

RESOLUTION 2017-21

A RESOLUTION OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA, UPDATING THE DESIGNATION OF INDIVIDUALS TO SERVE IN THE CAPACITY OF ACTING CITY MANAGER AND ACTING CITY CLERK DURING THE TEMPORARY ABSENCE OF THESE APPOINTED OFFICIALS

WHEREAS, the City Commission is empowered by the Charter of the City of Lake Wales to appoint the City Manager and the City Clerk and to approve the designation of individuals to serve in these capacities during the temporary absence of the appointees; and

WHEREAS, temporary absence as used herein means "not available to come to the Municipal Administration Building to perform the duties of City Manager or City Clerk for a period longer than twenty-four hours;" and

WHEREAS, it is desirable to avoid any potential conflicts with the dual office-holding provisions of Article II, Section 5 of the Florida Constitution;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA as follows:

1. The Deputy City Manager or Assistant City Manager, in that order, if either of those positions exist and are filled, will serve as Acting City Manager in the temporary absence of the City Manager.
2. The Finance Director will serve as Acting City Manager in the temporary absence of the Deputy and/or Assistant City Manager.
3. The Human Resources Director will serve as Acting City Manager in the temporary absence of the Finance Director.
4. The Police Chief will serve as Acting City Manager in the temporary absence of the Human Resources Director.
5. The Deputy Police Chief will serve as Acting Police Chief at such time as the Police Chief is serving as Acting City Manager.
6. The Deputy City Clerk will serve as Acting City Clerk in the temporary absence of the City Clerk for the purpose of signing or attesting official documents or for the purpose of accepting service of official notice.
7. This resolution shall not authorize any individual serving in the capacity of Acting City Manager to hire or terminate an employee.
8. These designations shall become effective on November 7, 2017 and shall continue effective until modified by a Resolution of the City Commission.

THIS RESOLUTION INTRODUCED AND PASSED by the City Commission of the City of Lake Wales, Florida, at its regular meeting on November 7, 2017.

ATTEST:



Jennifer Nanek, City Clerk



Eugene Fultz, Mayor