

**City Commission
Meeting Minutes
August 20, 2019
(APPROVED)**

8/20/2019 - Minutes

1. INVOCATION

Dr. Jim Moyer gave the invocation.

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

Mayor Fultz called the meeting to order at approximately 6:00 p.m. after the invocation and the pledge of allegiance.

4. ROLL CALL

Commission Members Present: Eugene Fultz - Mayor, Curtis Gibson, Robin Gibson -Deputy Mayor, Terrye Howell, Al Goldstein

Staff Present: Kenneth Fields, City Manager; Jennifer Nanek, City Clerk; Albert C. Galloway, Jr. City Attorney

5. COMMUNICATIONS AND PETITIONS

Gregory Bell, non-resident, spoke on problems with the building department for the past 6 months. He has been trying to get a permit for the past 6 months. He reviewed the steps he has gone through to try and get approval. He then explained that he has tried to communicate to the City Manager's office with no resolution. He said he was hung up on by staff. He said he needs to get his project done. Mayor Fultz asked Kenneth Fields, City Manager, to respond. Mr. Fields said we cannot get certain documentation required. Mr. Bell has called his office repeatedly. Mr. Fields said they met with Mr. Bell but he got up and left the meeting. Commissioner Curtis Gibson asked about customers being hung up on. Mr. Fields said no he does not want staff to hang up on citizens but it is acceptable if a caller is abusive. Commissioner Howell said she is glad they are working to resolve this. Albert Galloway Jr, City Attorney, said that he met with Mr. Tripp and he is following the law.

Dick Howell, resident, spoke on the Lake Wales Breakfast Rotary Club's tree planting project. Some of the trees planted this year has met with resistance from residents on Lake Shore Blvd. Some of the trees, 40%, were removed as a compromise. He thanked Mr. Fields and City staff for working with them on this issue. They will be mindful of the lessons learned next year.

6. CONSENT AGENDA

Commissioner Howell made a motion to approve the consent agenda. Commissioner Goldstein seconded the motion.

By Voice vote:

Commissioner Howell "YES"

Commissioner Goldstein "YES"

Commissioner Curtis Gibson "YES"

Deputy Mayor Robin Gibson "YES"

Mayor Fultz "YES"

Motion passed 5-0.

6.I. Minutes - June 25, 2019

6.II. Auctioneer Services For Surplus Vehicles And Equipment

[Begin Agenda Memo]

SYNOPSIS:

The City Commission will consider a piggyback agreement to Polk County's contract for auctioneer services.

RECOMMENDATION

It is recommended that the City Commission take the following actions:

1. Approve the piggyback agreement.
2. Authorize the City Manager to execute the piggyback agreement on behalf of the City.

BACKGROUND

Staff currently utilizes the GovDeals online platform to auction surplus vehicles and equipment. While this approach is an acceptable method of disposal, the use of GovDeals requires staff to: 1) enter asset information into the GovDeals database, 2) monitor the active auctions, 3) meet prospective buyers onsite for inspections, and 4) coordinate the retrieval of surplus equipment when a winning bid has been accepted.

The City pays a percentage-based premium on all equipment auctioned through Govdeals. Polk County solicited ITB #19-295, whereby IAS Family Inc. d/b/a Insight Auctioneers was awarded a contract for auctioneer services. This contract includes, at no cost to Polk County, 1) national and international exposure through a proxy-bid service, 2) retrieval of surplus equipment and relocation to onsite auction in Sebring, FL., 3) vehicle and equipment information entered and published by the auctioneer, and 4) onsite titling services once vehicles are sold. The buyer, rather than the City, will pay the premium on purchased auction items.

This piggyback agreement will effectively free City staff from having to orchestrate the sale of surplus vehicles and equipment.

OTHER OPTIONS

Continue utilizing GovDeals as the City's auction mechanism.

FISCAL IMPACT

None.

[End Agenda Memo]

6.III. Grant Application - Florida's Natural Growers For Lake Wales History Museum

[Begin Agenda Memo]

A grant application to the Florida's Natural Growers Foundation for \$3000. This grant does not require any matching funds.

STAFF RECOMMENDATION:

Staff recommends that the City Commission approve a grant application to the Florida's Natural Growers Foundation for funding that will be allocated to the 2020 Summer Fun Days. The Summer Fun Days will feature ten free, summer family program on Saturdays from June 6 – August 8, 2020. These programs will offer free admission from 9 AM – 5 PM every Saturday through the summer with themed hands-on activities, heritage arts activities, pieces on display from the museum's permanent collection, animal encounters, art projects, guest speakers from community organizations, storytellers, games and demonstrations focused on history, culture, art, science and the humanities. The grant will provide funds to underwrite supplies and specialty partners fees.

BACKGROUND:

Florida's Natural Growers provides financial support in the way of grants to community based projects in the fields of health, education or youth in the Central Florida Citrus Area. If our application is approved, the grant money will be used to underwrite the supply costs and specialty partner presentations at the 2020 Summer Fun Days. These funds would help support the museum's programmatic expenses.

Any grant funds received from this application would be applicable for the 2019 – 2020 fiscal year. The grant does not require any matching funds.

OTHER OPTIONS:

Do not apply for this grant. No appropriations needed.

FISCAL IMPACT:

Staff is requesting to host summer programs in 2020. Funds to carry out the 2020 Summer Fun Days would come from Florida's Natural Growers Foundation. All of the funds allocated to this project will be spent on public programming.

[End Agenda Memo]

6.IV. Special Event Permit: Oktoberfest October 25, 2019

[Begin Agenda Memo]

SYNOPSIS

This is a request by Main Street to have an Oktoberfest event on Friday, October 25, 2019 from 6:00 p.m. – 10:00 p.m. The event will include alcohol in the Marketplace.

RECOMMENDATION

Staff recommends

1. That the City Commission approve the permit request for Oktoberfest on Friday, October 25, 2019 from 6:00 p.m. – 10:00 p.m.
2. That the City Commission approve the serving of alcohol in the Marketplace on Friday, October 25, 2019 from 6:00 p.m. – 10:00 p.m.

BACKGROUND

Lake Wales Main Street is planning to host an Oktoberfest event on Friday, October 25, 2019 from 6:00 p.m. – 10:00 p.m. This event will include a night time Farmer's Market and the serving of alcohol.

OTHER OPTIONS

Do not approve the Special Event Permit.

FISCAL IMPACT

None. Lake Wales Main Street will cover cost of off-duty police and public services staff.

[End Agenda Memo]

6.V. Force Main Cleaning

[Begin Agenda Memo]

SYNOPSIS:

The commission will consider authorizing the expenditure of funds in the amount of \$70,508.00 for the force main cleaning services for the area of Lake Mable Loop to Highway 27 and Lake Ashton to the Sam P Robinson Waste Water Treatment Plant from Professional Piping Services based on pricing from the City of Ormond Beach annual contract.

RECOMMENDATION

It is recommended that the City Commission consider taking the following action:

1. Approve the expenditure of \$70,508.00 to Professional Piping Inc. for the Force Main Cleaning for the areas listed above.
2. Authorize the City Manager to execute the appropriate documents on the City's behalf.

BACKGROUND

The Eagle Ridge Mall Force main requires annual cleaning due to the distance the solids in this line must travel to reach the wastewater treatment plant for processing. The low flow conditions that exist are due to the lack of development in this area. The line that will be cleaned is the portion of the force main which includes Lake Mable down Chalet Suzanne Rd to Highway 27 and from Lake Ashton to Highway 27. Both lines will come together at this junction. The cleaning will then continue on Highway 27 until it reaches the end of the line at the Sam P Robinson Waste Water Treatment Plant. Sediment such as sand, plastics and paper tend to settle to the bottom of the pipe due to the low velocities of the liquid pushing the sediment. The method proposed for the cleaning of these sections of force main is called the progressive poly pig procedure. The Commission at its June 19, 2018 City Commission meeting approved entering into an annual contract for services utilizing the City of Ormond Beach annual contract with Professional Piping Inc.

Staff recommends the commission take the following action, authorize the expenditure of \$70,508.00

for the cleaning of the force main to Professional Piping Inc, and authorize the City Manager to execute all documents pertaining to this matter.

FISCAL IMPACT

\$85,000 was budgeted in the Wastewater Division's FY18'-19' M&R Lines and Mains operating budget for this purpose.

OTHER OPTIONS

None. Without this required annual cleaning, the force main would become plugged and become inoperable. This in turn would cut off the sewer service for the subdivisions in the northern part of the city being serviced by this forcemain.

[End Agenda Memo]

7. OLD BUSINESS

8. NEW BUSINESS

8.I. RESOLUTION 2019-13, Supplemental Joint Participation Agreement GOU45

[Begin Agenda Memo]

SYNOPSIS:

The City Commission will consider approving Resolution 2019-13, authorizing an agreement with the Florida Department of Transportation (FDOT) for additional funding for the construction phase of the Taxiway Bravo South project at the Lake Wales Municipal Airport.

RECOMMENDATION

1. Approve Resolution 2019-13, authorizing the execution of Supplemental Joint Participation Agreement GOU45 by the Mayor with the Florida Department of Transportation (FDOT) in the amount of \$386,637.00.

BACKGROUND

In March 2018, the City Commission approved Resolution 2018-04 authorizing the execution of an agreement with the Florida Department of Transportation (FDOT) for the construction phase to relocate and extend the south segment of Taxiway Bravo in the amount of \$743,200.00 at the Lake Wales Municipal Airport.

Resolution 2019-13 will provide additional funding of \$386,637.00 to the project due to increased construction cost.

OTHER OPTIONS

The city may choose not to accept the additional funding for this project.

FISCAL IMPACT

The additional funding brings FDOT's participation in the project to \$1,129,837.00.

[End Agenda Memo]

Jennifer Nanek, City Clerk, read **RESOLUTION 2019-13** by title only.

RESOLUTION 2019-13

A RESOLUTION OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT (JPA) FOR ADDITIONAL FUNDING FOR ITEM-SEGMENT-PHASE-SEQUENCE NUMBER (FINANCIAL PROJECT NUMBER): 443119-1-94-01 (RELOCATE AND EXTEND TAXIWAY BRAVO SOUTH SEGMENT FROM TAXIWAY ALPHA TO RUNWAY 35 END) WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION TO ALLOW THEIR PARTICIPATION IN AN AVIATION PROJECT AT THE LAKE WALES MUNICIPAL AIRPORT.

Teresa Allen, Public and Support Services Director, reviewed this item.

Commissioner Curtis Gibson made a motion to approve **RESOLUTION 2019-13**. Commissioner Howell seconded the motion.

By Roll Call Vote:

Commissioner Curtis Gibson "YES"

Commissioner Howell "YES"

Commissioner Goldstein "YES"

Deputy Mayor Robin Gibson "YES"

Mayor Fultz "YES"

Motion passed 5-0.

8.II. Resolution 2019-14, Supplemental Joint Participation Agreement G0U43

[Begin Agenda Memo]

SYNOPSIS:

The City Commission will consider approving Resolution 2019-14, authorizing an agreement with the Florida Department of Transportation (FDOT) for additional funding for the construction phase of the Taxiway Alpha East project at the Lake Wales Municipal Airport.

RECOMMENDATION

1. Approve Resolution 2019-14, authorizing the execution of Supplemental Joint Participation Agreement G0U43 by the Mayor with the Florida Department of Transportation (FDOT) in the amount of \$13,363.00.

BACKGROUND

In March 2018, the City Commission approved Resolution 2018-05 authorizing the execution of an agreement with the Florida Department of Transportation (FDOT) for the construction phase to extend the east portion of Taxiway Alpha to the existing runway 6 end in the amount of \$62,819.00 at

the Lake Wales Municipal Airport.

Resolution 2019-14 will provide additional funding of \$13,363.00 to the project due to increased construction cost.

OTHER OPTIONS

The city may choose not to accept the additional funding for this project.

FISCAL IMPACT

The additional funding brings FDOT's participation in the project to \$76,182.00.

[End Agenda Memo]

Jennifer Nanek, City Clerk, read **RESOLUTION 2019-14** by title only.

RESOLUTION 2019-14

**A RESOLUTION OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA
AUTHORIZING THE EXECUTION
OF A SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT (JPA) FOR ADDITIONAL FUNDING
FOR
ITEM-SEGMENT-PHASE-SEQUENCE NUMBER (FINANCIAL PROJECT NUMBER): 443118-1-94-
01 (REHABILITATE
THE EASTERN PORTION OF TAXIWAY ALPHA) WITH THE FLORIDA DEPARTMENT
OF TRANSPORTATION TO ALLOW THEIR PARTICIPATION IN AN AVIATION PROJECT
AT THE LAKE WALES MUNICIPAL AIRPORT.**

Teresa Allen, Public/Support Services Director, reviewed this item.

Commissioner Curtis Gibson made a motion to approve **RESOLUTION 2019-14**. Commissioner Howell seconded the motion.

By Roll Call Vote:

Commissioner Curtis Gibson "YES"

Commissioner Howell "YES"

Commissioner Goldstein "YES"

Deputy Mayor Robin Gibson "YES"

Mayor Fultz "YES"

Motion passed 5-0.

8.III. RESOLUTION 2019-15 Support Of Sunrail Expansion

[Begin Agenda Memo]

SYNOPSIS

The expansion of the SunRail commuter rail service to Polk County would encourage economic development and reduce traffic in the Central Florida area by providing an alternative transportation

mode to the Greater Orlando area and further north to Volusia County.

RECOMMENDATION

It is recommended that the City of Lake Wales support the expansion of SunRail into Polk County by passage of a resolution of support.

BACKGROUND

The SunRail intercity commuter rail system servicing Orange, Volusia, and Osceola counties is seeking funding to expand into Polk County. Such an expansion would provide an alternative means of County residents and visitors to access the recreation, retail and job opportunities of the Greater Orlando area and reduce congestion on area roads. A SunRail station in Polk County, in conjunction with a feeder system from the Citrus Connection bus system would improve the economic development potential of the cities on the east side of Polk County, along the US 27 corridor.

OTHER OPTIONS

Do not support the expansion of SunRail.

FISCAL IMPACT

No near term direct impact of SunRail is expected on the City. Long term Polk County may be asked to support the SunRail system and the City may be asked to increase its contribution to the Citrus Connection for increased service.

[End Agenda Memo]

Jennifer Nanek, City Clerk, read **RESOLUTION 2019-15** by title only.

RESOLUTION 2019 - 15 A RESOLUTION OF THE CITY OF LAKE WALES, FLORIDA, SUPPORTING SUNRAIL, CENTRAL FLORIDA'S FIRST PASSENGER RAIL PROJECT.

Kenneth Fields, City Manager, reviewed this item.

Commissioner Curtis Gibson made a motion to approve **RESOLUTION 2019-15**. Commissioner Howell seconded the motion.

By Roll Call Vote:

Commissioner Curtis Gibson "YES"

Commissioner Howell "YES"

Commissioner Goldstein "YES"

Deputy Mayor Robin Gibson "YES"

Mayor Fultz "YES"

Motion passed 5-0.

Albert Galloway, Jr., City Attorney, said there are no pending issues.

10. CITY MANAGER

Mr. Fields reported on changes to the budget. He said we will have a reserve of 10% at the end of the year. Some capital projects can be deferred. The details will be explained at the budget hearing on September 10.

10.I. Tracking Report

10.II. Social Media Tracking Report

10.III. Commission Meeting Calendar

Mr. Fields reminded the Commission that the next meeting is in three weeks. The next meeting was moved for scheduling and advertising requirements.

11. CITY COMMISSION COMMENTS

Commissioner Goldstein reported on his attendance at the Florida League of Cities Conference last week. He learned that we have a lot of competition along US 27 for growth. He is glad for the growth that we are getting but roads must be addressed. He is concerned about another library on Chalet Suzanne RD as that is another driveway on a busy road.

Commissioner Curtis Gibson said he also attended the Conference. He learned about the efforts to promote the Census and emphasized the importance of being sure everyone gets counted. He asked the City Manager to be sure we get materials out.

Commissioner Howell said she would like a restaurant at the Lake Wales Airport within three years. Teresa Allen, Public/Support Services Director said infrastructure out at the Airport needs to be completed first. Mr. Fields said a restaurant is a great possibility now that we are bringing more people in.

Commissioner Howell said that several people have told her that they are excited about plans for downtown.

Deputy Mayor Robin Gibson discussed growth and read from a book about a current age of good growth and the positive narratives in many towns.

12. MAYOR COMMENTS

Mayor Fultz said he also attended the conference and said he is also encouraged by good growth. He said we are tracking the same path as Camden South Carolina. They have more partnerships and we could do more of that. He said that he is working with the East Polk County Advocacy Group trying to get a fair share from the County. He agreed about the Census and that getting more responses and getting good committee members to help us promote the Census. He suggested budgeting some funds to reach people about the Census. He hoped we can continue to work together. Ideas about promoting the Census were discussed.

13. ADJOURNMENT

Commission meeting was adjourned at 6:54 p.m.