are encouraged) (If undeveloped, state None). The site plan must clearly delineate between facilities/opportunities currently existing, facilities proposed for funding in this application and facilities planned for future development. Identify and color code different funding phases from the existing facilities.*

(Tab as Exhibit “G”) (5 points, if undeveloped)

- Restrooms
- 2 picnic shelters
- 1 soccer field
- 4 baseball fields
- 1 playground
- 1 skateboard park

2. INFRASTRUCTURE ASSESSMENT OF LOCAL GOVERNMENT RECREATION AND PARK DEPARTMENT FACILITY NEEDS IN THE STATE OF FLORIDA

A) List the facilities which are addressed on page 11 & 12 of this application which are identified in the priority ranked index clusters of outdoor facilities needs for renovation and/or new construction identified within the applicant’s population density as set forth in the Department’s study entitled “Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida” effective December 1995. *(See attached pages 24-28 for Priority Ranked Index Clusters. A project facility not listed in the priority ranked indexes will receive a score of a similar facility included in the indexes, as determined by the Department staff.) (If developing trails, must have separate trails to receive separate points.*

(Maximum 30 points)

Restrooms	6 points
Baseball Fields	5 points
Support Facilities	6 points

B) Does the proposed project, in whole or in part, address the highest priority of infrastructure funding needs for the applicant’s population density as set forth in the study titled “**1995 INFRASTRUCTURE ASSESSMENT OF LOCAL GOVERNMENT RECREATION AND PARK DEPARTMENT FACILITY NEEDS IN THE STATE OF FLORIDA**”. Use the table below to determine in which priority funding need ranking the project falls. (**Check ONLY one**):

 X Highest Priority Funding Need (13 points)

 Second Highest Priority Funding Need (8 points)

Population Density 1 – Population Under 10,000	Rank 1	Construction
	Rank 2	Renovation
Population Density 2 – Population 10,000 to 24,999	Rank 1	Renovation
	Rank 2	Construction
Population Density 3 – Population 25,000 to 49,999	Rank 1	Construction
	Rank 2	Renovation
Population Density 4 – Population 50,000 to 99,999	Rank 1	Construction
	Rank 2	Renovation
Population Density 5 – Population 100,000 and Over	Rank 1	Renovation
	Rank 2	Construction

Source: The 1995 Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida

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Telephone:(863) 678-4182x270 E-mail: jnanek@cityoflakewales.com

FAX: 863-678-4180

I hereby certify that the information provided in this application is true and accurate. I further certify that I possess the authority to apply for this grant on behalf of the applicant.

Signature of City or County Manager/Title

Date

2. PROJECT INFORMATION

A. Name of Project: Kiwanis Park Enhancement – Phase II

B. Project Type (Check One): *Project cannot be a combination of acquisition and development*

Acquisition: _____

Development: X

_____ On land owned by applicant

X On land currently under site control by applicant

Date site control expires: _____

Trail Construction: _____

_____ On land owned by applicant

_____ On land currently under site control by applicant

Date site control expires: _____

Development projects must be under site control (owned by deed, or leased or dedicated for minimum of 30 years from the date of application) by the close of the submission period (September 30, 2010).

- **School board property is ineligible** either by lease or ownership.
- Include a copy of the site control documents (e.g., deed, lease, etc.). **If providing a Quit Claim Deed, please attach a copy of a 30 year title search or title opinion.**

(Tab as Exhibit "N")

C. PROJECT LOCATION:

Street Address: Kiwanis Park 1000 Lake Shore Blvd. N

City: Lake Wales County: Polk Zip Code: 33853 -

GIS Coordinates: Longitude: 796,239 Latitude: 1 299 358

1. Submit a boundary map of the project area providing a description and sketch of the project area boundaries, display known easements and be legally sufficient to identify the project area. **Aerial photographs are accepted as boundary maps, as long as the boundaries are identified.**

(Tab as Exhibit "K")

2. Submit color, on-site photographs for **all three copies** of your application, sufficient to depict the physical characteristics of the project area.

(Tab as Exhibit "L")

3. Location map and directions: Submit a detailed road map precisely locating the project site along with clear written driving instructions from the nearest federal or state highway. **NOTE:** Confirm that street names listed are the same as those posted on street signs in the area. Please do not use Map Quest or any other computer mapping program for this.

(Tab as Exhibit "M")

D. LEGISLATIVE DISTRICTS IN WHICH THE PROJECT SITE IS LOCATED:

This should be the Florida Senate and Florida House district in which the **proposed project site is located**. If you are not sure of the district, contact your local office of the Supervisor of Elections. **(There is only one each.)**

State Senator: JD Alexander Senate District Number: 17

State Representative: Baxter Troutman House District Number: 66

E. TOTAL NUMBER OF ACRES BEING ACQUIRED OR TOTAL NUMBER OF ACRES BEING DEVELOPED: 14.33 acres

F. DESCRIBE THE PHYSICAL CHARACTERISTICS OF THE PROJECT.

1) For Development Projects:

- (a) Provide a description of the proposed project which includes existing and future uses, existing and proposed physical improvements, natural and historical resources, any proposed resource protection/conservation and any existing buildings on site.

The Skateboard Facility Improvements is Phase 2 of a phased project to upgrade Kiwanis Park.

The Skateboard Facility is located in Kiwanis Park. It is a 100 ft x 100 ft concrete pad with skateboarding equipment on it. Kiwanis Park is a 15-acre park located on the northeast side of Lake Wailes. The park is part of the Lake Wailes Park, the City's largest park with over 100 acres along the lake shore.

Phase 1 (see separate application) proposes improvements to other areas of the Park.

The park lies between two trails that will be connected by the proposed project.

- The Trailway on the northern boundary of the park is over 2 miles in length, and connects the City's athletic complex and an elementary school to Kiwanis Park and continues east, providing access to growing neighborhoods to the northeast.
- The Lake Wailes Trail, a 2.5-mile path, extends 2/3 of the perimeter of Lake Wailes.

The majority of the park is on the north side of Lake Shore Blvd. On the south side is a parking area and open recreation area. The park has active facilities including a soccer field, four baseball practice fields and a skateboard park. Two picnic shelters, restrooms, and a playground are clustered at the parking area on the north side of Lake Shore Blvd.

The project is proposed in two phases. Phase 1 (See separate application) will upgrade existing facilities in the park and add a pedestrian/bikeway connection between the two trails described above. Phase 2 will focus on the skateboard park.

Phase 2 – Skateboard Facility Improvements

The skate park was created in Kiwanis Park in 2008 with a donation of concrete for a 100'x100' pad and a \$50,000 FRDAP grant for skateboard equipment. The equipment has been well used since the facility was opened in the early summer of 2008. Additional equipment will allow full use of the facility. The equipment is in an open area with no shade. A cluster of palms is proposed to create instant shade in a rest area where benches can be located for skaters and spectators.

- Additional skateboard equipment will be installed on the existing pad.
- An 8-ft-wide asphalt pedestrian/bikepath will be constructed through the center of the park to connect the Trailway to the park's facilities, including the skate park, picnic shelters, restrooms, and playground.
- A shaded rest area with benches will be created near the skate park. Clusters of trees are proposed to provide shade.

Continued in Exhibit P

3. FINANCIAL INFORMATION

GRANT MATCH RATIOS: (Based on the grant cap of \$200,000)

<u>Project Cost</u>	<u>State Share</u>	<u>Grantee Share</u>
\$50,000 or less	100%	0%
\$50,001 to \$150,000	75%	25%
\$150,001 up to \$400,000	50%	50%

Project Cost = State Share + Grantee Share

Refer to Chapter 62D-5.055(4), F.A.C. for complete information on match requirements and match types. ***The Total Project Cost (Line F) must equal the grant request (Line A) plus the total local match (Line E). This figure (Line F) should not total more than \$400,000 for the purpose of this application.***

A. FRDAP Funds Requested (State Share) Line A \$ 50,000

B. Local Funds Available: (Grantee Share)

1. Cash: Line B \$ _____

2. In-Kind: Line C \$ _____

3. Land Value: Line D \$ _____

If property is developed, land value CANNOT be used as a match.

Total Local Match: Line E \$ 0

Sum of lines B, C and D

C. Total Cost of Proposed Project: Line F \$ 50,000

Sum of Lines A and E

(Should not total more than \$400,000)

(If approved for REDI Match Waiver, fill out REDI Waiver Form located under FRDAP Administrative Forms at www.dep.state.fl.us/parks/OIRS)

(Tab as Exhibit "O")

D. PROJECT COST ESTIMATE (COMPLETE FOR ALL PROJECTS, IF ACQUISITION COMPLETE ONE FOR THE DEVELOPMENT OF PARK ONCE ACQUIRED):

Development projects:

*The project cost estimate break down is on the following two pages of this application. If land value is used as match, it should be included under primary cost. Primary costs include all recreation facilities and opportunities. **Primary cost must be equal to or greater than fifty percent (50%) of the total cost. Remember to include each element in your conceptual site plan.** Submit a conceptual site plan displaying the areas and facilities to be developed as proposed on page 11 & 12 of this application. The site plan must correlate with the project boundary map and cost estimate. The site plan must **CLEARLY DELINEATE** using color codes between facilities/opportunities currently existing, facilities proposed for funding (page 11 & 12) in this application and facilities planned for future development. **Also identify different FRDAP phases on the site plan and any LWCF phases. Remember to include each element in your conceptual site plan.***

Acquisition Projects:

If applying for an acquisition project, submit the proposed development for the project on the following two pages. Along with the breakdown of the facilities, submit a construction timeline for the required development of facilities. Also submit conceptual site plan displaying the areas and facilities to be developed as proposed on page 11 & 12 of this application. The site plan must correlate with the project boundary map and include each element in the cost estimate.

(Tab as Exhibit "G")

PRIMARY RECREATION AREAS AND FACILITIES: *Primary facilities include all recreation facilities and opportunities. Primary cost must be equal to or greater than fifty percent (50%) of the total cost. Primary examples are: beach access, picnic facilities, fishing piers, ball fields, tennis courts, trails, trailheads, shade structures for recreational facilities, etc. Enclosed structures are not eligible costs. Costs of planning and site preparation should be included within the cost of each element. If land value is used as match, it should be included under primary cost. If this is a trail project, list the uses or types of trails. If developing one trail for multi-purposes state multi-purpose trail, but if doing several different trails list separately with each use (example: walking trail or bike trail) FRDAP funded elements are not eligible for renovation if funded within the past 5 years.*

	Quantity	Description	Estimated Cost
N E W		Additional equipment for skate park	\$20,000
		Bike Path (from Trailway to North Parking)	\$25,000
R E N O V A T I O N S			
	Total Primary		\$45,000

SUPPORT FACILITIES AND IMPROVEMENTS: *Support facilities are facilities which can not stand alone, or which would have little or no public outdoor recreational value without the primary facility. No enclosed structures are eligible except restrooms, bathhouses or*

restroom/concession stands. Other support examples are: parking, landscaping, and security lighting. Amenities such as benches, or bike racks will receive no points when being scored. The enclosed structures listed above cannot be phased and must be completed with one grant. **FRDAP funded elements are not eligible for renovation if funded within the past 5 years.**

	Quantity	Description	Estimated Cost
N E W		Landscaping	\$5,000
R E N O V A T I O N S			
	Total Support		\$5,000

PART II — EVALUATION CRITERIA

GENERAL CRITERIA

1. CAPITAL IMPROVEMENT PLAN

- A. Is the proposed project identified, in whole or in part, in the applicant's capital improvement plan or schedule during the current or next three (3) fiscal years?

Provide:

1) *A letter from the agency's city or county manager certifying the five year capital improvement schedule is **officially adopted and date adopted**. Project will not receive points if letter is not submitted and does not state the date CIP was adopted.*

- And -

2) *A copy of the five-year capital improvement schedule included in the applicant's adopted Local Comprehensive Plan, stating project by name, amount and year (County or City budgets are not the same as capital improvement schedules) **Please highlight project name, amount and year.***

(20 points)

Yes No

--- OR ---

- B. Is the proposed project identified as part of the plan through an adopted resolution committing the applicant to amend their capital improvement plan or schedule and complete the project should it receive program funds?

Provide: *a copy of a fully executed resolution amending the existing schedule to include the proposed project. The resolution must **clearly indicate the proposed project by name, amount and year and cannot be older than 3 years.***

(10 points)

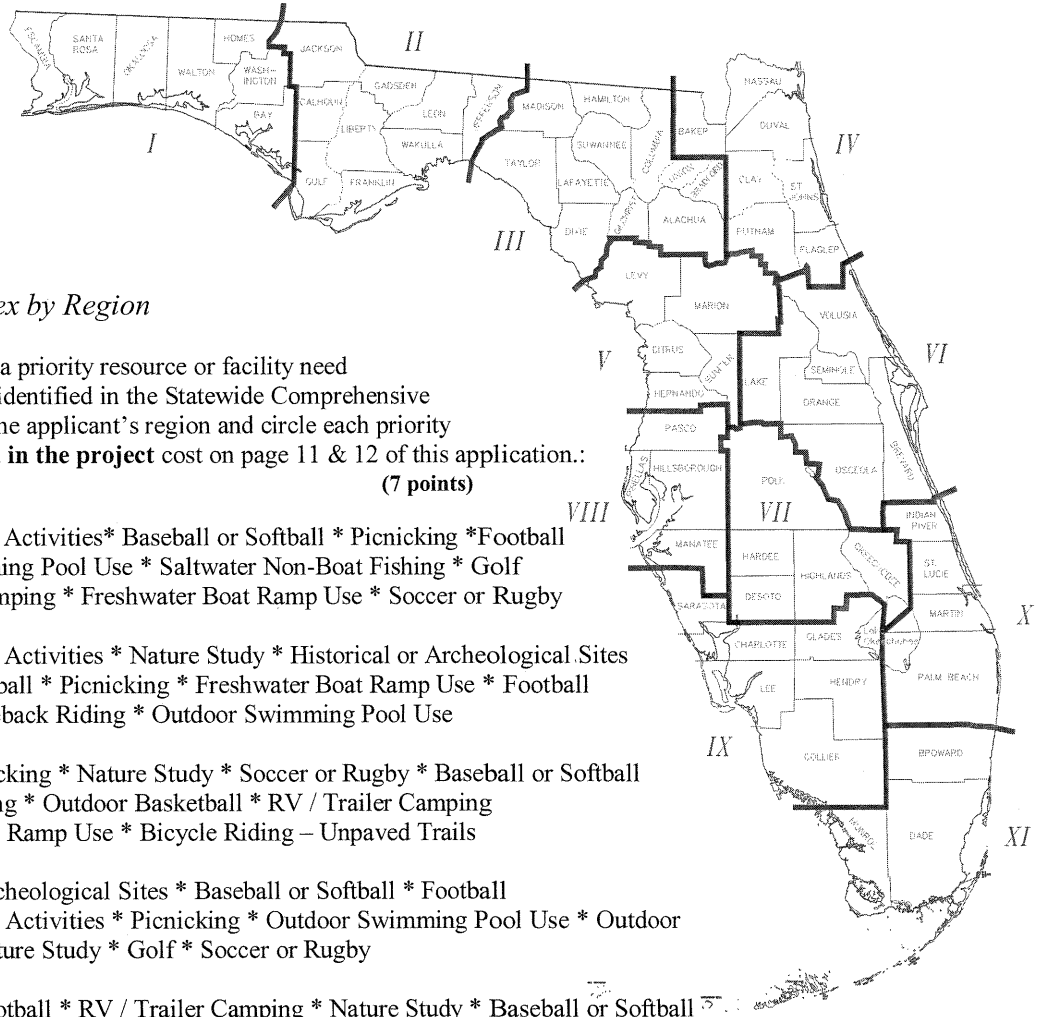
Yes No

(Tab as Exhibit "A")

2. STATE COMPREHENSIVE OUTDOOR RECREATION PLAN

- A. Explain how the proposed project would address one or more of the issues or goals identified in the State Comprehensive Outdoor Recreation Plan. *Use the **OUTDOOR RECREATION IN FLORIDA- 2008 (Chapter 6 & 7)**. Provide quotations or other appropriate references with explanations to justify the correlation. To receive points, must give a detailed explanation as to how the project meets the goals, cannot only list the goals.*

(Tab as Exhibit "B") (4 points)



B. 2008 Relative Need Index by Region

The proposed project provides for a priority resource or facility need in the applicant's planning region identified in the Statewide Comprehensive Outdoor Recreation Plan. Locate the applicant's region and circle each priority resource/facility need as **proposed in the project** cost on page 11 & 12 of this application.: (7 points)

- _____ I Saltwater Beach Activities* Baseball or Softball * Picnicking *Football
Outdoor Swimming Pool Use * Saltwater Non-Boat Fishing * Golf
RV / Trailer Camping * Freshwater Boat Ramp Use * Soccer or Rugby
- _____ II Saltwater Beach Activities * Nature Study * Historical or Archeological Sites
Baseball or Softball * Picnicking * Freshwater Boat Ramp Use * Football
Hunting * Horseback Riding * Outdoor Swimming Pool Use
- _____ III Football * Picnicking * Nature Study * Soccer or Rugby * Baseball or Softball
Horseback Riding * Outdoor Basketball * RV / Trailer Camping
Freshwater Boat Ramp Use * Bicycle Riding – Unpaved Trails
- _____ IV Historical or Archeological Sites * Baseball or Softball * Football
Saltwater Beach Activities * Picnicking * Outdoor Swimming Pool Use * Outdoor
Basketball * Nature Study * Golf * Soccer or Rugby
- _____ V Picnicking * Football * RV / Trailer Camping * Nature Study * Baseball or Softball
Bicycle Riding - Unpaved Trails * Outdoor Basketball * Soccer or Rugby
Horseback Riding * Outdoor Swimming Pool Use
- _____ VI Picnicking * RV / Trailer Camping * Football * Baseball or Softball
Outdoor Swimming Pool Use * Nature Study * Historical or Archeological Sites
Outdoor Basketball * Saltwater Beach Activities * Soccer or Rugby
- X_____ VII RV / Trailer Camping * Picnicking * Baseball or Softball * Outdoor Swimming Pool Use
Nature Study * Freshwater Boat Ramp Use * Football * Golf * Horseback Riding
Outdoor Basketball
- _____ VIII Picnicking * RV / Trailer Camping * Baseball or Softball * Football * Outdoor Swimming Pool Use
Saltwater Beach Activities * Golf * Outdoor Basketball * Outdoor Tennis * Soccer or Rugby
- _____ IX Picnicking * RV / Trailer Camping * Saltwater Beach Activities * Outdoor Swimming Pool Use
Golf * Football * Nature Study * Baseball or Softball * Outdoor Tennis * Historical or Archeological Sites
- _____ X Football * Golf * Baseball or Softball * Outdoor Swimming Pool Use * Picnicking * Outdoor Tennis
Saltwater Beach Activities * Outdoor Basketball * RV / Trailer Camping * Soccer or Rugby
- _____ XI Outdoor Swimming Pool Use * Picnicking * Football * Baseball or Softball * Saltwater Beach Activities
Outdoor Tennis * Golf * Outdoor Basketball * Saltwater Non-Boat Fishing * RV / Trailer Camping

3. PUBLIC PARTICIPATION

Indicate which of the following apply (*Check ALL that apply*):

(To receive points for this section any meetings, presentations, or surveys must be held in the current year or within the **previous 3 years** of application and each of **the three meetings must be held separately** to receive each set of points. **Meetings also must be held prior to the application submittal.**)

X A. A pre-advertised public meeting was held **solely** for the purpose of discussing the proposed project. *Attach a copy of ad and proof of publication for the advertisement. Advertisement needs to state where and when advertised. **If submitting 2 applications, must hold separate meeting for each project (unless they are phased projects of the same park). If not advertised in a newspaper, need a written explanation as to how, when and where advertised, along with a copy of notice/advertisement.***

(Tab as Exhibit "C-1") (10 points)

X B. The project was discussed at a **regularly** scheduled meeting of the applicant's advisory board responsible for park, recreation or leisure service activities. *Provide **a copy of the minutes** of the advisory board meeting(s) where **this project** was discussed. The board must be an appointed group of citizens, such as a parks and recreation advisory board, who would normally review projects similar to the proposed grant application. Planning and zoning or similar boards may be used if a parks and recreation advisory board does not exist. **CITY OR COUNTY COMMISSIONS ARE NOT CONSIDERED ADVISORY BOARDS.***

(Tab as Exhibit "C-2") (7 points)

C. Public input on the proposed project was obtained through presentations to community organizations, neighborhood associations and/or a written opinion survey. *Provide documentation (**minutes from the meeting which the project was discussed** with date or thank-you letter from an organization, association, etc.) showing that presentations **regarding this project** were made to community organizations or groups **OR provide a copy of the survey, who surveyed and summary of the results. Letters of support are not acceptable to receive points.***

(Tab as Exhibit "C-3") (4 points)

4. OPERATION AND MAINTENANCE

Capability to develop, operate and maintain the project site: *(Check ONLY one):*

Provide a brief description of how development, programming and maintenance will be provided and a copy of an agency organizational chart. **Must provide both to receive points.**

The applicant has a full-time recreation or park department staffed to provide facility development, programming and maintenance.

(Tab as Exhibit "D") (6 points)

The applicant has demonstrated the existence of a full-time ability to provide facility development, programming and maintenance.

(Tab as Exhibit "D") (4 points)

The applicant has other means of providing facility development, programming and maintenance.

(Tab as Exhibit "D") (2 points)

5. PARK PARTNERSHIP

The proposed project is supported through a fully executed written cooperative agreement between the applicant and a private or public entity *(within the current or past 3 years)* in which said entity agrees to furnish 10% or more of the total project costs in cash, land, or labor services for the development/construction of this project with the applicant holding the leading management responsibility. **The written agreement must be executed by the end of the submission period and quantify the donation in monetary units. This can be a cooperative agreement between both parties or a letter from the entity agreeing to furnish 10% of the total project costs in cash, materials, land, or labor services.**

(A management or maintenance agreement is not acceptable.)

Yes No

(Tab as Exhibit "E") (3 points)

6. TRAIL CONNECTIVITY

The project provides for increased trail access by connecting an existing, publicly owned and designated recreational trail which is outside the project boundary. **Indicate on the site plan the project trail/connection and name and location of existing trail(s).**

Yes No

(Tab as Exhibit "G") (5 points)

DEVELOPMENT CRITERIA (COMPLETE ONLY FOR DEVELOPMENT PROJECTS)

1. NEW DEVELOPMENT

List the existing facilities/improvements on the project site. *Include improvements such as baseball fields, basketball courts, trails, boat ramps, etc. (Bullet lists are encouraged) (If undeveloped, state None). The site plan must clearly delineate between facilities/opportunities currently existing, facilities proposed for funding in this application and facilities planned for future development. Identify and color code different funding phases from the existing facilities.*

(Tab as Exhibit "G") (5 points, if undeveloped)

- 1 skateboard park

2. INFRASTRUCTURE ASSESSMENT OF LOCAL GOVERNMENT RECREATION AND PARK DEPARTMENT FACILITY NEEDS IN THE STATE OF FLORIDA

A) List the facilities which are addressed on page 11 & 12 of this application which are identified in the priority ranked index clusters of outdoor facilities needs for renovation and/or new construction identified within the applicant's population density as set forth in the Department's study entitled "Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida" effective December 1995. *(See attached pages 24-28 for Priority Ranked Index Clusters. A project facility not listed in the priority ranked indexes will receive a score of a similar facility included in the indexes, as determined by the Department staff.) (If developing trails, must have separate trails to receive separate points.*

(Maximum 30 points)

- Other/Skate Park 2 points

B) Does the proposed project, in whole or in part, address the highest priority of infrastructure funding needs for the applicant's population density as set forth in the study titled "**1995 INFRASTRUCTURE ASSESSMENT OF LOCAL GOVERNMENT RECREATION AND PARK DEPARTMENT FACILITY NEEDS IN THE STATE OF FLORIDA**". Use the table below to determine in which priority funding need ranking the project falls. (**Check ONLY one**):

_____ Highest Priority Funding Need (13 points)

 X Second Highest Priority Funding Need (8 points)

Population Density 1 – Population Under 10,000	Rank 1 Rank 2	Construction Renovation
Population Density 2 – Population 10,000 to 24,999	Rank 1 Rank 2	Renovation Construction
Population Density 3 – Population 25,000 to 49,999	Rank 1 Rank 2	Construction Renovation
Population Density 4 – Population 50,000 to 99,999	Rank 1 Rank 2	Construction Renovation
Population Density 5 – Population 100,000 and Over	Rank 1 Rank 2	Renovation Construction

Source: The 1995 Infrastructure Assessment of Local Government Recreation and Park Department Facility Needs in the State of Florida