

The meeting of the Lake Wales City Commission was held on December 3, 2013 in the Commission Chambers at the Municipal Administration Building. The meeting was called to order by Mayor Eugene Fultz at 6:00 p.m. following the invocation and the Pledge of Allegiance.

INVOCATION

The invocation was given by Dr. Jim Moyer.

PLEDGE OF ALLEGIANCE

COMMISSIONERS PRESENT: Michael S. Carter; Betty Wojcik; Christopher Lutton; Jonathan Thornhill; Eugene Fultz, Mayor

COMMISSIONERS ABSENT:

CITY REPRESENTATIVES PRESENT: Kenneth Fields, City Manager; Clara VanBlargan, City Clerk; Jennifer Nanek, Deputy City Clerk; Albert C. Galloway, Jr., City Attorney

[Full staff memos are incorporated into the minutes. Meetings are recorded, but not transcribed verbatim.]

MAYOR

PRESENTATIONS

COMMUNICATIONS AND PETITIONS

CONSENT AGENDA

Agenda Item 6. Approval of Minutes: November 5, 2013, Regular Meeting

Agenda Item 7. 2014 Lake Wales Mardi Gras 30th Anniversary Celebration Special Event Permit Application, Temporary Street, and Parking Lot Closings

[Begin agenda memo]

SYNOPSIS

The approval of the Special Event Permit Application will allow the Lake Wales Mardi Gras to hold pre-parade activities on Friday evening, February 28, 2014 in the downtown area, will allow a 5K Run to take place on February 28, 2014 in the early evening, will allow the Mardi Gras parade to be held on Saturday, March 1, 2014 and allow the temporary closing of several streets and parking lots for the pre-parade, actual parade, and after parade activities.

RECOMMENDATION

It is recommended that the City Commission take the following action:

- Approve the Special Event Permit application for the 2014 Lake Wales Mardi Gras 30th Anniversary Celebration to take place on Friday evening, February 28, 2014 and on Saturday, March 1, 2014.
- Approve the temporary closing of the Marketplace parking lot beginning on Thursday, February 27, 2014 at 7:00 a.m. for the set up of the tent, the sanitary facilities, and dumpster. The parking lot

would remain closed until the tent, dumpster and sanitary facilities are removal on Monday, March 3, 2014.

- Approve the request for the temporary closings on February 28 and on Saturday, March 1, 2014 of the following: the Marketplace, S. Market Street between Central Avenue and Stuart Avenue and N. Market Street between Park Avenue and Orange Avenue. These areas would be closed beginning Friday morning until 11:00 p.m. and again on Saturday beginning at 6:00 a.m. until 10:00 p.m. for food vendors, craft vendors, a beer garden, and musical entertainment.
- Approve the Mardi Gras 5K Run to be held on Friday evening, February 28, 2014 from 6:00 p.m. to 7:00 p.m. and approve the temporary closing of Park Avenue from N. Market Street to Lakeshore Boulevard for the event.
- Approve the request for the temporary closing of the two city lots located on East Stuart Avenue on Saturday, March 1, 2014 between the hours of 8:00 a.m. and 10:00 p.m. for additional vendors, extra sanitary facilities and kids activities.
- Approve the temporary street closings on Saturday, March 1, 2014 between the hours of 2:00 p.m. and 5:00 p.m. for the Mardi Gras parade:

Central Avenue from Dr. Martin Luther King Jr. Blvd. to SR17 (Scenic Hwy), SR17 from Central Avenue to Stuart Avenue, East Stuart Avenue from SR17 to North First Street, North First Street to Park Avenue, East on Park Avenue from North First Street to Third Street.

BACKGROUND

Mr. Bill Ouellette, President of the Lake Wales Mardi Gras, submitted a Special Event Permit Application for the 2014 Lake Wales Mardi Gras 30th Anniversary Celebration and Parade to be held Friday, February 28, 2014 and Saturday, March 1, 2014. With the success of the 2013 event, Mr. Ouellette is again requesting approval for a two-day event. This application includes a request to hold a 5K Run on Friday evening from 6:00 p.m. to 7:00 p.m. and includes a request for the temporary closing of several streets and city parking lots in the downtown area.

Activities for the 2014 Lake Wales Mardi Gras are proposed as follows:

1. Friday evening, February 28, 2014, 6:00 p.m. to 11:00 p.m. - food vendors along S. Market Street and N. Market Street, a beer garden and musical entertainment in the Marketplace parking lot, the beer garden will be enclosed within the white fencing belonging to the City. Set up of the tent, dumpster and sanitary facilities would begin on Thursday, February 27, 2014 at 8:00 a.m. with the fence installation on Friday.
2. Friday evening, February 28, 2014, 6:00 p.m. to 7:00 p.m. – 5K Run beginning at the Clock on Park Avenue traveling east on Park Avenue to Lakeshore Boulevard, crossing Lakeshore to the Bike Path, traveling south on the bike path 1.55 miles and heading back the same route to the Marketplace where awards will be presented under the tent.
3. Saturday, March 1, 2014 - the activities will continue in the downtown area beginning at 10:00 a.m. with craft vendors in the Marketplace, food vendors on S. Market Street and a portion of N. Market Street. Kid's activities will be set up on the two city parking lots on East Stuart at SR17. Musical entertainment will continue in the Marketplace parking lot beginning around noon in addition to the beer garden. These activities will conclude at 10:00 p.m.

4. Saturday, March 1, 2014 - the main event will begin at 3:00 p.m. with the Mardi Gras Parade, which will start on the east side of the City Administration Building and make its way through the downtown area concluding at Park Avenue and Third Street at approximately 5:00 p.m.

The parade route involves the following streets:

Central Avenue from Dr. Martin Luther King Jr. Blvd. to SR17 (Scenic Hwy), SR17 from Central Avenue to Stuart Avenue, East Stuart Avenue from SR17 to North First Street, North First Street to Park Avenue, East on Park Avenue from North First Street to Third Street.

The Police Department, VOICE, and the Streets Department will coordinate control of vehicular and pedestrian traffic for the parade. The Streets Department will handle all street closings. Trash barrels with bags will be placed along the parade route and in the areas of the pre-parade and after parade activities in the Marketplace. Sanitary facilities, dumpsters, site set up, tent permits, certificates of liability insurance, FDOT road closing permits and the alcohol beverage permit from the Department of Alcohol Beverage & Tobacco will be the responsibility of the Lake Wales Mardi Gras Executive Committee. Off duty officers will be scheduled for the street crossings for the 5K Run and these costs will be paid by the Lake Wales Mardi Gras.

OTHER OPTIONS

Do not approve the two day event, 5K Run or street and parking lot closings.

FISCAL IMPACT

In-kind services for the City were budgeted in the FY2013/2014 budget for \$5,252. The Lake Wales Mardi Gras is responsible for 25% or \$1,751.00. The sponsor will pay any off duty officers requested at 100%.

[End agenda memo]

Agenda Item 8. Duke Energy Distribution Easement

[Begin agenda memo]

SYNOPSIS

The City Commission will consider granting Duke Energy Florida, Inc. a 10-ft. easement on City property located at 600 Chalet Suzanne Road.

RECOMMENDATION

Staff recommends that the City Commission grant a 10-foot distribution easement to Duke Energy Florida, Inc. on City property located at 600 Chalet Suzanne Road. (The New Fire Station)

BACKGROUND

On June 19, 2012, the City Commission approved the purchase of 3.76 acres of property located at 600 Chalet Suzanne Road for construction of a new fire station.

On July 16, 2013, the City Commission awarded the bid for construction of the new fire station.

Duke Energy has advised the City that a 10-foot easement is needed on the property to allow for the installation of electrical service for the new fire station.

OTHER OPTIONS

None

FISCAL IMPACT

None

[End agenda memo]

OPENED PUBLIC COMMENT ON CONSENT AGENDA

There were no comments from the public regarding the consent agenda.

CLOSED PUBLIC COMMENT ON CONSENT AGENDA

Commissioner Lutton made a motion to approve the Consent Agenda. Commissioner Thornhill seconded the motion.

By Voice Vote:

Commissioner Lutton "YES"
Commissioner Thornhill "YES"
Commissioner Wojcik "YES"
Commissioner Carter "YES"
Mayor Fultz "YES"

The motion carried 5-0.

OLD BUSINESS

NEW BUSINESS

CITY MANAGER

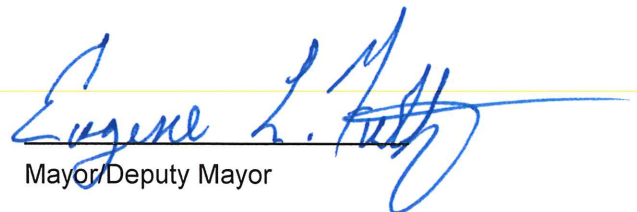
Agenda Item 15. City Commission Tracking Report:

Agenda Item 16. City Commission Calendar

CITY COMMISSION COMMENTS

CITY MANAGER COMMENTS

The meeting was adjourned at 7:22 p.m.



Mayor/Deputy Mayor

ATTEST:



City Clerk