

A meeting of the Lake Wales City Commission was held on October 1, 2013 at 6:01 p.m. Following the invocation and the Pledge of Allegiance in Commission Chambers at the Municipal Administration Building, the meeting was called to order by Mayor Eugene Fultz.

INVOCATION

The invocation was given by Dr. Jim Moyer.

PLEDGE OF ALLEGIANCE

COMMISSIONERS PRESENT: Michael S. Carter; Betty Wojcik; Christopher Lutton; Jonathan Thornhill; Mayor Gene Fultz

COMMISSIONERS ABSENT: None

CITY REPRESENTATIVES PRESENT: Kenneth Fields, City Manager; Clara VanBlargan, City Clerk; Jacquie Hawkins, Deputy City Clerk; Albert C. Galloway, Jr., City Attorney

[Meetings are recorded but not transcribed verbatim]

MAYOR

Agenda Item 5. Proclamations: Circle of Friends Week; October 13-19, 2013

Mayor Fultz read a proclamation proclaiming October 13-19, 2013 as "Circle of Friends Week" and presented it to Mertice Kelly, Director; a Board Member; and three students from Circle of Friends, a Christian organization that ministers to children of all ages with intellectual challenges, to make the public aware through 'Friendship Week' of the importance of the ministry and to seek their support.

Ms. Kelly presented the City Manager's Administrative Assistant Katie Kinloch a certificate in appreciation for the many hours of volunteering and support she gives to the Circle of Friends.

Proclamation: Florida City Government Week; October 20-26, 2013

Mayor Fultz read a proclamation sponsored by the Florida League of Cities proclaiming October 20-26, 2013 as "Florida City Government Week." City Manager Kenneth Fields accepted the proclamation on behalf of the City, to make the public aware of the high level of services cities provide, the impact on their lives, and to educate them on how city government works.

CONSENT AGENDA

Commissioner Wojcik pulled Agenda Item 7 for further discussion and separate vote.

Agenda Item 6. Approval of Minutes: September 17, 2013, Regular Meeting

Agenda Item 8. Special Event Permit Application for the House of Prayer "October Fest" and Street Closing

SYNOPSIS

The approval of the special event permit application will allow the House of Prayer Church to hold their annual "October Fest" on October 26, 2013 and allow for the temporary closing of Seminole Avenue.

RECOMMENDATION

It is recommended that the City Commission take the following action:

1. Approve the special event permit application from the House of Prayer Church for the annual "October Fest" to be held October 26, 2013.
2. Approve the temporary street closing of Seminole Avenue from First Street to Scenic Highway between the hours of 12:00 p.m. and 5:00 p.m.

BACKGROUND

Pastor Edward Pittman of the House of Prayer Church submitted a special event permit application for their annual "October Fest" to be held October 26, 2013 at 506 North First Street. This application includes a request for the temporary closing of Seminole Avenue from Scenic Highway (SR17) to First Street between the hours of 12:00 p.m. and 5:00 p.m. The House of Prayer will be having a Bounce House, carnival booths, kid games, hot dogs, hamburgers, chips, desserts and sodas at their Activity Center located across the street on Seminole Avenue.

Last year they experienced safety issues with the traffic using Seminole Avenue since the street was not closed during their entire event. Seminole Avenue was closed for a short period for the Pioneer Day's Antique Car Parade, but at that time was not approved to be closed for the church event. Since Seminole Avenue will be closed once again for the Antique Car Parade from 11:00 a.m. to 1:30 p.m., the church is requesting that the street remain closed until 5:00 p.m. so vehicular traffic will not be allowed to use Seminole Avenue during the October Fest activities.

Staff reviewed the application and had no issues with the street closing. The Streets Division will set up the barricades for the Antique Car Parade and leave them until the October Fest has concluded. The church is handling all site set-ups, sanitary facilities, trash receptacles, and trash clean-up. Insurance is being provided as required.

OTHER OPTIONS

Allow the October Fest but do not approve the request for the street closing

FISCAL IMPACT

There is no cost to the City for this event.

Agenda Item 9. Award of Contract to Highlands Oil Company, Inc.

The full staff memo is incorporated into the minutes.

[Begin agenda memo]

SYNOPSIS

Staff is requesting Commission approval to enter into an agreement with Highlands Oil Company, Inc. for the purchase and delivery of fuel.

RECOMMENDATION

It is recommended that the City Commission take the following actions:

1. Approve the contract with Highlands Oil Company, Inc., 1130 N. Scenic Highway, Lake Wales, FL, for the purchase of gasoline and diesel fuel.

2. Authorize the City Manager to execute the contract on behalf of the City

BACKGROUND

City staff solicited sealed bids (Bid #14-362) for the purchase and delivery of fuel as our current fuel delivery contract expires October 31, 2013.

Highlands Oil Company, Inc., our current fuel vendor, was the only qualified bidder to respond with a proposal. They responded with a firm markup of \$0.12 per gallon for unleaded gasoline and On Road Diesel and \$.10 per gallon for Off Road Diesel.

In addition to delivering fuel to the City's fuel sites and generators, Highlands Oil Co. offers the following benefits to the City:

- A terminal located within Lake Wales. This reduces delivery fees and provides the City with an additional fuel site if needed during a disaster event.
- Five retail fuel outlets located within the city. Each of these retail outlets can be made available for City use during a disaster event if needed.
- A full service department. Highlands Oil maintenance staff can repair City-owned fuel tanks, pumps, hoses, meters, etc.
- The ability to provide 90 Rec non-ethanol gasoline. The use of non-ethanol gasoline in small-engine equipment has reduced the maintenance requirements of the equipment.

OTHER OPTIONS

The City Commission may choose not award this contract to Highlands Oil Company, Inc. and direct staff to re-advertise the Invitation to Bid.

FISCAL IMPACT

Fuel is budgeted in each department at the beginning of each fiscal year.

[End agenda memo]

Agenda Item 10. Award of Contract for HVAC Repair and Service

The full staff memo is incorporated into the minutes.

[Begin agenda memo]

SYNOPSIS

Staff is asking for approval of a contract to Gill's Heating and Cooling.

RECOMMENDATION

It is recommended the City Commission take the following action:

1. Approve the contract with Gill's Heating and Cooling for HVAC Repair and Service for a term beginning October 2, 2013 and expiring on September 30, 2014 with two one-year options to renew
2. Authorize the City Manager to execute the appropriate documents on the city's behalf

BACKGROUND

The city has more than 40 air conditioner units to maintain and the city owned appliances.

Staff advertised a request for proposals requesting contractors to provide a repair and cost methodology for the heating and cooling elements of the City.

Proposals were received as follows: (see attached bid for comparison)

After reviewing the proposals by the Purchasing Agent, Utility Director, staff is recommending awarding the contract to Gill's Heating and Cooling; Gills is a local firm. Their submittal contains all the requisite forms.

FISCAL IMPACT

The HVAC repairs and replacements are budgeted in the M&R Facilities Division budgets. Hourly rates proposed by the first-ranked firm are as follows:

Hourly Rates - Straight by Gills Heating and Cooling:

	<u>Mechanics</u>	<u>Helpers</u>
Gills Heating & Cooling	\$50.00	\$35.00
Johnson Controls	\$68.00	\$59.00
AMSCO	\$78.00	\$68.00

Hourly Rates - After Hours and Weekends:

	<u>Mechanics</u>	<u>Helpers</u>
Gills Heating & Cooling	\$50.00	\$35.00
Johnson Controls	\$98.00	\$84.00
AMSCO	\$117.00	\$102.00

Hourly Rates - Holidays:

	<u>Mechanics</u>	<u>Helpers</u>
Gills Heating & Cooling	\$50.00	\$35.00
Johnson Controls	\$128.00	\$114.00
AMSCO	\$117.00	\$102.00

Parts Mark-up:

Gills Heating & Cooling	28%
Johnson Controls	20%
AMSCO	30%

Emergency Response Time:

Gills Heating & Cooling	1/2 hour
Johnson Controls	2 hours
AMSCO	2 hours

[End agenda memo]

Agenda Item 11. License and Indemnification Agreement for Spook Hill Elementary School Sign in City Right-of-Way on Dr. J.A. Wiltshire Avenue

The full staff memo is incorporated into the minutes.

[Begin agenda memo]

SYNOPSIS

The Polk County School Board has requested permission to locate a sign for the Spook Hill Elementary School in the City's road right-of-way on Dr. J. A. Wiltshire Avenue. An indemnification agreement approved by the City Commission and a permit from the City Manager are required. The grassy area between the school parking area and the street where the sign is proposed is almost all in the City's road right-of-way.

RECOMMENDATION

Staff recommends approval of the license and indemnification agreement and its endorsement by the Mayor.

The City Attorney has approved the agreement as to form.

BACKGROUND

The Polk County School Board has applied for a permit to place a sign in the right-of-way of Dr. J. A. Wiltshire Avenue. The grassy area in front of the school where the sign is proposed is in the City's road right-of-way except for a very narrow strip along the curb edging the parking lot.

If approved, the Agreement will be provided to the School Board to be executed at their next regularly scheduled meeting.

The City Manager has reviewed the request and will approve the permit upon receipt of the executed the indemnification agreement.

OTHER OPTIONS

The City Attorney recommends the indemnification agreement where structures are to be located in the right-of-way.

FISCAL IMPACT

No fiscal impact to the City has been identified.

[End agenda memo]

Agenda Item 12. Florida Traffic Records Information Systems Grant Application

The full staff memo is incorporated into the minutes.

[Begin agenda memo]

SYNOPSIS

This grant application requests funding from FDOT in the amount of \$16,000 for 30 mobile printers for Police vehicles in order to begin an e-citation program where citations are submitted electronically.

RECOMMENDATION

Staff recommends that the City Commission take the following actions:

1. Approve a grant application to the Florida Department of Transportation, Florida Traffic Records Information Systems for \$16,000 to fund the purchase of 30 mobile printers, and related equipment, for police vehicles.
2. Authorize the City Manager to sign the application and all relevant grant documents.

BACKGROUND

For Federal Fiscal Year (FFY) 2014, the Florida Department of Transportation (FDOT) is seeking grant proposals which align with priorities established by Florida's Traffic Records Coordinating Committee (TRCC) for improving specific state traffic records systems. To accomplish this vision, the TRCC is committed to maximizing the efficiency and effectiveness of traffic records, data resources, collection, analysis, and reporting.

This grant application seeks to achieve these goals by submitting citations to the Clerk of Courts electronically. A key component of this effort is to have mobile printers in each of the police vehicles. This will improve the accuracy of driver records and timeliness of adding new information and ensure a uniform data exchange among all entities.

OTHER OPTIONS

Do not apply for the grant.

FISCAL IMPACT

Cost of a printer is approximately \$533 each with mounting hardware and cables. Replacement costs will be borne by the city.

[End agenda memo]

Agenda Item 13. Florida Municipal Achievement Awards – Pioneer Days

The full staff memo is incorporated into the minutes.

[Begin agenda memo]

SYNOPSIS

The Florida League of Cities is soliciting nominations for their annual Florida Municipal Achievement Awards. Staff would like to submit our annual Pioneer Days event for an award that showcases the history of our community. A recommendation letter from the Mayor on behalf of the City Commission is required for the nomination packet.

RECOMMENDATION

Staff recommends that the City Commission authorize the Mayor to recommend Pioneer Days for the Florida Municipal Achievement Awards.

BACKGROUND

The Florida Municipal Achievement Awards program is open to city, town or village governments that are members of the Florida League of Cities. A city may submit only one nomination from among several categories. One Category is "Re-enactments, Performing Arts, Festivals and Tours." The award honors those events that celebrate a community's history. Staff would like to submit a nomination to honor our Pioneer Days, an event that has celebrated our city's history for 38 years. The nomination packet is due October 15, 2013.

OTHER OPTIONS

Do not submit Pioneer Days for this award.

FISCAL IMPACT

None

[End agenda memo]

Agenda Item 14. Appointment – Parks & Community Appearance Advisory Board

The full staff memo is incorporated into the minutes.

[Begin agenda memo]

SYNOPSIS

The appointment will fill a vacancy due to resignations, expiration of terms, newly established boards, etc.

RECOMMENDATION

It is recommended that the Mayor reappoint Ms. Heidi Gravel to serve as a member to the Parks and Community Appearance Advisory Board for a term expiring on July 1, 2016.

BACKGROUND

Vacancies exist on various Boards, Commissions, and Committees due to resignations, expirations of terms, newly established boards, etc. The City Commission is asked to make the appointment as deemed appropriate.

Parks and Community Appearance Advisory Board; Sec. 2-131 - The board consists of seven (7) members. A majority of the members must reside or own property within the City limits. The Director of Planning or designee and Public Services Director or designee shall serve as ex-officio members. The board shall elect a chairman at its first meeting after the first day of July in each year. (3-year term)

- Current Members:** Jean Kincaid Scott, resident
 Terrye Howell, resident
 Thomas Gamons, outside
 Marshall Whidden, outside
 Jim Bell, outside
 Heidi Gravel, owner property in city

Current Meeting Schedule: - 4th Monday @ 5:00 PM; Commission Chamber

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are not required to file an annual Form 1, Statement of Financial Interests

2 vacancies:	1 term expires 07/01/15
	1 term expires 07/01/16

Applying for appointment: none

Applying for re-appointment: Heidi Gravel, owns property in city
(current board member since 05/15/2007)

Duties, Sec. 2-134.

The parks and community appearance advisory board shall, in coordination with the planning board and other boards, committees and civic groups of the city, prepare plans and make recommendations to the city manager and city commission regarding the following matters:

1. **Lake Wailes park system.** Maintaining and upgrading the park around Lake Wailes and nearby parks including adjacent athletic facilities, Crystal Lake Park, North Lake Wailes Park, and Lake Alta.
2. **Neighborhood park system.** Maintaining and expanding the neighborhood park system to provide neighborhood and mini parks to all existing neighborhoods within the city in compliance with the policies of the comprehensive plan; establishing guidelines for developers regarding neighborhood and mini parks required in new developments.
3. **Community parks.** Maintaining and upgrading existing community parks and facilities; developing new community parks and facilities to serve the expanding population of the city in compliance with the policies of the comprehensive plan; budgeting recreation impact fees in compliance with city ordinances and policies; securing grants and other funding to provide such facilities.
4. **Streets and city entrances.** Upgrading the appearance of city streets through landscaping, signage control and other measures; creating attractive entrances to the city through landscaping and signage; providing consistent and attractive signage to guide visitors to landmarks, parks, civic buildings, and other features throughout the city.
5. **Maintenance programs.** Systems for regular maintenance of parks, streetscapes, and entrances, including facilities, landscaping, and signage to ensure high quality appearance; regulations for use of parks.

OPTIONS

Do not appoint Ms. Heidi Gravel and seek other applicants; however, it may be difficult for the boards to obtain a quorum until vacancies are filled.

FISCAL IMPACT

None. These are volunteer citizen boards.

[End agenda memo]

OPENED PUBLIC COMMENT

There were no comments from the public.

CLOSED PUBLIC COMMENT

Commissioner Lutton made a motion to approve the Consent Agenda excluding Agenda Item 7. The motion was seconded by Commissioner Thornhill.

By Voice Vote:

Commissioner Lutton	"YES"
Commissioner Thornhill	"YES"
Commissioner Wojcik	"YES"
Commissioner Carter	"YES"
Mayor Fultz	"YES"

The motion carried 5-0.

Agenda 7. Special Event Permit Application- Annual Kiwanis Club Christmas Parade and Temporary Road Closing

The full staff memo is incorporated into the minutes.

[Begin agenda memo]

SYNOPSIS

The approval of the special event permit application will allow the Lake Wales Kiwanis Club to present the annual Christmas Parade on December 14, 2013 and allow for the temporary closing of several streets.

RECOMMENDATION

It is recommended that the City Commission take the following action:

1. Approve the special event permit application from the Lake Wales Kiwanis Club for the annual Christmas parade to be held Saturday, December 14, 2013 between the hours of 6:00 p.m. and 8:00 p.m.
2. Approve the parade route which will begin at Lake Wailes Park, travel up Central Avenue to Dr. Martin Luther King Jr. Blvd. where it will end.
3. Approve the temporary closing of North 5th Street, Orange Avenue, Lakeshore Blvd, from Orange Avenue to Central Avenue, and from Central Avenue at Lakeshore Blvd. to Dr. Martin Luther King Jr. Blvd.

BACKGROUND

Larry Tonjes, President of the Lake Wales Kiwanis Club, submitted a special event permit application for the Annual Christmas Parade to be held on Saturday, December 14, 2013 from 6:00 p.m. to 8:00 p.m. Line up for the parade will begin at 4:00 p.m. on North Fifth Street and on Orange Avenue and along the Horseshoe Drive of Lake Wailes Park.

The application includes a request for the temporary closing of several streets as follows:

5th Street, Orange Avenue and the Horseshoe Drive in Lake Wailes Park for the parade line up, Lakeshore Boulevard south to Central Avenue, west on Central Avenue crossing SR17 (Scenic Highway to Dr. Martin Luther King Jr. Boulevard where the parade will end

The crossing of Scenic Highway requires a permit from the Florida Department of Transportation and once the City Commission has given approval of the event, the application will be forwarded to Mr. David Smith, District Permits Manager in the Bartow FDOT office. Staff has reviewed the application and has no issues with the event or road closings. Lake Wales Police Department and VOICE will be handling pedestrian and vehicular traffic control. The Streets Division will coordinate the street closings and trash clean up. The Kiwanis Club will be responsible for the parade line up and staging and any sanitary facilities that might be necessary. Insurance is being provided by the sponsor as required.

OTHER OPTIONS

Not to approve this event and road closings.

FISCAL IMPACT

The in-kind services cost provided by the City for FY13/14 for this event is \$1,324.00 and the Kiwanis Club will be responsible for 25% or \$441.00

[End agenda memo]

Commissioner Wojcik said that last year there was a lot of confusion about the route change and whether the city or the Kiwanis Club changed the route. There were businesses downtown that were disappointed because it did not go downtown and they wanted to know why. She said the Kiwanis Club puts a lot of effort into the parade, pays for it, and is requesting the permit so she asked Kiwanis Club President Larry Tonjes to set the record straight.

Katie Kinloch, Administrative Assistant for the City Manager's Department, said, for the record, that she and Mr. Tonjes worked together for several months on the application and she told him that the city wanted to work with him on whatever route option he wanted.

Larry Tonjes, 3648 Twisted Oak Court and President of the Kiwanis Club, gave a brief history of the parade route change, why the change was originally wanted by the City, and said that the route going from Lake Wailes to City Hall on Central Avenue was the best route for the Kiwanis Club because it saves them money since the number of officers are reduced and the big floats do not have to make the tight turns at intersections. It reduces the cost for the City because it uses less officers and eliminates the possible damage to the landscaping and the irrigation system in the downtown area.

Commissioner Carter made a motion to approve the special event permit for the Kiwanis Club Christmas Parade. The motion was seconded by Commissioner Wojcik.

By Voice Vote:

Commissioner Carter	"YES"
Commissioner Wojcik	"YES"
Commissioner Lutton	"YES"
Commissioner Thornhill	"YES"
Mayor Fultz	"YES"

The motion carried 5-0.

Commissioner Wojcik announced that a Christmas event called "Make It Magical," sponsored by the Lake Wales Arts Center and Main Street, will be held downtown in December. She said the event was very successful last year and as the Christmas Parade will not go through the downtown area, merchants have plenty of time to prepare for this big event, which would be beneficial to them. Mayor Fultz said that if the event supersedes what happened last year they will get plenty of business.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

CITY MANAGER

City Commission Tracking Report:

Fire Substation:

Mr. Fields said the fire substation is well underway. He said he had insisted that the contractor put up a sign telling what was being constructed so the citizens know that the city is investing in the community.

Playground Equipment:

Commissioner Lutton asked if they would be getting a presentation of what equipment we will be buying. Teresa Allen, Public Services Administrator, said it went before the Parks and Community Appearance Board who gave a rendering of what they would like. She said she is in process of preparing the bid documents for that equipment or a comparable, complete system. Once that is finished it will go out for bid; in the meantime the equipment systems being considered are on the city website.

Commissioner Wojcik said the equipment was the same that they viewed at an earlier workshop. Commissioner Lutton said he must have missed that meeting. City Manager Kenneth Fields said he would brief Commissioner Lutton.

Commissioner Carter said the memo states that Crystal Lake Park would be opened the first week in October and asked how they could open it if the equipment hasn't even gone out for bid. Ms. Allen said they closed the park so they could remove the hazardous equipment and make a few improvements. The park itself will then be opened without the new play systems.

Cemetery:

Commissioner Lutton asked when they would be able to see the plans for the new cemetery. He was told that an engineer was just hired.

City Commission Calendar:

There were no comments on the City Commission calendar.

COMMUNICATIONS AND PETITIONS

RETENTION POND

Nicholas Smith, 1001 Tower Blvd. distributed copies of the following correspondence concerning his previous objections to the retention basin:

- September 7th document "Implementation of BMPS
- September 7th document "Gant Reapplication for Polk Avenue Dry Retention Basin
- September 27th document "Implementation of BMPS

Mr. Smith gave a report of his financial findings concerning the retention pond project's original plan estimate and the new approved construction drawings. He made the following points that might need to be addressed.

- The drop dead date for the permit is October 4, 2016. The responsibility for certifying it is upon the city.
- The estimate of \$750,000 is a very rough but a typical estimate. There seems to be about a 40% overage based on the approved construction. He stated that he is going on the assumption that the signed and sealed drawings are the approved construction drawings.
- The permit said we already hired a consultant but Commissioner Lutton said he didn't think we had. The issued SWFWMD drawings are not referenced as an attachment and might need to be clarified with SWFWMD.
- Because structural piles have to be put in for the bridge, he said it would be very foolish to do the bike trail renovations after the pilings are in which would interfere with the design. Though he did not price the bridge because he was told it was already in the budget, he priced the pilings as \$8,000.
- There are a lot of omissions that were in the engineer's design that were never picked up.
- His estimate for the project is between 3/4th million dollars to one million dollars based on the anticipated excavation rates.

His recommendation:

- Mr. Smith recommended the city go out for bid next spring to find out what the cost really will be, with a pull-back clause to be able to cancel the bid.
- If approved, start construction in the winter of 14-15.

Commissioner Carter said if the numbers are even halfway right staff may need to take another look at it because, according to Mr. Smith, the numbers they have may not be the right set of numbers. He wanted them to be validated.

Public Works Director Tom Moran made the following comments:

- **RFQ:** SWFWMD was supposed to do a RFQ for engineers, which they did.
- **Approved Drawings:** The approved drawings are on the SWFWMD website.
- **Contract:** Mr. Moran said according to the contract the construction is not up to the city but the District, though the contract is null and void right now. When a new contract comes up, the District will advertise its project and select a contractor, though the city will have an input. He said building it is a good thing because it will reduce the pollutants going into the lake.

Commissioner Wojcik said at this point we don't even have an agreement.

- **Estimate:** Mr. Moran said he and the district engineer have concerns that the values of \$401,000 may be a little low. But in the application the city states it will not pay more than \$52,000. If they don't accept that they may come back with a counter offer or want to negotiate. If we don't come to terms the project will not have to go forward.

Commissioner Lutton said we don't want to get stuck with a big bill, even if it is a good project. He said the project was not on our priority list, but on theirs.

Mr. Fields asked for confirmation that the max we would pay is \$52,000 and it was confirmed.

Commissioner Thornhill said it is not something we are being forced to do; just something we want to do. He said he had a lot of concerns when the project was first brought up because Lake Wailes is an important park.

Mayor Fultz said the ceiling of \$52,000 gives him some ease and if our part will be more than that, they would have to come back to us for approval.

- **Trail Improvements:** Mr. Moran said in the original plans the pond was supposed to be finished before the trail improvements. Sometimes it just doesn't happen that way.

Nicholas Smith, 1001 Tower Blvd. said that Mimi Hardman was recuperating from minor surgery and invited people to send her their well wishes. He was told she was suffering from a fall.

CITY COMMISSION COMMENTS

NITROGEN IN TIRES: Commissioner Carter made comments about the use of nitrogen that the city has been using the past several years in city vehicle tires, and asked for and received commission consent to have staff look into the validity of the following maintenance cost reduction benefits:

- The tires last longer
- There is more rigidity
- The cars handle better
- The cars get better gas mileage, possibly a 5% increase.

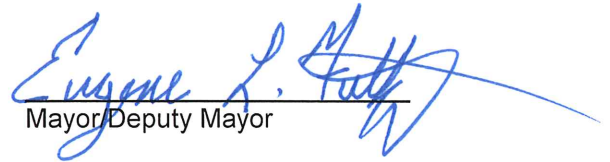
He said when they first started using nitrogen there was only one dealer that had a nitrogen pumping station but now there are several.

City Commission Meeting
October 1, 2013

SHADE MEETING: City Attorney Chuck Galloway asked for and received commission consent to have a shade meeting concerning the Lake Belle litigation. Because the commission will be voting on a partial settlement during the commission meeting, the shade meeting will be held before the next scheduled City Commission Meeting, (October 15th) starting at 5 PM.

ECONOMIC DEVELOPMENT: City Manager Kenneth Fields said he invited Jim Bell from the Chamber of Commerce to give a brief update on economic development activity. Mr. Fields said he has seen some positive indicators such as that the Planning Department has seen an increase of activity.

The meeting was adjourned at 6:37 p.m


Mayor/Deputy Mayor

ATTEST:


City Clerk Clara VanBlargan, MMC