

A budget workshop meeting of the City Commission was held on July 9, 2013 at 5:00 p.m. in the Commission Chambers at the Municipal Administration Building. The meeting was called to order by Mayor Eugene Fultz.

COMMISSIONERS PRESENT: Christopher Lutton; Betty Wojcik; Michael S. Carter; Mayor Eugene Fultz

COMMISSIONERS ABSENT: Commissioner Thornhill

CITY REPRESENTATIVES PRESENT: Clara VanBlargan, City Clerk; Jacquie Hawkins, Deputy City Clerk; Dorothy Ecklund, Acting City Manager

[Meetings are recorded but not transcribed verbatim]

Agenda Item 2. Utility System Draft Budget FY2013'14 and 5-Year Capital Improvement Plan

[Begin agenda memo]

SUBJECT

Utility System Draft Budget FY 2013'14 and 5 -Year Capital Improvement Plan (CIP)

Staff has prepared a draft Utility System budget and five-year CIP for discussion purposes only. As requested by the City Commission, the City Manager has made no adjustments relating to budgetary item requested within the draft budget or CIP.

The presentation format includes:

Utility System Draft Budget – FY 2013'14
Utility System 5-Year CIP

[End agenda memo]

Commissioner Lutton made comments and asked many questions about each line-item on the 5-Year Capital Improvement Plan. The following were discussed.

Employee Recognition Awards:

Commissioner Wojcik was in favor of having employee recognition, monetary reward for saving the city money, the award coming from those savings. The award for going above and beyond would have to be budgeted.

Commissioner Lutton said the Federal Government has such a program and if this is implemented, their formula and wordage can be used.

Commissioner Carter said it has been in the budget to have a monetary award for an 'employee of the month' but it has not been used.

Pole Barn:

Commissioner Lutton questioned whether the Market Street site was the right choice for the Pole Barn because they are trying to make the downtown area more esthetic. Public Works Director Tom Moran said he could look for another site. Commissioner Lutton recommended putting it at the CSX site with landscape around it for better appearance from SR17. He also asked if maybe it would be better to build one large facility rather than two small ones.

Bathroom Facilities:

There was a discussion on the need for bathroom facilities at the various water plants or at least provide porta-potties for staff. Utilities Projects Administrator Sarah Kirkland explained that at times, when a sales person or vendor is there, staff has to remain in the building for six hours straight with no facility to use.

Ground Storage Tank:

Commissioner Lutton asked if the old tank should be replaced with a bigger one. Mr. Moran said the tanks that they have don't need replacing and to do so would cost millions of dollars.

Asbestos and Galvanized Pipes:

Commissioner Wojcik asked for a color-coded map that can be shown during a city commission meeting showing things like where the asbestos lines and the galvanized pipes run. Ms. Kirkland said she could do that.

Master Plan:

There was a discussion on the need for a new Master Plan as the present one has about come to a climax.

- They will need to know where to expand and where to build the water tanks for future water use so it does not affect lakes adversely and therefore will meet SWFWMD approval.
- They will need to do a market study and coordinate with the Planning Department to find out where commercial and residential growth is expected.
- There was a discussion about the pros and cons of tapping into the future county system.
- They will need to talk with the new EDC to make sure they are on the same page. The City Manager said she would set up a meeting.
- They do not want future businesses with high volume water usage.

Unsewered Areas:

There was a discussion about sewer improvements to areas not currently sewered like in the Bel Ombre area that will be part of the Heartland project and those inside the city limits that are not yet on city sewer.

Reuse Water:

There was a discussion about having to operate the reuse storage tank manually and the need for a new location to be able to provide for future irrigation use.

Wastewater Treatment Plant Expansion:

Commissioner Lutton said when the use is 80% to 90% they should start the expansion. He asked staff to show the percentage used in 2012, then the again in 2013 and each year after so the commission can keep track of how much of the capacity is being used.

Generators:

Commissioner Lutton asked if we were prepared for another hurricane if we lose power. Ms. Kirkland said we have ten generators plus three portable generators and the vactor truck can be used on the other lift stations. They all have emergency hookups.

FOG

Mr. Moran said they are starting a pilot program to recycle household oils starting with Lake Ashton. There is no cost for the program to the city or resident and it will be a way to save the environment. If it turns out well they can put a recycle station at City Hall and people can voluntarily drop off their fats, grease and oil deposits here.

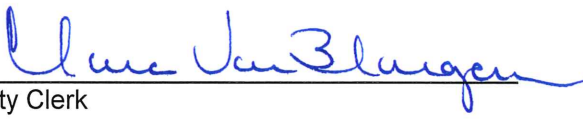
Interim City Manager Dorothy Ecklund asked if the commission preferred electronic copies for the rest of the budget workshops or paper copies. The consensus was to have paper copies. Ms. Ecklund said that as changes are made she will only update the on-line electronic copy.

There being no further business, the meeting was adjourned at 6:31 p.m.



Mayor/Commissioner

ATTEST:



City Clerk