

The meeting of the Lake Wales City Commission was held on February 16, 2016 in the Commission Chambers at the Municipal Administration Building. The meeting was called to order by Mayor Eugene Fultz at approximately 6:00p.m. following the Invocation and the Pledge of Allegiance.

INVOCATION

The invocation was given by Dr. Jim Moyer.

PLEDGE OF ALLEGIANCE

COMMISSIONERS PRESENT: Terrye Y. Howell; Pete Perez; Christopher Lutton; Jonathan Thornhill; Eugene Fultz, Mayor

COMMISSIONERS ABSENT: None

CITY REPRESENTATIVES PRESENT: Kenneth Fields, City Manager; Clara VanBlargan, City Clerk; Albert C. Galloway, Jr., City Attorney

5. MAYOR

Agenda Item 5.I. PROCLAMATION: Children's Day

Mayor Fultz read a proclamation proclaiming Saturday, January 24, 2016 as "Children's Day." No one was present to accept the proclamation.

6. PRESENTATION/REPORT

7. COMMUNICATIONS AND PETITIONS

Richard Nathans, non-resident and representing the Kiwanis Foundation Club, announced the Kiwanis Club's annual pancake breakfast including other events following that day on Saturday, February 27, 2016 starting at 7 a.m. and invited everyone to attend.

Gary Gose, VFW Post 2420 Commander, provided an update on the VFW Post 2420 upcoming events.

8. CONSENT AGENDA

Agenda Item 8.1. APPROVAL OF MINUTES: February 2, 2016 Regular Meeting

Agenda Item 8.II. Special Event Application: 4th of July Celebration

[Begin Agenda Memo]

SYNOPSIS

The approval will allow the 4th of July Festival to take place on the shores of Lake Wailes.

RECOMMENDATION

Staff recommends approval of permit for the 4th of July Festival. The event will be held on Monday, July 4th from 2pm to 9pm with Fireworks at 9pm.

BACKGROUND

The 4th of July Festival will include music and games from Parties by Robert and food and craft vendors. Staff is in the process of arranging additional attractions and events such as bounce houses, the bloodmobile, pony rides and others. The festival will end at 9pm with the fireworks.

OTHER OPTIONS

Do not approve the event permit.

FISCAL IMPACT

Fireworks - \$12,000

Other expenses (Parties by Robert, Portolets) - approximately \$1,000

In-kind allocation costs for staff, police and field operations - \$2,643

[End Agenda Memo]

Agenda Item 8.III. Resolution 2016-04, Railroad Reimbursement Agreement for Park Avenue rail crossing

[Begin Agenda Memo]

SYNOPSIS

The City Commission will consider approving Resolution 2016-04 with the Florida Department of Transportation hereinafter Florida Midland Railroad Company, Inc. for grade crossing traffic control devices on Park Avenue.

RECOMMENDATION

The recommendation is for the City Commission to approve Resolution 2016-04, railroad reimbursement agreement for Park Avenue.

BACKGROUND

In January 1976, the City of Lake Wales and the Florida Department of Transportation, hereinafter Seaboard Coast Line Railroad Company entered into an agreement to maintain and keep the railroad crossing devices located at Park Avenue in a good and safe condition.

Resolution 2016-04 changes the agreement name from Florida Department of Transportation, hereinafter, Seaboard Coast Line Railroad Company to Florida Department of Transportation, hereinafter Florida Midland Railroad Company, Inc. All other terms of the agreement remain the same.

FISCAL IMPACT

None

OTHER OPTIONS

The agreement is already in place the resolution only changes the name.

[End Agenda Memo]

Agenda Item 8.IV. Resolution 2016-06, Highway Maintenance Agreement with the Florida Department of Transportation

[Begin Agenda Memo]

SYNOPSIS

The City Commission will consider approving Resolution 2016-06, to continue the highway maintenance for certain State Road Rights of Ways with the Florida Department of Transportation for an additional three (3) year period for an annual compensation of \$26,210.51.

RECOMMENDATION

1. Approve Resolution 2016-06, authorizing an agreement between the City of Lake Wales and the Florida Department of Transportation for maintenance of certain State Road Rights-of-Way.
2. Authorize the Mayor to execute the agreement.

BACKGROUND

The City of Lake Wales and the State of Florida Department of Transportation have entered into agreements to maintain rights-of-way on portions of US27, SR60 and SR17 (Alt. 27) within the jurisdictional limits of the City since the early nineties.

Resolution 2016-06, authorizes the mayor to renew the agreement for an additional three (3) years with an annual compensation of \$26,210.51.

FISCAL IMPACT

If we do not renew the agreement, the maintenance budget will be funded by City funds and we will lose annual compensation of \$26,210.51.

OTHER OPTIONS

Do not enter into the agreement.

[End Agenda Memo]

Agenda Item 8.V. Preliminary Financial Statements for January 31, 2016

[Begin Agenda Memo]

SYNOPSIS

The preliminary financial statements report revenues received and expenditures made through the end of January 31, 2016.

The unaudited financial statements for the City of Lake Wales for the Period Ending January 31, 2016 are presented to the City Commission for review. At the end of January 31, 2016 the City was 34% into the fiscal year.

General Fund (001), page 2:

The General Fund appears to be materially on target with revenue and expenditure expectations.

Transportation Fund (102), page 7:

The Transportation Fund appears to be materially on target with revenue and expenditure expectations.

CRA Fund (105), page 12:

The CRA fund appears to be materially on target with revenue and expenditure expectations.

Library Fund (110), page 17:

The Library Fund appears to be materially on target with revenue and expenditure expectations.

Utility System Fund (403), page 27:

The Utility System Fund appears to be materially on target with revenue and expenditure expectations.

Airport Authority (404), page 29:

The Airport Authority appears to be materially on target with revenue and expenditure expectations.

Commissioner Howell made a motion to approve the Consent Agenda. Deputy Mayor Thornhill seconded the motion.

By Voice Vote:

Commissioner Howell "YES"
Deputy Mayor Thornhill "YES"
Commissioner Lutton "YES"
Commissioner Perez "YES"
Mayor Fultz "YES"

The motion carried 5-0.

9. OLD BUSINESS

Agenda Item 9.I. Ordinance 2016-03, FY15'16 Budget Amendment #1 – 2nd Reading & Public Hearing

[Begin Agenda Memo]

SYNOPSIS

The City Commission will consider approval of the first Amendment of FY 15'16 Budget that was adopted on September 15, 2016.

RECOMMENDATION

It is recommended that the City Commission approve Ordinance 2016-03 after second reading and public hearing.

BACKGROUND

Ordinance 2015-09 estimating revenues and appropriating funds for Fiscal Year 2015-16 was adopted by the City Commission September 15, 2015.

We are presenting Ordinance 2016-03 to modify the estimates of revenues and appropriations budgeted in various funds. This is primarily a housekeeping ordinance to conform the adopted budget to realized or

expected changes within the current fiscal year. Explanation of change, for significant items, has been provided on both Exhibit A and B. Detail budgetary changes have been provided in Exhibit C.

OTHER OPTIONS

This is a required budgetary amendment for compliance purposes relating to the City's Charter and Florida State Statute.

Per the Lake Wales City Charter, Section 6.07, upon written request by the City Manager, the City Commission may by ordinance transfer part or all of any unencumber appropriation balance from one department, office or agency to another. Per Florida State Statute, Section 166.241, the budget must regulate expenditures of the municipality. If a budget amendment is required the amendment must be adopted in the same manner as the original budget.

FISCAL IMPACT

See Exhibit A and Exhibit B attached to Ordinance 2016-03 in the Commission agenda file.

[End Agenda Memo]

City Clerk Clara VanBlargan read Ordinance 2016-03 by title only:

AN ORDINANCE OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA, AMENDING ORDINANCE 2015-09 TO MODIFY THE ESTIMATES OF EXPENDITURES FOR THE OPERATION OF THE SEVERAL DEPARTMENTS OF SAID CITY FOR THE 2015-2016 FISCAL YEAR AND TO MODIFY THE APPROPRIATION OF FUNDS RAISED AND COLLECTED FROM ALL SOURCES SET FORTH IN THE ESTIMATE OF REVENUES FOR SAID FISCAL YEAR; REPEALING ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE.

OPENED PUBLIC HEARING

There were no comments made by the public.

CLOSED PUBLIC HEARING

Deputy Mayor Thornhill made a motion to adopt Ordinance 2016-03 after second reading and public hearing. Commissioner Howell seconded the motion.

By Roll Call Vote:

Deputy Mayor Thornhill "YES"
Commissioner Howell "YES"
Commissioner Perez "YES"
Commissioner Lutton "YES"
Mayor Fultz "YES"

The motion carried 5-0.

10. NEW BUSINESS

Agenda Item 10.I. Fair Housing Public Hearing

[Begin Agenda Memo]

SYNOPSIS

As part of the CDBG requirements the City must hold a public meeting to provide information about fair housing regulations and practices to the general public and elected officials.

RECOMMENDATION

Staff recommends that a brief presentation be given by Andy Easton, the City's grant consultant, about fair housing regulations and practices to the general public and elected officials.

BACKGROUND

The purpose of this meeting is to provide information about fair housing regulations and practices to the General Public and Elected Officials. Attendees are asked to sign an attendance sheet for this meeting. This meeting will provide an overview of the Fair Housing Act, provide examples of housing discrimination and will describe information sources to learn more about fair houses. Training materials will be available to the public.

OTHER OPTIONS

Do not hold public hearing

FISCAL IMPACT

None.

[End Agenda Memo]

Andy Easton, the City's grant administrator, reviewed Agenda Item 10.I. He provided information about fair housing regulations and practices and distributed information to the Commission.

OPENED PUBLIC HEARING

There were no comments made by the public.

CLOSED PUBLIC HEARING

Agenda Item 10.II. Community Development Block Grant (CDBG) 2nd Public Hearing and Resolution 2016-02 to authorize the grant application and Resolution 2016-03 authorizing the SRF funds to be used as match.

[Begin Agenda Memo]

SYNOPSIS

This is the required second public hearing regarding the City's CDBG application for funding for the third phase of the C Street Sewer project.

RECOMMENDATION

It is recommended that the City Commission take the following action:

1. Approve Resolution 2016-02 authorizing the Mayor to sign and submit an application in the Neighborhood Revitalization CDBG grant categories for \$650,000 towards the second phase of replacing sewer lines in the C Street area.
2. Approve Resolution 2016-03 authorizing SRF funds (local match) to be combined with CDBG funds in order to fund the full cost of phase 2 of the project.

BACKGROUND

On December 10, 2015, at 6:00 p.m., the first public hearing on the CDBG grant application was held and was conducted by Jennifer Nanek (with participation from the City's grant consultant, Andy Easton). The purpose of the first public hearing was to obtain comments from the public on the City's community development needs and to explain the four categories of the CDBG grant program which are Commercial Revitalization, Housing Rehabilitation, Economic Development, and Neighborhood Revitalization. It was mentioned during the first public hearing that the City had numerous sewer system improvement needs that could be funded with the CDBG grant program (Neighborhood Revitalization Category).

Also, on December 10, 2015, prior to the first public hearing, at 5:30 p.m., the Citizens Advisory Task Force met and voted unanimously to recommend to the City Commission that they apply for the CDBG Neighborhood Revitalization grant category to replace sewer lines in the C Street area. The City applied for the same grant last year, but the application was not funded because the score was not high enough.

The City of Lake Wales is eligible to receive up to \$750,000 in CDBG funds through the Small Cities Program, however, in order to make the application more competitive, only \$650,000 is being requested. These funds must be used for one of the following purposes:

1. To benefit low and moderate income persons;
2. To aid in the prevention or elimination of slums or blight; or
3. To meet other community development needs of recent origin having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and where other financial resources are not available to meet such needs.

The categories of activities for which these funds may be used are: housing, neighborhood revitalization, commercial revitalization, or economic development including such improvement activities as acquisition of real property, loans to private-for-profit business, purchase of machinery and equipment, construction of infrastructure, rehabilitation of houses and commercial buildings, and energy conservation.

OTHER OPTIONS

Do not apply for the FYY 2015 Small Cities Program grant. Since the City has missed the deadline for reentering the County's program, no CDBG funds could be expected in FY16'17.

FISCAL IMPACT

If the Commission decides to apply for the Neighborhood Revitalization funding category, and the CDBG grant is funded, the CDBG funds will be combined with loan funds from the State Revolving Loan fund that has already been approved for the project. The CDBG grant will help to lower the total amount of funds that need to be borrowed from the SRF program.

[End Agenda Memo]

City Clerk Clara VanBlargan read Resolution 2016-02 by title only:

RESOLUTION OF THE CITY COMMISSION OF LAKE WALES, FLORIDA, AUTHORIZING THE MAYOR TO MAKE APPLICATION TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR APPROVAL OF A FEDERAL FISCAL YEAR 2015 COMMUNITY DEVELOPMENT BLOCK GRANT SPONSORED BY THE CITY OF LAKE WALES; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

City Clerk Clara VanBlargan read Resolution 2016-03 by title only:

RESOLUTION OF THE CITY COMMISSION OF LAKE WALES, FLORIDA, AUTHORIZING FUNDS FOR THE PROPOSED SEWER LINE AND RELATED FACILITIES IMPROVEMENTS TO BE COMBINED WITH THE ANTICIPATED FEDERAL FISCAL YEAR 2015 CDBG NEIGHBORHOOD REVITALIZATION GRANT FUNDS

Andy Easton, the City's grant administrator, reviewed Agenda Item 10.II. He said the purpose of the public hearing is to inform the public of what the City is doing, which is applying for \$650,000 federal grant to help construct some of the sewer line improvements. This is the same grant applied for last year that did not get funded. It is not certain that it will get funded this year because it is highly competitive. The good news is however, because the State of Florida has not been as efficient as they should be they are backed up with their grant cycles. The submittal deadline for this grant is April 5 and there will probably be another one applied for toward the end of the year. The thing about CDBG funding is that you will get funding but you will not know when. It also depends on the project.

Commissioner Lutton asked that because we did not rank high enough on the list we did not get funding. Mr. Easton explained that the City is competing with about 300 or more other small cities in Florida and they get a pre-score based on census information, employment rate, poverty rate etc. The City ranked somewhere in the middle, which the score was based on the 2010 census. Because of the previous census the City ranked very high.

Commissioner Perez asked if there was a definitive plan for the elimination of slums and blight. Mr. Easton explained that the State only does their grants for definitive for low to moderate income. About 99% of the State of Florida's money is aimed at projects that benefit low to moderate income persons and a tiny bit is aimed at slum and blight conditions.

Deputy Mayor Thornhill said the slum and blight money probably goes toward tearing down dilapidated buildings and Mr. Easton confirmed. Mr. Fields said this money is for infrastructure improvements in low to moderate income communities which is why the sewer line qualifies for that. The county has granted us some of their CDBG money for building demolition, which is clearly slum and blight, getting rid of buildings. We appropriated money from the CRA fund for demolition of buildings that were a blighting influence. This money is in addition to the county's CDBG money. That state CDBG funding is for infrastructure improvement and the county's money is for getting rid of slum and blight.

OPENED PUBLIC HEARING

There were no comments made by the public.

CLOSED PUBLIC HEARING

The Mayor asked if the resolutions could be voted on together since they were read together and there was only one public hearing. The City Attorney said the resolutions would need to be voted on separately.

Deputy Mayor Thornhill made a motion to adopt Resolution 2016-02. Commissioner Lutton seconded the motion.

By Roll Call Vote:

Deputy Mayor Thornhill "YES"
Commissioner Lutton "YES"
Commissioner Perez "YES"
Commissioner Howell "YES"
Mayor Fultz "YES"

The motion carried 5-0.

Deputy Mayor Thornhill made a motion to adopt Resolution 2016-03. Commissioner Howell seconded the motion.

By Roll Call Vote:

Deputy Mayor Thornhill "YES"
Commissioner Howell "YES"
Commissioner Lutton "YES"
Commissioner Perez "YES"
Mayor Fultz "YES"

The motion carried 5-0.

Agenda Item 10.III. City of Lake Wales Charter Amendment Fire Assessment Fees

[Begin Agenda Memo]

SYNOPSIS

A Petition was circulated to place a Charter amendment on the ballot for the 2016 Municipal Election.

Article VIII, §2(a) of the State Constitution provides that municipalities may be established and their charters amended pursuant to general or special law. Section 166.031, Florida Statutes, states the manner in which municipal charters may be amended as follows:

The governing body of a municipality may, by ordinance, or the electors of a municipality may, by petition signed by 10 percent of the registered electors as of the last preceding municipal general election, submit to the electors of said municipality a proposed amendment to its charter, which amendment may be to any part or to all of said charter except that part describing the boundaries of such municipality.

The statutory requirement for submitting the subject Petition to the electorate has been met.

The City Attorney has opined that the proposed Charter amendment violates Article VIII, §2(a) of the State Constitution and the Municipal Home Rule Powers Act set for in §166.021, Florida Statutes. The City Attorney requests that the City Commission authorize the filing of an action for declaratory relief in the Circuit Court to request the Court to determine that the proposed amendment is unconstitutional, violates applicable law, and is thus a nullity or otherwise unenforceable.

When placing a charter amendment on the ballot the language must consist of a title and the substance of the issue stated in the form of a question in clear and unambiguous language followed by the words "yes" and "no," and styled in such a manner that a "yes" vote will indicate approval of the proposal and "no" vote

will indicate a rejection. The ballot title and substance to appear on the 2016 ballot followed a “yes” and “no” question is as follows:

CHARTER AMENDMENT

AMENDMENT #1

ARTICLE XII

**BALLOT TITLE: VOTER APPROVAL FOR FEES, CHARGES AND ASSESSMENTS;
PROHIBITION OF FIRE PROTECTION ASSESSMENT FEES**

**BALLOT SUMMARY: SHALL THE CITY OF LAKE WALES CHARTER BE AMENDED
TO REQUIRE FEES, CHARGES AND ASSESSMENTS ISSUED UNDER HOME
RULE AUTHORITY BE APPROVED BY A MAJORITY VOTE OF THE QUALIFIED
ELECTORS; AND TO REVOKE AUTHORITY TO LEVY FIRE PROTECTION
ASSESSMENT FEES ISSUED UNDER HOME RULE AUTHORITY?**

Question: Shall the above described amendment be adopted?

YES
 NO

[End Agenda Memo]

City Attorney Chuck Galloway said we had a previous charter amendment proposal that we took to court because that particular petition amendment proposal did not comply with the statutory provision about how it was supposed to appear. This one does meet the statutory requirement for a charter amendment, but in his opinion its actual effect if adopted or not adopted would be unconstitutional because if the charter amendment is approved and it is incorrect then it is unenforceable even if the electorate votes for it. He said his desire would be to get a petition filed within the next couple of days in hopes of getting it before the court before the vote can occur and get the court to rule that it is unconstitutional or doesn't comply with home rule powers. He said his advice is that “yes” you approve putting this on the ballot but you also approve him

proceeding with an action of declaratory relief to get the judge to find that it can't be enforced because it does not follow the law.

Commissioner Howell asked for clarity that what he [Mr. Bowlin] is doing is against the law and Mr. Galloway said yes and that he believes that it is unconstitutional. The legislature has authorized municipalities to adopt fire assessment fees and because the legislature has approved it neither this Body nor the electorate can by charter take away something that the legislature has already given the City power to do. So, it doesn't comply with the constitutional requirements or home rule power requirements. He said it is his desire to get it before the court as quickly as possible in hopes that we actually get a ruling before the election so that we don't have people saying, "Well, I approved this!" Even if they do, if they approve it, and it is unconstitutional it still can't become part of the charter and be controlling.

Commissioner Howell asked what happens if it goes on the ballot and everyone says that they agree with it. Mr. Galloway said the court enters a judgment saying you cannot enforce it so it does not become a part of the Charter.

Commissioner Lutton said so the goal is to get the judgment before Election Day and then it is just x'ed out on the ballot and Mr. Galloway said yes, that is correct.

Deputy Mayor Thornhill made a motion to put the Lake Wales Charter Amendment Fire Assessment Fees Amendment 1 on the ballot. Commissioner Lutton seconded the motion.

By Roll Call Vote:

Deputy Mayor Thornhill	"YES"
Commissioner Lutton	"YES"
Commissioner Howell	"YES"
Commissioner Perez	"YES"
Mayor Fultz	"YES"

The motion carried 5-0.

The Mayor said now we are to vote to give the City Attorney authorization to go forward in checking the legality of it all and whatever comes out of that will actually tell what it is that we are going to do, whether it is actually going to be effective even if it goes on the ballot if the ruling comes back that it is unconstitutional.

Commissioner Howell asked if we do nothing and it is against the law then nothing will happen anyway. Mr. Galloway said because this petition's form actually complies with the statutory requirement you need to approve it to put it on the ballot because it does comply with the statutory provision that tells how it is supposed to be coming to the electorate. The separate question is whether or not it will ever be enforceable.

Commissioner Lutton made a motion authorizing the City Attorney to file for an action of declaratory relief on the amendment 1. Deputy Mayor Thornhill seconded the motion.

By Roll Call Vote:

Commissioner Lutton	"YES"
Deputy Mayor Thornhill	"YES"
Commissioner Perez	"YES"
Commissioner Howell	"YES"
Mayor Fultz	"YES"

The motion carried 5-0.

11. CITY CLERK

Agenda Item 11.I. 2016 Municipal Election & Canvassing Board Information

[Begin Agenda Memo]

2016 MUNICIPAL ELECTION INFORMATION

The regular Municipal Election of the City of Lake Wales is Tuesday, April 5, 2016 to elect a Commissioner for Seat 3 (District 122) and a Commissioner for Seat 5 (District 28) to serve a term of two (2) years. Members of the City Commission must be registered voters and residents of the City of Lake Wales for at least one year preceding their date of election.

The Commissioner elected to Seat 3 must reside in District 122, and the Commissioner elected to Seat 5 must reside in District 28.

The qualifying period for a person to qualify as a candidate is from 12:00 p.m., noon, Monday, February 15 through 12:00 p.m., noon, Friday, February 19. Candidate packets are available in the City Clerk's office beginning Friday, February 5. This packet contains qualifying papers, nominating petitions, and other necessary information and instructions to qualify as a candidate.

The deadline for submitting the ballot containing all names of the persons that qualify as candidates to the Supervisor of Elections is 5pm, Friday, February 19, the day qualifying ends. The City Clerk will prepare the ballot language for City Commission approval at a special meeting to be held at 4:00 p.m. that day. A quorum must be present. The scheduled special meeting date is also listed on the City Commission Calendar under the City Manager portion of the Agenda.

The Municipal Election will be held at the Municipal Administration Building, 201 W. Central Avenue, Lake Wales on Tuesday, April 5, 2016, 7 a.m. to 7 p.m.

Contact the Supervisor of Elections at 863-534-5888 to request an absentee ballot. Voter registration deadline is March 7, 2016.

Oath of Office Ceremony

Commissioner Seat 3 & Seat 5

Tuesday, May 3, 2016, regular City Commission meeting

CANVASSING BOARD INFORMATION

While the Supervisor of Elections and the City Clerk may perform many of the tasks necessary to conduct the election, the City Commission serves as the Municipal Canvassing Board and has legal responsibilities related to the conduct of the Municipal Election. It is necessary to review the responsibilities well in advance to prevent calendar conflicts because a quorum must be present.

The following rules apply to all members of the Canvassing Board:

No member can serve if he or she is a candidate with opposition in the election being canvassed or is *actively participating* in the campaign or the candidacy of any candidate who has opposition in the election being canvassed. Actively participating means undertaking an intentional effort to demonstrate or generate public support for a candidate beyond merely making a campaign contribution. Refer to DE 8-10; 09-07.

Per Florida Statute, Canvassing Board members are required to attend the following meetings.

Pre-election Logic and Accuracy Testing of Tabulating Equipment

Election Headquarters, SOE, Bartow – 4:00 p.m., Tuesday, March 29, 2016
(*The Canvassing Board may designate the City Clerk to represent them, who is a required attendee*). At its March 1, 2016 meeting, the City Commission may choose to designate the City Clerk to represent them at the L&A Testing.

Election Night Canvassing of Ballots

Election Headquarters, SOE, Bartow - Tuesday, April 5, 2016, time to be scheduled by SOE
(A quorum must be present and must remain until all ballots are tabulated.)

Certification of Election

City of Lake Wales Municipal Administration Building – 5:00 pm, Thursday, April 7, 2016
(A Quorum must be present)

Post-Election Manual Audit

Election Headquarters, SOE – Date and Time to be scheduled by SOE
(A Quorum must be present)

Run-off Election – Same requirement as above

Election Headquarters, SOE - To be held in case of tie vote

If a lack of a quorum is created on the Canvassing Board due to this rule or any other unavoidable cause, the City Commission may appoint the city manager, city attorney, or resident/s to serve in the absence of that commission member/s (Sec. 8-26, Lake Wales Code of Ordinances). At its first meeting in March, the City Commission may choose to appoint an additional member to serve on the Canvassing Board to avoid a possible lack of quorum.

[End Agenda Memo]

City Clerk Clara VanBlargan reminded the Commission of the Special City Commission meeting to be held on Friday, February 19, 2016 at 4:00 pm. to approve the ballot so she can send it to the Supervisor of Elections by 5:00 p.m. that day. Everyone said they can attend except for Deputy Mayor Thornhill.

12. CITY MANAGER

Agenda Item 12.I. City Commission Tracking Report

Mr. Fields had no updated report.

Agenda Item 12.II. Other Meetings & Events Calendar

Agenda Item 12.III. Information: Boards, Commissions, and Committees

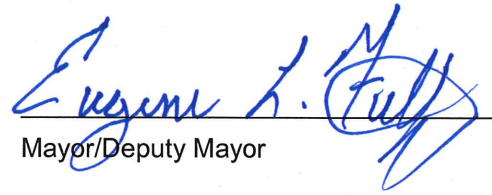
12. CITY COMMISSION COMMENTS

13. MAYOR COMMENTS

Mayor thanked all the restaurants that attended the restaurant event at the last Commission meeting. He said the food was great. He said a report will be coming forward regarding the Polk County Water Cooperative Interlocal Agreement.

The meeting was adjourned at 6:31 p.m.

City Commission Meeting
February 16, 2016



Mayor/Deputy Mayor

ATTEST:



City Clerk Clara VanBlargan, MMC