

The meeting of the Lake Wales City Commission was held on December 20, 2016 in the Commission Chambers at the Municipal Administration Building. Mayor Eugene Fultz called the meeting to order at approximately 6:00 p.m. following the Invocation and the Pledge of Allegiance.

#### **INVOCATION**

Dr. James Moyer gave the invocation.

#### **PLEDGE OF ALLEGIANCE**

**COMMISSIONERS PRESENT:** Pete Perez; Robin Gibson; Jonathan Thornhill, Deputy Mayor; Eugene Fultz, Mayor

**COMMISSIONERS ABSENT:** Terrye Y. Howell

**CITY REPRESENTATIVES PRESENT:** Kenneth Fields, City Manager; Clara VanBlargan, City Clerk; City Attorney Albert C. Galloway, Jr.

#### **5. MAYOR**

A representative from the Lake Wales Bombers presented the City with an Appreciation Plaque. The Mayor accepted the plaque on behalf of the City.

#### **6. PRESENTATION/REPORT**

#### **7. COMMUNICATIONS AND PETITIONS**

There were no comments made by the public.

#### **8. CONSENT AGENDA**

**Agenda Item 8.I. Approval of Minutes: December 6, 2016, Regular Meeting**

**Agenda Item 8.II. Kimley Horn & Associates Engineering Services for a State Revolving Fund Loan Work Plan**

[Begin Agenda Memo]

#### **SYNOPSIS**

Staff is seeking commission approval to enter into an engineering services contract for services related to the supplying of a work plan to The Florida Department of Environmental Protection for various utilities projects in the 5-yr Capital Improvements Plan.

#### **RECOMMENDATION**

It is recommended that the City Commission consider taking the following action:

1. Approve the agreement with Kimley Horn & Associates to produce a work plan to be submitted to the Florida Department of Environmental Protection for various projects in the Utilities 5 yr Capital Improvement Plan.
2. Authorize the City Manager to execute the appropriate documents, on the City's behalf.

#### **BACKGROUND**

On September 20, 2016, The City Commission approved the 5 yr Capital Improvements Plan for the Utilities Department as it was presented. While several projects on the list have a defined funding source, others do not. Staff is being tasked to find the best possible funding source for the completion of these various projects. There are a total of ten projects on the Utilities 5 yr Capital Improvement Plan for which funding is going to be required. The methodology used to determine pricing for the work plan was based on the required criteria for the plan from FDEP. There are 15 required components to be included for each project. The engineer has allocated an estimated amount of time for each project for each component. Staff is opting to submit these projects to FDEP for funding due to the significant saving of a State Revolving Fund loan versus acquiring a loan of the open market for the funding of these projects.

Staff recommends the Commission take the following action; approve Exhibit A-Consulting Services Authorization to the master Consulting Agreement #15-392, as well as to approve signing by the city manager.

#### **OTHER OPTION**

Staff could opt to go out on the open market to acquire a loan for the funding of these utilities projects and run the risk of paying higher interest rates than what would have been offered from the State Revolving Fund Loan program.

#### **FISCAL IMPACT**

Funds for the work plan will be added with the first budget amendment completed by the Finance Department. The total to complete the work plan is a not to exceed amount of \$71,740. An itemized breakdown is attached.

[End Agenda Memo]

#### **Agenda Item 8.III. Contract Award for General/Licensed Building Contractor Services**

[Begin Agenda Memo]

#### **SYNOPSIS**

The City Commission will consider awarding primary and secondary contracts to Semco Construction, Inc. and Tucker Construction & Engineering, Inc. for annual General/Building contractor services.

#### **RECOMMENDATION**

It is recommended that the City Commission take the following action(s):

1. Approve the award of RFP# 16-423 to Semco Construction, Inc. as Primary Contractor
2. Approve the award of RFP# 16-423 to Tucker Construction & Engineering, Inc. as Secondary Contractor
3. Authorize the City Manager to execute the contracts on behalf of the City.

#### **BACKGROUND**

The City intends to contract with a general/licensed building contractor for a 3-year term to perform construction, repair, re-construction and remodeling service work on City facilities as needed. City staff advertised a request for sealed proposals (RFP# 16-423) and received five proposals on November 29, 2016.

After independent evaluations were conducted by City staff members the proposals were ranked as follows:

The 1st Ranked Firm is:	Semco Construction, Inc.
The 2nd Ranked Firm is:	Tucker Construction & Engineering, Inc.
The 3rd Ranked Firm is:	Miller Construction Management, Inc.
The 4th Ranked Firm is:	Grove Construction Corporation

The fifth proposer, JMD Global Developers, LLC., was a non-responsive proposer as their firm submitted an incomplete proposal and were unable to be evaluated.

The City has several facilities in need of capital repairs that are beyond the capabilities of our in-house facilities maintenance staff. Securing a contract with a licensed general/building contractor will ensure that all of our current and future maintenance needs are addressed. Additionally, these contracts will allow for the consultation on and construction of future initiatives during the term of the contracts.

### **OTHER OPTIONS**

The City Commission may direct staff to re-advertise the Request for Proposals.

### **FISCAL IMPACT**

There is no fiscal impact to have these contracts in place. All facility-related construction projects will be budgeted independently within each department's Capital Improvement Plan annually.

[End Agenda Memo]

### **Agenda Item 8.IV. Lease Agreements for Airport Ground Space Terry Short Aircraft Services, LLC**

[Begin Agenda Memo]

### **SYNOPSIS**

The City Commission will consider lease agreements for ground space at the Lake Wales Municipal Airport.

### **RECOMMENDATION**

Staff recommends that the City Commission approve the following action(s):

1. Authorize the mayor to execute a lease agreement between Terry Short Aircraft Services, LLC and the city for 3600 square feet of airport ground space.
2. Authorize the mayor to execute a lease agreement between Terry Short Aircraft Services, LLC and the city for airport ground space consisting of an 1140 square foot concrete slab.

### **BACKGROUND**

Chapter 3-Airport, Section 3-30 of the City of Lake Wales Code of Ordinances allows the city to lease hangars, pasture lands and other airport property to individuals, firms or corporations.

Terry Short Aircraft Services, LLC is requesting to lease land to build a 60 x 60 square foot hangar at the rate of .25 (twenty five cents) per square foot per annum (\$900.00). The lease shall run for a period of twenty-five (25) years.

Terry Short Aircraft Services, LLC further request leasing ground space consisting of a 1140 foot concrete slab at the rate of .25 (twenty five cents) per square foot per annum (\$285.00). The lease shall run for a period of five (5) years.

The tenant shall be fully responsible for the payment of survey, taxes, license fees, permit fees, improvements, decorations and furnishings, including but not limited to fencing, lighting, roadways and any apron area located inside the premises, automobile parking, drainage, necessary finishes, electrical, telephone, communication conduit and accessories piping, duct work, equipment and fixtures as required by the tenant in the conduct of business.

The tenant will hereby lease the premises subject to and in compliance with, as applicable, all building codes, zoning regulations, and municipal, county, state and federal laws, ordinances and regulations governing or regulating the premises or its uses. All covenants, easements and restrictions of record, governmental permits applicable or affecting the premises now and in the future, such as stormwater and other environmental permits. Airport rules and regulations, city's airport minimum development standard, the minimum standards for commercial aviation operators and the airport security and emergency plans.

**FISCAL IMPACT**

The leases will generate \$1,185.00 in annual revenue for the airport.

**OTHER OPTIONS**

The Commission may choose not to authorize the execution of the lease agreement at this time.

[End Agenda Memo]

**Agenda Item 8.V.        Modification and Ratification of Airport Ground Lease Eric Farewell, Aviator PPG, LLC**

[Begin Agenda Memo]

**SYNOPSIS**

The City Commission will consider modifying the lease agreement with Aviator Enterprises for ground space at the Lake Wales Municipal Airport.

**RECOMMENDATION**

Staff recommends that the City Commission approve the following action:

1. Authorize the mayor to execute the Modification and Ratification of the ground lease between the City of Lake Wales and Aviator PPG, LLC.

**BACKGROUND**

The City and the tenant's predecessor, Aviator Enterprises, LLC, previously entered into a ground lease agreement dated July 21, 2015. The tenant desires that the ground lease be modified to reflect Aviator PPG, LLC as the tenant of the lease.

All other terms of the lease agreement remain the same.

**FISCAL IMPACT**

None

**OTHER OPTIONS**

The Commission may choose not to authorize the modification of the lease agreement at this time.

[End Agenda Memo]

**Agenda Item 8.VI. Revision of Special Event Permit for Bonner Mobile Bar Service**

[Begin Agenda Memo]

**SYNOPSIS**

This is a request to modify the previously approved Special Event Permit for Bonner Mobile Bar Service to set up and sell alcohol in conjunction with the Food Truck Invasion that will now take place the 2<sup>nd</sup> Wednesdays of each month from 5:00 p.m. - 9:00 p.m. in Lake Wailes Park.

**RECOMMENDATION**

It is recommended that the City Commission approve the permit modification request from the Bonner Mobile Bar Service to sell alcohol only in conjunction with the Food Truck Invasion event in Lake Wailes Park on any day approved for the Food Truck Invasion.

**BACKGROUND**

In September 2016 a Special Event Permit was issued to Food Truck Invasion to set up food trucks in Lake Wailes Park each 1<sup>st</sup> Monday of the month beginning on October 3, 2016 and continuing for 18 months until April 2, 2018.

In November Bonner Mobile Bar Service submitted an application to sell alcohol in conjunction with the food trucks on Monday nights. Food Truck invasion has requested a change to their permit to set up on the 2<sup>nd</sup> Wednesdays. Staff requests that the Commission approve the modification to the permit allowing alcohol to be sold at the Food Truck Invasion event regardless of what days in the future the Food Truck Invasion might be moved to. This permit would be valid until April 2018.

**OTHER OPTIONS**

Do not approve the Special Event Permit modification.

**FISCAL IMPACT**

None. The cost of hiring 2 off-duty police officers is the sole responsibility of the sponsor.

[End Agenda Memo]

**Agenda Item 8.VII. Edward Byrne Memorial State and Local Law Enforcement Assistance Grant**

[Begin Agenda Memo]

**SYNOPSIS**

Approval of this item will allow the police department to submit for and receive grant funding to purchase ten (10) subcompact firearms for officers performing plain clothes, undercover or special assignments.

Recommendation:

Staff recommends that the Honorable Mayor and City Commission authorize the Police Department to apply for and accept funding through the Edward Byrne Memorial State and Local Law Enforcement Assistance Grant.

## **BACKGROUND**

Since 1999, the Police Department has received funding from the Edward Byrne Memorial State and Local Law Enforcement Assistance Grant Program. Since that time, the department has utilized this funding to create numerous community programs as well as purchase needed equipment to enhance public safety. This year the Edward Byrne Memorial State and Local Law Enforcement Assistance Grant award amount is \$3,911.00 and if approved would be included in the 2016/2017 budget.

The Police Department proposes to use the JAG-D funds to purchase ten (10) subcompact firearms. These firearms will be assigned to officers performing plain clothes, undercover or special assignments.

Matching funds are not required to participate in this grant; however, the department will use Forfeiture Funds to supplement any additional expenses not covered with grant funding.

## **OTHER OPTIONS**

The Commission may choose not to authorize application for and accept the Edward Byrne Memorial State and Local Law Enforcement Assistance Grant.

## **FISCAL IMPACT**

The Finance Department has reviewed this application and the Fiscal Impact Statement is attached.

[End Agenda Memo]

## **Agenda Item 8.VIII. Preliminary Financial Statements for November 30, 2016**

[Begin Agenda Memo]

## **SYNOPSIS**

The preliminary financial statements report revenues received and expenditures made through the end of November 30, 2016.

The unaudited financial statements for the City of Lake Wales for the Period Ending November 30, 2016 are presented to the City Commission for review. At the end of November 30, 2016 the City was 17% into the fiscal year.

### **General Fund (001), page 2:**

The General Fund appears to be materially on target with revenue and expenditure expectations.

### **Transportation Fund (102), page 7:**

The Transportation Fund appears to be materially on target with revenue and expenditure expectations.

### **CRA Fund (105), page 12:**

The CRA fund appears to be materially on target with revenue and expenditure expectations except for a significant land sale. On 11/16/2016 the City received net proceeds of \$967,738.22 relating to property owned by the CRA. A budget amendment will be completed for this transaction.

### **Library Fund (110), page 17:**

The Library Fund appears to be materially on target with revenue and expenditure expectations.

### **Utility System Fund (403), page 27:**

The Utility System Fund appears to be materially on target with revenue and expenditure expectations.

### **Airport Authority (404), page 29:**

The Airport Authority appears to be materially on target with revenue and expenditure expectations.

[End Agenda Memo]

## **END CONSENT AGENDA**

Deputy Mayor Thornhill made a motion to approve the Consent Agenda. Commissioner Gibson seconded the motion.

By Voice Vote:

Deputy Mayor Thornhill "YES"  
Commissioner Gibson "YES"  
Commissioner Perez "YES"  
Mayor Fultz "YES"

The motion carried 4-0.

## **9. OLD BUSINESS**

### **Agenda Item 9.I. Ordinance 2016-22, Chapter 14 Licenses and Business Regulations - 2nd Reading And Public Hearing**

[Begin Agenda Memo]

#### **SYNOPSIS**

[End Agenda Memo]

City Clerk Clara VanBlargan read **Ordinance 2016-22** by title only:

(Amendment of Chapter 14 – Licenses and Business Regulations)

**AN ORDINANCE OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES CHAPTER 14, LICENSES AND BUSINESS REGULATIONS AS IT PERTAINS TO CHARITABLE DONATION BINS, PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.**

Planning & Development Director Kathy Bangley reviewed Agenda Item 9.I. She said the ordinance repeals the resolution previously passed by the Commission. Once the ordinance is approved, a registration policy will be put together by the middle of January and everyone they have a name and address for on file will be contacted about the process to bring them into compliance.

#### **OPENED PUBLIC HEARING**

There were no comments made by the public.

#### **CLOSED PUBLIC HEARING**

Deputy Mayor Thornhill made a motion to adopt Ordinance 2016-22 after second reading and public hearing. Commissioner Perez seconded the motion.

By Roll Call Vote:

Deputy Mayor Thornhill "YES"  
Commissioner Perez "YES"

Commissioner Gibson "YES"  
Mayor Fultz "YES"

The motion carried 4-0.

## 10. NEW BUSINESS

### Agenda Item 10.I. Resolution 2016-26, Declaration of Official Intent – Capital Improvement Airport Facilities

[Begin Agenda Memo]

#### SYNOPSIS

Approval of Resolution 2016-26, a declaration of official intent of the City to reimburse itself from the proceeds of debt for expenses to be incurred with respect to certain capital improvement airport projects.

#### STAFF RECOMMENDATION

It is recommended that the City Commission:

Approve Resolution 2016-26, authorizing Declaration of Official Intent under U.S. Treasury Regulations with respect to reimbursement from note proceeds of temporary advances made for payment prior to issuance, and related matter.

#### BACKGROUND

In anticipation of debt issuance of \$2.4 million for various airport capital projects, as outlined in Appendix A, staff recommends approval of the attached resolution to be executed. This resolution is necessary to comply with United State Treasury Regulations for funding infrastructure projects with tax-exempt debt when the City intends to reimburse itself from debt proceeds.

#### FISCAL IMPACT

There is no fiscal impact associated with adoption of Resolution 2016-26.

[End Agenda Memo]

City Clerk Clara VanBlargan read Resolution 2016-26 by title only:

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKE WALES, FLORIDA DECLARING THE OFFICIAL INTENT OF THE CITY TO REIMBURSE ITSELF FROM THE PROCEEDS OF DEBT FOR EXPENSES TO BE INCURRED WITH RESPECT TO A CERTAIN PROJECT; AUTHORIZING CERTAIN INCIDENTAL ACTIONS; AND PROVIDING AN EFFECTIVE DATE.**

Finance Director Dorothy Ecklund reviewed both Agenda Item 10.I and Agenda Item 10.II together because she said they relate to each other. She said Support Services identified about 12.2 million dollars' worth of projects at the airport over the next three years and \$2.4 million of which will be the City's portion and the rest is expected to be paid for by FAA and FDOT. We need the Declaration of Intent in place if the City would like to consider financing the \$2.4 million. Without it, when we get the loan only the expenses from that point forward could come from the loan proceeds. Ms. Ecklund said as Finance Director she works with the banks to make sure that the City gets the best terms possible. If this is approved tonight the Commission will not see the loan offers until March. This item will not be coming back to the Commission. According to the municipal marketing rates today, if it is a 15-year loan today, the interest rate will be 2.5% and if it is a 20-year loan, it will be 3.15%. She used 3% to estimate the payments but it does not mean that will be the interest rate. She will work with the bank to get the best rate possible. The annual debt service payment for a 15-year loan will be \$200,000, principal and interest and for a 20-year loan it will be \$160,000.



Commissioner Perez asked where the money would come from to pay back the loan. Ms. Ecklund said mostly from the general fund. Since the City took over the management of the airport and fuel sales, there has been a significant increase in fuel charges. The numbers ran the other day showed around \$10,000 for a two-month period. That will not pay all of the \$200,000 or the \$160,000. Commissioner Gibson asked for clarification that until we get the financing the money to make the payments would be coming out of the general fund and then when we get the financing we would be reimbursing ourselves for the money we took out of general revenue and Ms. Ecklund confirmed so. Commissioner Gibson asked if we would be reimbursing ourselves for the interest and Ms. Ecklund said she normally does that.

The City Manager said this is the first year managing the airport and the revenue now comes directly to the City. The biggest single item is the fuel sales and there has been a significant increase there. The City is now getting revenue from all the businesses operating there which includes the skydiving operation. They are paying us on a per jump basis in addition to the rent they pay for the building. We cannot commit today because we do not have the experience in knowing how much money would be generated. Because the project is to extend the runway, that will generate more traffic, fuel sales, and leases so the airport should be entirely self-supporting soon including the debt service and going forward it will not be a general fund obligation. We will generate more than enough revenue to cover all our costs of operations out there. As the excess in revenue grows that will be applied to the debt service. We are getting a \$12.2 million investment at the airport for about \$200,000 a year in debt service over the next 15 years.

Commissioner Perez asked if we had some type of checks and balance for what we get at the airport and the City Manager and the Finance Director explained so.

Commissioner Gibson asked if the City collected sales tax on other purchases at the airport and Ms. Ecklund said we do charge sales tax on purchases but she was not sure on the jumps. Commissioner Gibson said sales tax records served as a good checks and balance in addition to an audit on the revenue received by the general fund.

Deputy Mayor Thornhill made a motion to adopt Resolution 2016-26. Commissioner Perez seconded the motion.

By Roll Call Vote:

Deputy Mayor Thornhill "YES"  
Commissioner Perez "YES"  
Commissioner Gibson "YES"  
Mayor Fultz "YES"

The motion carried 4-0.

**Agenda Item 10.II. Financial Advisory and Legal Service Agreements – Series 2017**

[Begin Agenda Memo]

**RECOMMENDATION**

[End Agenda Memo]

Deputy Mayor Thornhill made a motion to approve Agenda Item 10.II. Commissioner Gibson seconded the motion.

By Voice Vote:

Deputy Mayor Thornhill "YES"  
Commissioner Gibson "YES"

Commissioner Perez "YES"  
Mayor Fultz "YES"

The motion carried 4-0.

**Agenda Item 10.III. Appointment – Airport Authority**

[Begin Agenda Memo]

**SYNOPSIS**

Appointments fill vacancies due to resignations, expiration of terms, newly established boards, etc.

**RECOMMENDATION**

The Mayor makes appointments to various citizen advisory and regulatory boards, commissions, committees, and authorities with the advice and consent of the City Commission (City Charter, Sec. 3.06).

The Mayor is asked to make the appointment as deemed appropriate.

**BACKGROUND**

Vacancies exist on various Boards, Commissions, and Committees due to resignations, expirations of terms, newly established boards, etc.

**Airport Authority (City Code Sec. 2-41)** – The board consists of seven (7) voting members and one (1) non-voting member who is a City Commissioner. At least four (4) voting members must be qualified electors of the City. The remaining members chosen may be persons owning property located within the City of Lake Wales or persons having a business tax receipt issued by the City of Lake Wales, or are airport tenants, with general aviation experience. (3-year term)

The non-voting City Commission member serves for the duration of his or her term as City Commissioner, unless such Commissioner desires to serve a shorter period of time. In such event, the Lake Wales City Commission shall appoint another city commissioner to serve in the same manner.

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are not required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 1 Vacancy

<b>Current Members:</b>	Charles Keniston, resident	03/06/12--07/01/18, 2
	Katherine Rogers, resident, chairman	09/18/12--07/01/18, 2
	Ryan Michalkiewicz, resident	06/21/16--07/01/19, 1
	Charles N. Clegg, resident	07/19/16--07/01/19, 1
	Eric Farewell, resident	08/18/15--07/01/18, 1
	Dale Marks, resident	06/17/08--07/01/17, 3
	***Vacant***, resident	--07/01/17, P
	Commissioner Perez, non-voting member	(05/19/15--05/02/17)

Applying for Appointment: Barbara Pelisek, non-resident (Haines City)  
Robert Ohlinger, non-resident (Babson Park)  
Brian Festi, Non-resident (Deland, FL)

Term expiring on 7/1/2017, partial

The Commission can approve a partial term expiring on 7/1/2017 and a regular term expiring on 7/1/20 or just the partial term. The vacancy is due to a recent resignation of a board member.

Mr. Csaba Borda also applied to serve as a member to the Airport Authority but he indicated on his application that he is not a registered voter.

**Airport Manager (City Code Sec. 2-41(f)(5))** – Alexander Vacha, employee, City Manager appointed

**Meetings (City Code Sec. 2-41(r))** - The Lake Wales Airport Authority shall hold regular meetings at least once every month and at such other times as the authority shall determine to be reasonably necessary from time to time.

**Current Meeting Schedule:** - 1<sup>st</sup> Monday @ 5:30 PM; Commission Chamber

**Duties/Powers (City Code Sec. 2-41(f))** - The Lake Wales Airport Authority exercises its powers and jurisdiction over the property known as the Lake Wales Airport and properties in addition to the Lake Wales Airport so long as they are exercised pursuant to contract with other governmental entities for the operation and supervision of other airports, airfields, and related facilities. The Lake Wales Airport Authority is hereby authorized and empowered in accordance with the Airport Authority Ordinance:

1. To adopt bylaws for the regulation of its affairs and the conduct of its business.
2. To adopt an official seal and alter the same at pleasure
3. To maintain an office at such place or places as may be designated by the City of Lake Wales.
4. To sue and be sued in its own name, plead, and be impleaded.
5. To provide oversight of airport operations for the purpose of input and advice to the city manager in his capacity as Airport Manager.
6. To acquire, lease as lessee or lessor, construct, reconstruct, improve, extend, enlarge, equip, repair, maintain, and operate any airport, which may be located on the property of the authority. Nothing in Ordinance 2007-07 shall exempt the Lake Wales Airport Authority from the provisions of chapter 333, Florida Statutes.
7. To issue bonds of the authority, as hereinafter provided, to pay the cost of such acquisition, construction, reconstruction, improvement, extension, enlargement, or equipment.
8. To issue refunding bonds of the authority as hereinafter provided.
9. To fix and revise from time to time and to collect rates, fees, and other charges for the use of or for the services and facilities furnished by any airport facilities or tenant.
10. To acquire in the name of the authority by gift, purchase, or the exercise of the right of eminent domain, in accordance with the laws of the state which may be applicable to the exercise of such powers by municipalities, any lands or rights in land, and to acquire such personal property as it may deem necessary in connection with the acquisition, construction, reconstruction, improvement, extension, enlargement, or operation of any airport facilities, and to hold and dispose of all real and personal property under its control.
11. To make and enter into all contracts and agreements necessary or incidental to the performance of its duties and the execution of its powers under this Ordinance, including a trust agreement or trust agreements securing any bonds issued hereunder, and to employ such consulting and other engineers, superintendents, managers, construction and financial experts, accountants, and attorneys, and such employees and agents as may, in the judgment of the authority, be deemed necessary, and to fix their compensation; provided, however, that all such expenses shall be payable solely from funds made available under the provisions of this Ordinance.
12. To accept grants or money or materials or property of any kind for any airport or other facilities from any federal or state agency, political subdivision, or other public body or from any private agency or individual, upon such terms and conditions as may be imposed.
13. To issue revenue certificates of the authority as hereinafter provided.
14. To do all acts and things necessary or convenient to carry out the powers granted by this Ordinance.

15. To contract with other governmental entities to operate airports, airfields, and other related facilities and services, including providing all personnel, tools, equipment, supervision, and other materials and services required therefore.

For a complete listing of duties and responsibilities of the Airport Authority see City Code Section 2-41 attached.

#### **OPTIONS**

None

#### **FISCAL IMPACT**

These are volunteer boards.

Jennifer Nanek said although there was no quorum at the last Airport Authority meeting, they recommended the appointment of Barbara Pelisek.

The Mayor appointed Barbara Pelisek to serve as a member to the Airport Authority for a partial term expiring on 07/01/2017. Deputy Mayor Thornhill made a motion to approve the motion by the Mayor and Commissioner Gibson seconded the motion.

By Voice Vote:

Deputy Mayor Thornhill "YES"  
Commissioner Gibson "YES"  
Commissioner Perez "YES"  
Mayor Fultz "YES"

The motion carried 4-0.

Deputy Mayor Thornhill asked that the recommendation from the Airport Authority be documented in the minutes.

#### **11. CITY MANAGER**

##### **Agenda Item 11.I. City Commission Tracking Report**

The City Manager reported the following:

- The Menorah Lighting Ceremony will be held in front of the Municipal Administration Building on December 29 at 5:30 p.m.
- Today we have about 20-plus single-family homes under construction in the City located within existing developments and today there were 14 more permits applied for.
- We are having continued meetings regarding various properties up and down Hwy. 27. This includes retail of various kinds, hotels of various kinds etc. We have land and transportation accessibility along SR 60 and Hwy. 27 and we are a good place to do business.
- The County impact fees increase that was supposed to take place on January 1 has been postponed until March due to an advertising error on their part.
- He will be out of the City from Saturday through next Thursday.

Commissioner Perez asked if there had been any progress with WAWA. The City Manager said yes, they are working with FDOT and on some other technical issues trying to get them resolved.

##### **Agenda Item 11.II. Social Media Report**

**Agenda Item 11.III. City Commission Meeting Calendar**

**Agenda Item 11.IV. Other Meetings & Events Calendar**

**Agenda Item 11.V. Information: Boards, Commissions, and Committees**

## **12. CITY COMMISSION COMMENTS**

Commissioner Gibson said he mentioned in an email to the City Manager that he was going to ask about the newspaper rack ordinance, the Main Street contract, and the selection process for the consultant to do the CRA plan revision but when he read the last meeting minutes, everything was covered except for the newspaper racks. He asked the status of the newspaper racks ordinance and the comprehensive review the Commission was going to have on the boards, commissions, and committees to see what changes needed to be made to address vacancies, etc. Mr. Fields explained the delay and said we have a draft of the newspaper rack ordinance that is being fine-tuned to bring before the Commission sometime in January. A comprehensive review of the boards, commissions, and committees will probably come before the Commission sometime in January.

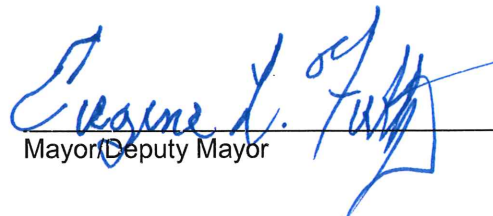
Commissioner Gibson said the number one weakness identified in the survey he conducted before coming on the Commission was the downtown. In a search, he did in the records to find the ownership of the downtown he found that 1/3 of the ownership was people in the community but living outside the City limits. In two cases, the largest investments were from those people. They are Lake Walesans and they have a big stake in it. It does not matter if they cannot vote in a City election, they are a vital part of this community and one of the strongest representation that we can have on a Main Street board are people financially committed. Their example needs to attract others. The next most important thing we need after CRA money is private investment and we have to show them how they can make a profit or we will not get that investment.

Commissioner Perez asked if an ordinance needed to be initiated to allow people to participate even though they do not live in the City. The City Manager said Main Street is a private organization. The State guidelines govern who sit on that board. State Statutes govern some of the City boards and there are State guidelines that we have to follow. The other City boards are established by City ordinance and we can modify those. Commissioner Gibson said the City plays an important part in all those boards and the key to economic success in getting things done in Lake Wales is the non-profit corporate structure.

Ms. Bangley reported that Dr. Hardman's medical facility that was located on the corner of SR 60 and 11<sup>th</sup> Street was bulldozed today by private ownership and a wound care center will be located there which is going to be associated with the hospital.

## **13. MAYOR COMMENTS**

The meeting was adjourned at 6: 41 p.m.

  
\_\_\_\_\_  
Mayor/Deputy Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk Clara VanBlargan, MMC

