

City Commission Meeting Minutes
December 1, 2020
(APPROVED)

This meeting was conducted partially via teleconference.

The City of Lake Wales held this hybrid virtual public meeting using the GoToMeeting Web/Teleconference service.

12/1/2020 - Minutes

1. INVOCATION

Dr. Jim Moyer gave the invocation.

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

Mayor Fultz called the meeting to order at approximately 3:00 p.m. after the invocation and the pledge of allegiance.

Mayor Fultz read a statement:

The Governor's Executive Order 20-246 allowing for meetings of a Municipality's governing boards without having a quorum of its members present physically or at any specific location has expired as of Nov. 1.

However due to the ongoing State of Emergency, while a majority of Commission Members must be present in the Chambers, members of the staff and public may still participate in our meetings virtually.

Members of the public are welcome to come into the Commission Chambers to participate in our Commission Meetings. We will check your temperature before entering the building, we ask that everyone be mindful of social distancing, wearing a mask is required, and please sit in designated seating.

Any member of the public may register to participate in our meetings virtually where they can speak at WWW.LAKEWALESFL.GOV/REGISTER

As an alternative, members of the public may submit comments and questions at WWW.LAKEWALESFL.GOV/COMMENTS for either a specific Agenda Item or for Communications and Petitions.

Procedures for public participation will be explained by the City Attorney shortly.

Albert Galloway, Jr., City Attorney, read a statement on Procedures for Virtual Public Meetings.

Mr. Galloway asked the Commissioners, "are you comfortable with all the notice provisions set forth and these uniform rules of procedures we have established for this Virtual meeting? The Commissioners answered affirmatively.

4. ROLL CALL

Commission Members Present: Eugene Fultz - Mayor, Terrye Howell, Al Goldstein, Curtis Gibson, Robin

Gibson

Staff Present: James Slaton, City Manager; Albert C. Galloway, Jr., City Attorney; Jennifer Nanek, City Clerk

5. PRESENTATION/REPORT

5.I. COVID-19 Update

Joe Jenkins, Fire Chief and Emergency Operations Director, reported that the percent of positive cases 9.43%, the total number of cases in Polk County is 27,822. The number of new cases in Polk County are 208. The age group, 25-44, has the highest number of new cases. The 14 day percentage is 7.23%. Florida is the 3rd state in the nation to exceed 1 million cases.

6. COMMUNICATIONS AND PETITIONS

Henry Kebabjin, resident, spoke on some of the work he's done on the Seminole Hotel. He shared some research he has done on the topic and learned that some nearby cities offer amnesty on code enforcement fines. He will be getting title insurance as soon as he can. He would like a vote. Does he need to be on the agenda? Mayor Fultz directed him to go through the City Manager. Commissioner Howell asked if they will be voting on this. Albert Galloway, Jr., City Attorney, explained that we have a pending foreclosure action on that property. He is waiting to get a hearing on the motion for summary judgement. The issue is whether or not to continue this action. The City can transfer the property to the CRA to work with a developer to move forward on this property. Mr. Kebabjin asked for a year to fix up the property. He doesn't want to pay the fines as it will take away from work on the building. He will pay them if they continue the foreclosure action.

Shaniqua Arrington, resident, expressed concern about the development of youth in Lake Wales

7. CITY CLERK

7.I. Board Appointments - Historic District Regulatory Board

[Begin Agenda Memo]

SYNOPSIS:

Appointment to fill a vacancy on the Historic District Regulatory Board

RECOMMENDATION

Staff recommends that the Mayor and Commission make the following appointment as deemed appropriate.

1. Appoint Robert Harriage, resident, for a partial term on the Historic District Regulatory Board expiring on 07/01/21.

BACKGROUND

Historic District Regulatory Board

Historic District Regulatory Board (City Code Sec. 23-208.2) – The board consists of five (5) regular members (appointed in accordance with section 2-26). At least 50% of the members shall reside or own property within the City. Members shall be chosen to provide expertise in the following disciplines to the extent such professionals are available in the community: historic preservation, architecture, architectural history, curation, conservation, anthropology, building construction, landscape architecture, planning, urban design, and regulatory procedures. (3-year term)

- An interview process is necessary for new applicants only.
- Members are required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 1 vacancy, resident or own property in City;

Current Members:

Lawrence (Larry) Bossarte, business owner 02/04/20 – 07/01/22, 1

Jonathan Kaufman, resident	09/22/20 – 7/1/2022, P
John Turley, resident	12/18/18 – 07/01/21, 1
Brandon Alvarado, resident	12/18/18 - 07/01/21, 1
Scott Crews, resident	02/05/19 – 07/01/21, 1

Applying for Appointment: Robert Harriage, resident, for a partial term expiring on 07/01/21 Staff has interviewed the applicant and recommends his appointment.

OPTIONS

Do not appoint those that have applied.

FISCAL IMPACT

None. These are volunteer boards.

[End Agenda Memo]

Brandon Alvarez, Historic District Regulatory Board, shared that the board recommends the appointment of Robert Harriage.

Deputy Mayor Robin Gibson asked Mr. Harriage his opinions on gentrification. Deputy Mayor Robin Gibson says he is in favor of diversification. The project downtown will require millions. It needs to be done intelligently to enhance property values. Mr. Harriage expressed concern about high rent prices that may happen downtown.

Commissioner Goldstein asked if this conversation could be postponed to a time when the conversation be face-to-face.

Commissioner Curtis Gibson said we need different people on the board with different opinions. Its ok to disagree on different issues. He is glad to get good applicants for these boards.

Brandon Alvarado said the board approves facade grants and does not have input on development decisions. His opinions on gentrification are not relevant to the board.

Commissioner Goldstein said the Commission has final say over these issues.

Mayor Fultz appointed Robert Harriage for a partial term expiring on 07/01/21

Commissioner Curtis Gibson made a motion to approve the appointment. Commissioner Goldstein seconded the motion.

By voice vote:

ALL "YES"

Motion passed 5-0.

8. CONSENT AGENDA

Commissioner Curtis Gibson made a motion to approve the consent agenda. Commissioner Howell seconded the motion.

By Voice vote:

Commissioner Curtis Gibson "YES"

Commissioner Howell "YES"

Commissioner Goldstein "YES"

Deputy Mayor Robin Gibson "YES"

Mayor Fultz "YES"

Motion passed 5-0.

8.I. Minutes - August 18, 2020 And September 2, 2020

8.II. Mail Processing Equipment Lease With Pitney Bowes, Inc.

[Begin Agenda Memo]

SYNOPSIS:

The City Commission will consider entering into a lease agreement with Pitney Bowes, Inc. for one Mail Processing machine.

RECOMMENDATION

It is recommended that the City Commission take the following action(s):

1. Approve the 48-month lease with Pitney Bowes, Inc. for one Mail Processing machine.
2. Authorize the City Manager to execute the necessary documents on behalf of the City.

BACKGROUND

The lease on the existing Pitney Bowes Mail Processing machine will expire July 2021.

Pitney Bowes, Inc. is the City's current Mail Processing machine vendor. The proposed lease is based on the State of Florida Department of Management Services (FDMS), a competitively bid contract (#44102100- 17-1). Section 2-404 of the City Code exempts the City from competitive bid requirements when piggybacking another public entity's previously competitively bid pricing. Utilizing the piggyback option will allow the City to capitalize on the State of Florida's economy of scale.

OTHER OPTIONS

The Commission may elect to, not approve the lease with Pitney Bowes, Inc.

FISCAL IMPACT

The annual lease cost of the proposed Pitney Bowes, Inc. Mail Processing machine is \$4,603.68 (\$383.64 / monthly), which is a reduction of \$54 per month over the current lease agreement.

[End Agenda Memo]

9. OLD BUSINESS

9.I. Ordinance 2020-30 Zoning Amendments – Chapter 23 Zoning, Land Use And Development -2nd READING And PUBLIC HEARING

[Begin Agenda Memo]

SYNOPSIS

Areas of the Land Development Regulations (Chapter 23, Lake Wales Code of Ordinances) have been identified as needing amendments in order to address the growth and needs of the community, to better align with current best practices, and to facilitate a more business-friendly approach to development in Lake Wales.

RECOMMENDATION

Staff recommends adoption of Ordinance 2020-30 after second reading, following a public hearing. Public notice requirements have been met.

BACKGROUND

At a regular meeting on October 27, 2020, the Planning and Zoning Board made a recommendation of approval to the City Commission to adopt the new Land Development Regulations.

Amendments are proposed to the following sections:

- a. Sec. 23-217 – Site development permit
- b. Sec. 23-223 – Land Subdivision
- c. Sec 23-303 – Streets
- d. Sec. 23-304 – General requirements for lots and yards
- e. Sec. 23-306 – Off-street parking and vehicular access
- f. Sec. 23-307 – Landscaping
- g. Table 23-421 Permitted Uses
- h. Sec. 23-422 – Dimensional requirements for use of land
- i. Division 4 – Planned Development Project Regulations
- j. Sec. 23-545 – Signs
- k. Sec. 23-653 – Certificates of appropriateness
- l. Sec. 23-801 – Definitions

This round of code updates, referred to as “business-friendly” updates, is the first phase of amending our Land Development Regulations. Future updates will follow.

Following the November 17 Commission meeting and first reading of this ordinance, staff removed sections 23-214, Tree removal, and 23-302, Land Preparation. It is staff's

intention to bring all proposed landscaping amendments together in one ordinance at a later date.

Sec. 23-217 – Site development permit

The following proposed language will provide for a quicker review of Site Development Permit

applications:

Sec. 217.4 Review and permitting. Review of the application package shall be conducted by the Development Review Committee and coordinated by the administrative official.

a. The administrative official shall review the application for completeness within ten (10) seven (7) business days of receipt. An incomplete application will be accepted for commencement of review provided the applicant submits a list of items to be provided at a later date and that ½ the permit fee is paid per Table

242. Applications not meeting these minimum requirements shall be rejected and the applicant shall be notified. In no case shall a site development permit be issued prior to the review of all required information.

b. After initial review for completeness, the application package will be forwarded to the Development Review Committee members for detailed review against the preliminary plans as approved by the city. The review shall verify compliance with detailed city standards and specifications for construction of facilities, erosion control, tree protection, currently accepted engineering practices, provisions of all city codes, and requirements of permits from other (Outside City) agencies. At the end of a 30-day 14-day review period, comments will be summarized and sent to the applicant. Submission of additional information or revised plans shall trigger an additional 30-day 14-day review period.

Sec. 23-223 – Land Subdivision

The following language is proposed in order to provide for bonding:

Bonds:

Sec. 23-223.4 Final subdivision plat and supplementary information. Plats must be prepared by a registered surveyor and shall comply with the requirements of F.S. ch. 177. Application forms, deadlines for submission, and the number of copies of documents required shall be as set forth in the procedures manual maintained by the administrative official. The fee shall be as required per section 23-242.

a. Pre-requisites. Unless the proposed subdivision is exempt pursuant to subsection 23-223.1(a)3, a final plat application shall not be accepted for review unless a preliminary plat has been approved by the city commission under section 23-223.2, and site improvements have been completed pursuant to a site development permit under section 23-217. The City of Lake Wales will not accept Although not preferred, the City of Lake Wales will accept a performance bond, letter of credit or other surety in lieu of constructing street improvements, drainage improvements, water, sanitary or storm sewer facilities, street lights or traffic signs prior to the approval and recording of the final subdivision plat. The surety shall be a minimum of 120% of the cost of the improvements, based on the engineer's cost estimate that is approved by the City. A bond, letter of credit or other surety acceptable to the city attorney may be accepted in lieu of constructing sidewalks or installing landscaping prior to the approval and recording of the final subdivision plat.

Regarding final plats, the following is proposed:

Single-Family Residential Subdivision Design Requirements:

Single-family residential subdivisions with 20 lots or more, shall submit to the Development Review Committee (DRC), prior to final plat approval, the following:

1. A plan to encourage architectural building variety. Similar residential units shall be separated by a minimum of 120 feet or four units, whichever is greater.
2. Proposed building design details including: architects style, building materials and colors.

The approved standards shall be incorporated into the homeowner association documents prior to final plat approval or the sale of building lots.

Sec 23-303 – Streets

Entrance Road Requirements:

Sec. 23-303.4.a.2.

No new residential development or neighborhood with more than fifty (50) dwelling units shall be approved with only one (1) entrance.

Proposed:

New residential development or neighborhoods with no more than one hundred fifty (150) dwelling units proposed may be allowed to only have one (1) entrance, subject to the approval of the Development Review Committee.

Sec. 23-303.8 Curbs and gutters

Amend this section to allow curbless streets in the Downtown District, in keeping with the Lake Wales Connected Plan:

Sec. 23-303.8 Curbs and gutters. Curbs and gutters shall be provided on all streets. Vertical curbs shall be not less than six (6) inches in height and Miami curb shall not be less than three (3) inches in height. All curbs shall conform with the design standards established by the director of public works. Backfill shall be higher than the curb and shall slope toward the curb in order to ensure that surface water drains into the storm drainage system. Exempt from these

requirements are streets within the C-1 and C1-A zoning districts.

Proposed:

1.) Eliminate compensatory recreation area requirement.

Sec. 23-304.b. Double frontage and corner lots – reduce visibility triangle distance from 35 feet to 30 feet.

b. Double frontage and corner lots.

1. On corner lots, no obstruction shall be permitted to impede visibility between a height of two (2) feet and ten (10) feet above the grades of the intersecting streets within a visibility triangle of thirty- five (35) thirty (30) feet measured from the point of intersection of the travel lanes of two (2) streets, or a street and railroad.

Sec. 23-306 – Off-street parking and vehicular access

Provide for staff to waive a portion of required paving:

b. Paving and marking. All driveways and parking areas shall be paved with asphalt, concrete, or other stable paving material unless paving is specifically waived by the planning board pursuant to section 23-222.5. The administrative official may waive up to twenty-five (25) percent of the required paved parking.

Add note to Table 23-306B Minimum Off-Street Parking Space Requirements:

Except for in residential uses, the administrative official may waive up to twenty-five (25)

percent of required minimum parking spaces.

Sec. 23-307 – Landscaping

Current code limits the distance that trees can be planted to public roadways or other infrastructure. Because there are planting best practices today which mitigate interference with public works, the addition of the following language is proposed:

Sec. 307.2 Landscaping standards. b. Plant material. 2. Trees.

D. Trees of species whose roots are known to cause damage to public roadways or public works shall not be planted closer than twelve (12) feet to such public roadways or public works unless mitigating measures (such as root barriers) are in place to minimize any impact to said public facilities.

Table 23-421 Permitted Uses

Amend the Permitted Use Chart in the following ways:

Allow a Daycare center where primary-secondary schools as permitted.

Allow a Car wash as a permitted use, rather than a Special Permit, in the C-3 Highway Commercial district. Add Single-Family Attached to the Permitted Use Chart, and permit in R-3, PF, C-1/C-1A, C-2, C-2R, C-3, and C-5 (accompanied by a definition: See definitions). Footnote 9 added which reads, "Single-family attached in the C-1/C1A zoning districts not permitted on the ground floor."

Sec. 23-422 – Dimensional requirements for use of land

Add to Notes section at the bottom of Table 23.422A:

Minimum floor area for a dwelling unit in the R-3, PF, C1, and C2R zoning districts may be waived by the Administrative Official.

Division 4. Planned Development Project Regulations

In Sec.23-443 – Compensatory recreation area – residential PDPs are required to provide compensatory recreation area in addition to neighborhood recreation requirements, when reduced lot sizes are planned. This requirement is not in keeping with today's good practices, as an excessive amount of recreation space in a housing development is strenuous on an HOA, is wasteful of irrigation water, and reduces the amount of land which is developable for housing.

2.) Increase the overall open space requirement for the development from 15 percent of the site area, to 20 percent of the site area development-wide (23-443.1.b.).

Sec. 23-545 – Signs

Regarding the prohibition of wind signs and banners, remove from prohibition section and create a provision under temporary signs.

h. Wind signs, including banners, pennants, spinners, streamers, and other wind-actuated components may be permitted accompanying a temporary sign permit application made to the Administrative Official are prohibited unless specifically allowed herein.

Sec. 23-653 – Certificates of appropriateness

Regarding signage in the Historic Downtown District, the following language is proposed to regulate signs:

23-653.4. Signs

BACKGROUND:

Signage coordination with an entire building creates a composition that allows the character of the building to express itself. The result is a building front that has a stronger image than the sign or the building alone.

GUIDELINES:

1. Position signs to fit within architectural features of the facade. Signage should be subordinate to the building design and should not obscure architectural detail. Use signage to emphasize architectural elements e.g. entry, transom.

2. CONSIDER USING SYMBOLS AS SIGNS

INTEGRATE SIGNS WITH ARCHITECTURAL ELEMENTS.

3. Align signs on an individual building and where possible coordinate size, color and type style.
4. Keep the number of signs to a minimum. Consolidate information with directories. Signs should not overpower the facade. Elements should relate to others in the block. Lettering should be comfortable within the edges of the sign and should be of simple, readable typestyles and properly proportioned. Signs must comply with all other applicable provisions of the Lake Wales Zoning, Land Use, and Development Regulations.
5. Use sign materials compatible with building, facade materials. Signage materials should be durable enough to withstand years of use. Recommended materials include brass plates; carved or painted wood; applied wood and metal letterings; and etched, sandblasted or gilded glass. Unacceptable materials include internally lit thermo-formed plastic letters and signs, imitation wood grain materials, fluorescent colored paints or plastic.
6. Design lighting and mounting hardware as an integral part of the sign. Lighting and mounting should be coordinated with architectural elements of the building.

23-801 – Definitions

In the event that the City does not have an adopted definition, the following language is proposed:

23-801. Rules for construction of Language.

d. If no definition is provided, the Administrative Official may refer to "A Planners Dictionary", PAS Report Number 521/522, dated April 2004, edited by Michael Davidson and Fay Dolnick and published by the American Planning Association. The Administrative Official has the authority to determine and use the most appropriate definition.

Add the following definition for Single-Family Attached Dwelling Unit: one-unit structure which has one (1) or more walls extending from ground to roof separating it from adjoining structures. In townhomes or twin homes each house is a separate, attached structure if the dividing or common wall goes from the ground to the roof.

FISCAL IMPACT

This action has no direct fiscal impact.

OTHER OPTIONS

Commission may choose not to approve portions of the ordinance.

[End Agenda memo]

Jennifer Nanek, City Clerk, read **ORDINANCE 2020-30** by title only.

ORDINANCE 2020-30

AN ORDINANCE OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES CHAPTER 23, ZONING, LAND USE AND DEVELOPMENT REGULATIONS AMENDING SECTIONS 23-217 SITE DEVELOPMENT PERMIT, 23-223 LAND SUBDIVISION, 23-303 STREETS, 23-304 GENERAL REQUIREMENTS FOR LOTS AND YARDS, 23-306 OFF-STREET PARKING, 23-307 LANDSCAPING, 23-421 PERMITTED USES, 23-422 DIMENSIONAL REQUIREMENTS FOR USE OF LAND, DIVISION 4 PDP REGULATIONS, 23-545 SIGNS, 23-653 CERTIFICATES OF APPROPRIATENESS, 23- 801 DEFINITIONS; PROVIDING FOR SEVERABILITY;AND PROVIDING FOR AN EFFECTIVE DATE.

Mark Bennett, Development Services Director, asked to withdraw section 23-421 permitted uses from the Ordinance. The section about "Single-family Attached" may be misunderstood so they will look at it and bring it back.

OPENED PUBLIC HEARING

CLOSED PUBLIC HEARING

Commissioner Goldstein made a motion to amend Ordinance 2020-30 as recommended. Commissioner Curtis Gibson seconded the motion.

by Roll Call vote:

Commissioner Goldstein "YES"

Commissioner Curtis Gibson "YES"

Commissioner Howell "YES"

Deputy Mayor Robin Gibson "YES"

Mayor Fultz "YES"

Motion passed 5-0.

Commissioner Curtis Gibson made a motion to adopt **ORDINANCE 2020-30** as amended after 2nd reading and public hearing. Commissioner Goldstein seconded the motion.

by Roll Call vote:

Commissioner Curtis Gibson "YES"

Commissioner Goldstein "YES"

Commissioner Howell "YES"

Deputy Mayor Robin Gibson "YES"

Mayor Fultz "YES"

Motion passed 5-0.

10. NEW BUSINESS

10.I. ORDINANCE 2020-32 Communications And Petitions First Reading

[Begin Agenda Memo]

SYNOPSIS:

Ordinance 2020-32 modifies the Citizen Participation section of the Code of Ordinances to welcome comments from the public related to the Commission's scope of authority.

RECOMMENDATION

Staff recommends approval of Ordinance 2020-32 Communications and Petitions after first reading

BACKGROUND

During the Communications and Petitions section of City Commission meetings, members of the public often use the allotted time to talk about issues that are not within the scope of authority of the City Commission.

This practice has been discussed by the recent Charter Review Committee and by the City Commission.

On November 17, 2020 the City Commission adopted Resolution 2020-35, Communications and Petitions, that limits topics to be addressed to ones that the City Commission can actually address and that may be of assistance to the Commission in carrying out its responsibilities.

Following adoption of Resolution 2020-35, the City Commission directed staff to bring forth agenda an Ordinance to modify the Citizen Participation section in accordance with Resolution 2020-35.

Ordinance 2020-32 modifies the sections entitled "Manner of Addressing the Commission" and "Remarks to be Relevant". The section "Manner of Addressing the Commission" asks speakers to state their name, whether they are a resident, taxpayer, business owner, or utility customer instead of their address.

The "Remarks to be Relevant" section is modified to state that the subject matter must be within the Commission's scope of authority and may be of assistance in carrying out the Commission's responsibilities

OTHER OPTIONS

The Commission may choose to not approve the Ordinance or change the Ordinance as proposed.

FISCAL IMPACT

None

[End Agenda Memo]

Jennifer Nanek, City Clerk, read **ORDINANCE 2020-32** by title only.

ORDINANCE 2020-32

AN ORDINANCE OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA, AMENDING THE LAKE WALES CODE OF ORDINANCES, CHAPTER 2, ADMINISTRATION, SECTION 2-9 CITIZEN PARTICIPATION, SUBSECTION

(d) REMARKS TO BE RELEVANT; PROVIDING FOR AN EFFECTIVE DATE.

Albert Galloway, Jr., City Attorney, reviewed this item.

Commissioner Howell asked about a person speaking about bad treatment from a department, or streets are dark or an event is coming up. Can they come speak? Mr. Galloway said those topics can be brought up under Communications and Petitions. The Commission is then aware of them and may be addressed later. Commissioner Howell wanted to be sure citizens can still come and complain. Deputy Mayor Robin Gibson said the examples Commissioner Howell are relevant to City government.

Commissioner Howell made a motion to approve **ORDINANCE 2020-32** after first reading. Commissioner Goldstein seconded the motion.

by Roll Call vote

Commissioner Howell "YES"

Commissioner Goldstein "YES"

Commissioner Curtis Gibson "YES"

Deputy Mayor Robin Gibson "YES"

Mayor Fultz "YES"

Motion passed 5-0.

10.II. Special Event Permit: Lake Wales Art Show

[Begin Agenda Memo]

SYNOPSIS: Approval of this Special Event Application will allow the 50th Annual Lake Wales Art Show to be held in Lake Wailes Park Friday, February 19, 2021 to Sunday, February 21, 2021.

RECOMMENDATION

Staff recommends that the City Commission consider taking the following action:

1. Approve the Special Event Permit Application for the 50th Annual Lake Wales Art Show to be held February 19 – February 21, 2020 in Lake Wailes Park.
2. Approve the request to allow for a designated area for alcohol consumption.
3. Approve the hours as follows: February 18 - set up at 7:00 a.m. and evening festivities beginning on February 19 at 6:00 p.m. and ending at 5:00 p.m., February 20 and February 21 – 10:00 a.m. to 5:00 p.m.

4. Approve the request for set up by the artists on Friday February 19, 2021 at approximately 10:00 a.m.

BACKGROUND

The Lake Wales Art Council, Inc. submitted a Special Event Permit Application for the 50th Annual Lake Wales Art Show to be held February 19 to February 21, 2021 in Lake Wales Park. This event would begin on Friday evening, February 19, 2020 at 6:00 p.m. with a barbecue and musical entertainment and it will conclude at 8:00 p.m. This event includes a designated area to sell and consume alcohol.

On Saturday and Sunday activities will begin at 10:00 a.m. and end at 5:00 p.m. The Special Event Permit Application includes a request for the artists to set up on Friday, February 19 at approximately 10:00 a.m.

The Art Council will be using the services of off-duty officers from the Lake Wales Police Department each evening during the entire event. This will be paid at 100% by the Art Council. The Field Operations Division will be providing clean up services on Saturday and Sunday with the Arts Council paying 25% of those costs. The Arts Council will also be responsible for site set up, obtaining tent permits, providing licensing for food vendors, acquiring sanitary facilities and dumpsters and providing liability insurance for the event.

OTHER OPTIONS

Do not approve the event

FISCAL IMPACT

In-kind services provided by the City were budgeted for FY20-21 in the amount of \$1218. The Arts Council will be responsible for 25% or \$304. Private security will be provided by the Lake Wales Police

Department and will be paid at 100% by the Arts Council.

[End Agenda Memo]

Andrew Allen, Director of Lake Wales Art Center, reviewed plans for the Lake Wales Art Show. They have made modifications to allow for social distancing.

Mayor Fultz asked what is the normal attendance. Mr. Allen said 2,000-4,000 people. Mayor Fultz asked if the new layout can handle the flow.

Commissioner Curtis Gibson said this is great. We should have it.

Commissioner Goldstein said its time we move forward and let people get out.

Deputy Mayor Robin Gibson said the people want things both ways. We want to open up and do it safely. Mr. Allen has explained how they plan to do things safely.

Mayor Fultz asked if they plan to have volunteers to monitor the social distancing. Mr. Allen said yes.

Commissioner Goldstein asked if they will have signage around. Mr. Allen said they will and the rules about what's expected with be in the advertisements.

Commissioner Curtis Gibson made a motion to approve the Special Event Permit. Commissioner Goldstein seconded the motion.

By Voice Vote:

Commissioner Curtis Gibson "YES"

Commissioner Goldstein "YES"

Commissioner Howell "YES"

Deputy Mayor Robin Gibson "YES"

Mayor Fultz "YES"

Motion passed 5-0.

11. CITY ATTORNEY

Albert Galloway, Jr., City Attorney, reported that he has not seen anything further from Mr. Estes or his attorney on that possible action.

Mr. Galloway said the panhandling ordinance will be on next Work Session Agenda

12. CITY MANAGER

James Slaton, City Manager, reported that we are on the funding list for acquiring Park Water company. So we are one step closer.

Mr. Slaton said the Recreation Department will be doing Santa calls for the holidays.

12.I. Tracking Report

James Slaton, City Manager, reported that the Crystal Lake Connector Trail designs are at 60% complete. There was also another walk through on the Park Avenue Streetscape project and it is on schedule.

12.II. Social Media Tracking Report

12.III. Commission Meeting Calendar

James Slaton, City Manager, said that there is a CRA meeting on the 8th and a Work session on the 9th of next week. Commissioner Curtis Gibson said we agreed that the CRA meeting is 3:00 p.m. Mr. Slaton confirmed that the time is changed to 3:00 p.m.

13. CITY COMMISSION COMMENTS

Commissioner Goldstein thanked the Commission for accommodating his request to change the time of today's meeting.

Commissioner Curtis Gibson thanked Police Chief Velasquez for what he is doing as its been quiet lately.

Commissioner Curtis Gibson asked about getting office space in Lake Wales for newly elected State Representative Hawkins here in the City Administration Building. Deputy Mayor Robin Gibson suggested some spaces in downtown Lake Wales. Its good for those offices to be in Lake Wales.

Commissioner Howell said she agreed with Deputy Mayor Robin gibson's comments about the Art Show.

Commissioner Howell commended Joe Jenkins, Fire Chief, for being Public Servant of the Year. Mayor Fultz agreed.

Deputy Mayor Robin Gibson asked if the Farmer's Market is happening. Mr. Slaton said yes.

Deputy Mayor Robin Gibson asked to change the pension vesting period back to 10 years from the change made to accommodate Ken Fields.

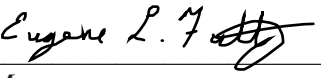
14. MAYOR COMMENTS

Mayor Fultz reviewed some of the award winners from Chamber of Commerce.

Mayor Fultz thanked those that attended and participated in Small Business Saturday.

15. ADJOURNMENT

The meeting was adjourned at 4:18 p.m.



Mayor

ATTEST:

City Clerk