

City Commission Meeting Minutes
October 3, 2017
(APPROVED)

10/3/2017 - Minutes

1. INVOCATION

Dr. Jim Moyer gave the invocation.

2. PLEDGE OF ALLEGIANCE

3. CALL TO ORDER

The Mayor called the meeting to order at approximately 6:00 p.m. after the invocation and pledge of allegiance.

4. ROLL CALL

Commission Members Present: Eugene Fultz - Mayor, Curtis Gibson, Flora "Tonya" Stewart

Commission Members Absent: Terrye Howell, Robin Gibson - Deputy Mayor

Staff Present: Kenneth Fields, City Manager; Albert C. Galloway, Jr., City Attorney; Jennifer Nanek, City Clerk

5. PROCLAMATIONS AND AWARDS

5.1. PROCLAMATION - Florida City Government Week

Mayor Fultz proclaimed October 23-29, 2017 as Florida City Government Week. Kenneth Fields, City Manager, accepted the proclamation.

6. PRESENTATION/REPORT

7. COMMUNICATIONS AND PETITIONS

Sue Smith, resident, asked the Commission to consider the Florida Property Assessed Clean Energy Financing program called PACE. This agency is created to facilitate qualified energy efficient projects for residents and businesses. This program is authorized by Florida Statutes. This tool can help us to become more energy efficient. This would not be a cost to the city. The City must subscribe to the program. She asked that they do research on this and put it on a future agenda. Many counties and cities in Florida participate. She asked if she could speak on the Hardman Hall issue when the matter comes up. The Mayor said yes.

Michael Cabral, non-resident, spoke on redistributing wealth from the wealthiest to the working class. He would like to see how voters and non-voters feel about this. There is a lot of stress among working class people. We need a more united world.

Ira Anderson, resident and representing the American Legion, said that they will reschedule their event to honor first responders on October 28. They are planning to have a Veterans Parade on November 11. There will be a toastmasters event on November 6. He then reported on their hurricane recovery activities. He said that the food that was distributed required a microwave. He reported on their efforts to become an official shelter. He reviewed the need for more shelter space. He offered to participate in future hurricane

recovery efforts. He distributed a newsletter listing their upcoming activities. Mayor Fultz thanked Mr. Anderson and the American Legion for their help and that there is an ongoing review of recovery efforts in order to improve things in the future.

Darren Vierday, Congressman Darren Soto's office, said they are working with FEMA regarding various concerns about the meals and other issues. He reviewed other hurricane recovery efforts including working with residents to get FEMA assistance. Mayor Fultz thanked Mr. Vierday for his help and the Congressman's efforts to help with recovery efforts. Commissioner Stewart asked about the Food for Florida program. Mr. Vierday said no but can find out. He also reported on SNAP details and possible new influx of residents from Puerto Rico.

Kathryn Skipper, non-resident, reported on American Legion efforts to help Puerto Rico.

8. CONSENT AGENDA

Commissioner Stewart made a motion to approve the consent agenda. Commissioner Curtis Gibson seconded the motion.

Voice Vote

Commissioner Stewart "YES"
Commissioner Curtis Gibson "YES"
Mayor Fultz "YES"
Motion passed 3 - 0.

8.I. Contract For Law Enforcement Services: Lake Wales Housing Authority

[Begin Agenda Memo]

RECOMMENDATION

It is recommended that the City Commission:

1. Authorize the Mayor to execute a Contract for Services with the Lake Wales Housing Authority for Fiscal Year 2017-2018.

BACKGROUND

Since 2011/2012 the CRA Board of Commissioners have approved funding a law enforcement officer position to provide supplemental law enforcement services toward designated CRA areas and the Lake Wales Housing Authority, Grove Manor Complex.

In an effort to continue providing these supplemental law enforcement services to the Lake Wales Housing Authority, Grove Manor Complex residents, the Lake Wales Police Department seeks approval to enter into a new contract for FY2017/2018. This contract for supplemental law enforcement services provides for a monthly payment due the City in the amount of \$2,580.00 from the Housing Authority

[End Agenda Memo]

8.II. Special Event Application: Pioneer Days October 28-29, 2017

[Begin Agenda Memo]

SYNOPSIS:

Approval of this request will allow the Pioneer Days Celebration to take place on October 27, 2017 - October 29, 2017 in Lake Wailes Park, allow vendors to set up RV's in the park, and allow for the temporary street closings for the Antique Car Parade.

RECOMMENDATION

It is recommended that the City Commission consider taking the following action:

1. Approve the special event permit application for the 42nd Annual Pioneer Days Celebration, to be held October 27, 2017 to October 29, 2017
2. Approve the temporary road closing as specified in this memorandum for the Antique Car Parade on October 28, 2016 from 11:30 a.m. to 1:30 p.m.
3. Approve the request for RV's and tents to be set up by vendors in Lake Wailes Park throughout the three-day event subject to the conditions specified by staff.

BACKGROUND

The City of Lake Wales submitted a Special Event Permit Application for the 42nd Annual Pioneer Days celebration to be held from October 27, 2017 through October 29, 2017 at Lake Wailes Park. Pioneer Days includes a variety of vendors, demonstrators, attractions, and entertainers.

This application also includes a request for vendors to set up RV's and tents in Lake Wailes Park throughout the three-day event. Vendors would like to stay on site for security reasons and protection of their property. Per Sec. 18-82 q. of the Lake Wales Code, camping is prohibited in a City park unless specifically authorized by special permit. Staff recommends that approval specify the following conditions:

-The RV's will arrive no earlier than 8 a.m. Thursday, October 26, 2017 and must depart no later than 9 p.m. on Sunday, October 29, 2017 allowing ample time for take down and clean up.

-The RV's, vehicles, and tents will be set up in areas as designated by the City.

-No parking of vehicles will be allowed off pavement except in areas approved and designated by the City.

-No vehicles shall be parked or driven within 15 feet of the trunk of any trees within the park. Event personnel will install tape or temporary fencing to protect the trees.

-No vehicles shall drive or park on the bike path or cross the bike path.

Vendors approved to set up inside the "horseshoe drive" across from the basketball courts, shall maintain a 15-foot distance from tree trunks.

The event will also include the Antique Car Parade on Saturday, October 29, 2016 from 11:00 a.m. to 1:30 p.m. and require approval of the temporary closing of several streets. The requested temporary street closings will involve the following:

North Lake Shore Blvd from North Wales Dr to Park Avenue and the road through Lake Wailes Park

On Friday, October 27, 2017, vendors and participants will be setting up in Lake Wailes Park beginning at

10:00 a.m. The main event will commence on Saturday, October 28, 2017 with the Pioneer Hour at 10:00

a.m. and will continue throughout the day with events and activities until 5:00 p.m. Sunday's activities will

begin at 11:00 a.m. and will wrap up at 4:00 p.m.

OTHER OPTIONS

Do not approve the Special Event Permit Application for the Pioneer Days Celebration or the request for the road closures.

FISCAL IMPACT

In-Kind services for this event provided by the City will be approximately \$4,208.

[End agenda Memo]

8.III. Special Event Application: Orange Blossom Revue, December 1-2, 2017

[Begin Agenda Memo]

SYNOPSIS:

Approval of this request will allow the Noon Rotary Club to hold its fourth annual "Orange Blossom BBQ" event in Lake Wailes Park on Friday, December 1 and Saturday, December 2, 2017, allow a designated area for wine and craft beer sales, and allow the set up to begin on Thursday, November 30, 2017.

RECOMMENDATION

It is recommended that the City Commission consider taking the following action:

1. Approve the Special Event Permit Application from the Noon Rotary Club to hold an "Orange Blossom BBQ" in Lake Wailes Park December 1 and 2, 2017 with set up beginning on Thursday, November 30, 2017
2. Approve the hours as follows:
 - Thursday, November 30, 2017 - Begin set up at 8:00 a.m.
 - Friday, December 1, 2017 – The event will be open to the public at 4:00 p.m. and end at 10:30 p.m.
 - Saturday, December 2, 2017 - The hours will be 11:00 a.m.–10:30 p.m.
 - Sunday December 3rd and Monday December 4th - Clean up and removal of tents and booths will take place
3. Approve the request from the noon Rotary to have wine and craft beer sales and consumption in an enclosed designed area in the Park on both Friday and Saturday.
4. Approve the request for RV's and campers to set up in the areas approved and designated by City staff on Friday.

BACKGROUND

The Lake Wales Noon Rotary Club submitted a Special Event Permit Application to hold its third annual "Orange Blossom BBQ" in Lake Wailes Park. This event features the Florida BBQ Association's sanctioned barbecue competition, the Florida Tastemakers Marketplace with a gathering of artists and vendors from across the state, kid's tents, and live music. There will also be a designated area for wine and craft beer sales and consumption.

The event has been approved by staff with the following stipulations:

- The RV's and/or campers will be parked in the designated area only.
- The designated parking area for the public must be clearly identified on site.
- No vehicles shall be parked within 15 feet of the trunk of any trees within the park. No vehicles shall drive or park on the bike path or cross the bike path -

The Rotary Club is responsible for ensuring that the vendors and artists bringing in RV's and campers adhere to the conditions for parking.

- Sanitary facilities and dumpsters are the responsibility of the sponsor. A separate dumpster will be required for disposal of ash by the vendors.
- Tent permits are required in advance by the sponsor and can be obtained from the City's Planning Department so that inspections can be completed by the Fire Marshall during set up times.
- The alcohol permit application must be completed by the sponsor and submitted to the Planning

Department for review and approval before submitting to the Department of Alcohol Beverage & Tobacco. Once the final permit is obtained, a copy must be provided to the City no later than November 27, 2017.

- The required Certificate of Liability Insurance with an alcohol insurance rider has been received by the City.

- In-Kind Services will be provided by the City's Field Operations Divisions for clean up services on Saturday and Sunday and costs associated with these services will be paid by the sponsor at 25%. Off-duty officers from the Lake Wales Police Department will be hired by the sponsor for security purposes.

OTHER OPTIONS

Do not approve the event

FISCAL IMPACT

This BBQ event is part of the FY17/18 special events budget. In-Kind services will cost the City approximately \$1,154 with the sponsor paying 25% of the cost or \$289. Off-duty officers from the Lake Wales Police Department will be hired for security and will be paid by the sponsor.

[End Agenda Memo]

8.IV. Award Of Bid To Flowers Chemical Laboratories For Laboratory Analysis Services

[Begin Agenda Memo]

SYNOPSIS:

Staff recommends commission approval for the award of bid of the lab services annual contract to be awarded to Flowers Chemical Laboratories, Inc.

STAFF RECOMMENDATION

It is recommended that the City Commission consider taking the following action:

1. Approve the Award of Bid for Laboratory Services to Flowers Chemical Laboratories.
2. Authorize the City Manager to execute the appropriate documents, on the City's behalf in regards to this service.

BACKGROUND

The City of Lake Wales' Water and Wastewater Divisions are required by the Environmental Protection Agency and the Florida Department of Environmental Regulation to routinely monitor and sample the water and solid residuals throughout the various stages of their respective treatment processes. The majority of these samples must be submitted to a laboratory certified by the State of Florida for analysis and reporting purposes to ensure that proper treatment is taking place and that compliance parameters are being met.

Staff posted a request for bid for laboratory services on July 19, 2017 with a bid open date of August 17, 2017.

There were four responsive bidders. Upon further review of each bid packet submitted, three of the bidders submitted their bid on the wrong bid which omitted a pricing for bacteriological sampling. The new pricing sheet was included in an addendum that three of the bidders failed to read.

Staff is recommending the City Commission approve entering into an annual contract for these services. The award of bid for lab services is being recommended to be awarded to Flowers Chemical Laboratories, Inc.

OPTIONS

None. This testing is a requirement per the Florida Department of Environmental Protection and Department of Environmental Regulation.

FISCAL IMPACT

Both water and waste water have need to use lab services. Both divisions have budgeted monies in its respective budgets to cover the cost of testing in the FY17'18 budget year.

[End Agenda Memo]

9. OLD BUSINESS

10. NEW BUSINESS

10.I. ORDINANCE 2017-18 - Amending CDBG Procurement Procedures 1st Reading

[Begin Agenda Memo]

SYNOPSIS

Ordinance 2017-18 will amend the CDBG procurement and acquisition procedures in accordance with requirements by the Department of Economic Opportunity regarding the recently awarded a CDBG grant.

RECOMMENDATION

Staff recommends approval of Ordinance 2017-18 to amend CDBG procurement procedures.

BACKGROUND

This ordinance amends our current ordinance codified as Chapter 2, Article IV, Procurement of Property and Services by incorporating CDBG procurement and acquisition procedures as Division 9 of this article.

City Staff has been advised by representatives from the Department of Economic Opportunity that our procurement ordinance for use of CDBG funds need to be updated now that we have been awarded additional funds. On June 6, 2017 the Commission approved an agreement to receive funds to continue the C Street Sewer replacement project. Part of the requirements to receive these funds is that we update our purchasing requirements.

These updates include modifications to the procedure for sealed bids, public announcements, project scope, and award of bids.

OTHER OPTIONS

Do not adopt this ordinance. The City will not be able to move forward with the grant.

FISCAL IMPACT

None.

[End Agenda Memo]

Jennifer Nanek, City Clerk, read **ORDINANCE 2017-18** by title only.

AN ORDINANCE OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA, AMENDING CHAPTER 2, ADMINISTRATION, LAKE WALES CODE OF ORDINANCES, TO INCORPORATE CDBG PROCUREMENT AND ACQUISITION PROCEDURES; PROVIDING FOR AN EFFECTIVE DATE.

Kenneth Fields, City Manager, reviewed this item.

Commissioner Curtis Gibson made a motion to approve **ORDINANCE 2017-18** on first reading. Commissioner Stewart seconded the motion.

Roll Call Vote:

Commissioner Curtis Gibson "YES"

Commissioner Stewart "YES"

Mayor Fultz "YES"

Motion passed 3 -0.

10.II. Ordinance 2017-19 – 1st Reading And Public Hearing Amendments To Zoning, Land Use And Development Regulations

[Begin Agenda Memo]

SYNOPSIS

Ordinance 2017-19 proposes to add Artisan Production as a permitted use in the City.

RECOMMENDATION

Staff recommends the approval of Ordinance 2017-19 on first reading. A public hearing is and notice requirements have been met.

BACKGROUND

The Planning and Zoning Board held a regular meeting on August 22, 2017 and voted to recommend amending the Zoning, Land Use and Development Regulations to establish Artisan Production as a permitted use in the City.

It is recommended that Artisan Production be established as follows:

Under "PROFESSIONAL AND COMMERCIAL USES" add:

Artisan Production, small scale, permitted in: BP, LCI and C-3; special permit in C-1, C-1A, C-2, C-4, and C-5

Artisan Production, large scale, permitted in BP, LCI and C-3

Combined with other efforts in the City, the re-write of the CRA Plan and the reestablishment of Main Street for example, the establishment of a "use" that will help attract niche entrepreneurs

to the City will bring new interest to our community as a place to live, work and prosper. The definitions provided in the ordinance layout the types of businesses and activities that would be associated or make-up this type of "use."

FISCAL IMPACT

The amendment has no identifiable fiscal impact.

OTHER OPTIONS

None.

[End Agenda Memo]

Jennifer Nanek, City Clerk, read **ORDINANCE 2017-19** by title only.

AN ORDINANCE OF THE CITY OF LAKE WALES, POLK COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES CHAPTER 23, ZONING, LAND USE AND DEVELOPMENT REGULATIONS AMENDING TABLE 23-421 PERMITTED USES TO ADD ARTISAN PRODUCTION AND 23-802 DEFINITIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Kathy Bangley, Director of Planning, reviewed this item.

OPENED PUBLIC HEARING

No Comments.

CLOSED PUBLIC HEARING

Commissioner Stewart made a motion to approve **ORDINANCE 2017-19** after first reading and public hearing. Commissioner Curtis Gibson seconded the motion.

Roll Call Vote:

Commissioner Stewart "YES"

Commissioner Curtis Gibson "YES"

Mayor Fultz "YES"

Motion passed 3 -0.

10.III. Transfer Of 1919 School Complex

[Begin Agenda Memo]

SYNOPSIS

The proposed Resolution will transfer ownership of the Hardman School Complex from the City of Lake Wales to the Lake Wales Community Redevelopment Agency. This will allow the CRA to control the future use of the property and facilitate any ownership transfer required to meet the CRA's goals.

RECOMMENDATION

It is recommended that the City of Lake Wales transfer ownership of the Hardman School Complex from the City of Lake Wales to the City of Lake Wales Community Redevelopment Agency in order to control its future redevelopment. The City Commission may determine what price, if any, the future transfer from the CRA to another entity should entail. It is further recommended that the transfer be contingent on a Memorandum of Understanding be agreed to between the LWCS, the City of Lake Wales and the Boys and Girls Club regarding the operations of the Boys and Girls Club on the site during the transition period and thereafter once a new school opens.

BACKGROUND

The City of Lake Wales Hardman School Complex encompasses the parcel bounded by East Seminole Ave., N. 4th Street, the Rails to Trails right of way, and N. 3rd St. The property is occupied by the Hardman Building (the former Lake Wales High School), a building that served as the cafeteria for the school, and another former school building that currently houses the Lake Wales operations of the Boys and Girls Club under a lease agreement with the City of Lake Wales. The Hardman School Building was partially renovated over ten years ago in an attempt to convert it into a performing arts center but the renovation was not completed and the building has sat unfinished but sealed from the elements since that time. The cafeteria building is in a significant state of disrepair and requires an engineering analysis to determine if it can be reused or requires demolition. The Boys and Girls Club building is functional and in use on a regular basis. The Lake Wales Charter Schools Inc. ("LWCS") has requested that the City of Lake Wales transfer ownership of the complex to the LWCS to enable it to convert the property into a new middle school, Bok Academy North Campus, serving Lake Wales residents. The City of Lake Wales Code Section §2-476 Disposal of Surplus Property, allows the City to transfer ownership of surplus real property directly to another governmental body only; transfer to a private entity can only be accomplished by bid or public auction. The Community Redevelopment Agency has broader latitude in how property it owns can be disposed of in that it can request proposals from prospective purchasers as to how the proposed use of the property will further the goals of the CRA plan. This allows the CRA discretion in who to sell property to. Transferring the Hardman School Complex to CRA ownership will therefore allow the CRA to seek proposals for its future use and decide the most appropriate purchaser without relying strictly on the best bid price offered. This would facilitate the future transfer of the property to the LWCS if the CRA Board believes its proposal will further the goals of the CRA Plan. The option to use the property for other purposes will still remain.

While the City of Lake Wales cannot bind the CRA Board, it can recommend as a condition of the transfer, if it so desires, a minimum price that the CRA should consider before disposing of the property.

In addition, as the property currently serves as the operations site of the Boys and Girls Club, a written Memorandum of Understanding between the LWCS, the City of Lake Wales and the Boys and Girls Club is necessary so that all parties understand their obligations during the transition period and afterward to allow the Boys and Girls Club to continue its services to City children. A preliminary meeting to develop such a Memorandum of Understanding has been held but no final agreement has been reached at this time.

OTHER OPTIONS

Retain ownership of the Hardman School Complex and seek other uses for the property.

FISCAL IMPACT

There will be no fiscal impact from transferring ownership from the City of Lake Wales to the CRA. If the CRA disposes of the property, the City would save a modest amount annually in the costs of maintaining the existing building.

[End Agenda Memo]

Kenneth Fields, City Manager, reviewed this item.

OPENED PUBLIC COMMENT

Sue Smith, resident, said that she supports education and asked if this was already done back in 2015. The Mayor explained that it was discussed but nothing was decided. She asked about a public hearing first. Mr. Fields said when it would be transferred to the Charter Schools a public hearing would be required but this is a government to government transfer. She recommended that this be tabled until there is more community input.

CLOSED PUBLIC COMMENT

Commissioner Curtis Gibson asked about the letter Mayor Fultz written for the Charter Schools in support of the project. Mayor Fultz said that was a support letter. Mr. Fields reviewed this project including that the Charter Schools came to the Commission on this issue before the grant application was submitted. The City supported the project but did not commit to transferring the building until other issues were resolved. Commissioner Gibson recommended holding off until the other Commissioners could attend. The Mayor agreed with this. Mr. Fields then withdrew the item from the agenda.

10.IV. Board Appointments: Airport Authority

[Begin Agenda Memo]

SYNOPSIS:

Appointments fill vacancies due to resignations, expiration of terms, newly established boards, etc.

RECOMMENDATION

The Mayor makes appointments to various citizen advisory and regulatory boards, commissions, committees, and authorities with the advice and consent of the City Commission (City Charter, Sec. 3.06).

The Mayor is asked to make the appointments as deemed appropriate.

BACKGROUND

Airport Authority (City Code Sec. 2-41) – The board consists of seven (7) voting members and one (1) non-voting member who is a City Commissioner. At least four (4) voting members must be qualified electors of the City. The remaining members chosen may be persons owning property located within the

City of Lake Wales or persons having a business tax receipt issued by the City of Lake Wales, or are airport tenants, with general aviation experience. (3-year term)

The non-voting City Commission member serves for the duration of his or her term as City Commissioner,

unless such Commissioner desires to serve a shorter period of time. In such event, the Lake Wales City

Commission shall appoint another city commissioner to serve in the same manner.

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are not required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 1 Vacancy due to resignation

Current Members: Charles Keniston, resident 03/06/12--07/01/18, 2
Katherine Rogers, resident, chairman 09/18/12--07/01/18, 2
Ryan Michalkiewicz, resident 06/21/16--07/01/19, 1
Charles N. Clegg, resident 07/19/16--07/01/19, 1

Eric Farewell, resident 08/18/15--07/01/18, 1
Robert Ohlinger, non-resident 07/01/17 - 07/01/20, 1
Barbara Pellsek, resident 07/01/17 - 07/01/20, P+1
Commissioner Curtis Gibson, non-voting member 05/02/17 - 05/07/19, 1

Applying for Appointment: Gregory Esteve, non-resident (Lake Wales)
John Lodge, non-resident (Haines City)
Term will expire on 7/1/2018.

The Airport Authority did not have a quorum at the September meeting but the members present recommended John Lodge for appointment.

OPTIONS

Do not appoint those that have applied.

FISCAL IMPACT

None. These are volunteer boards.

[End Agenda Memo]

The Mayor appointed John Lodge to the Airport Authority for a term ending 7/1/2018. Commissioner Stewart moved to approve John Lodge's appointment to the Airport Authority. Commissioner Curtis Gibson seconded the motion.

Voice Vote:

Commissioner Stewart "YES"

Commissioner Curtis Gibson "YES"

Mayor Fultz "YES"

Motion passed 3 -0.

10.V. CRA MEETING - The City Commission Will Recess And Conduct A CRA Meeting

The Mayor recessed the City Commission meeting at 6:53 p.m. In the absence of Chair Robin Gibson the Mayor appointed Commissioner Tonya Stewart to serve as acting chair. Acting Chair Stewart called the meeting of the CRA to order.

10.V.i. Contract With Main Street Lake Wales

[Begin Agenda Memo]

SYNOPSIS

To support the revitalization of Downtown Lake Wales, the Community Redevelopment Agency ("CRA") will enter into a contract with Main Street Lake Wales, Inc. to provide staff support and funding for promotion in an amount not to exceed One Hundred Thousand Dollars (\$100,000.00).

RECOMMENDATION

It is recommended that the CRA Board approve the proposed three year contract to support the work of Main Street Lake Wales.

BACKGROUND

Main Street Lake Wales, Inc. is a local non-profit organization that seeks to implement the principles of the national Main Street program to support the revitalization of Downtown Lake Wales. To officially become part of the national Main Street program, Main Street Lake Wales needs a dedicated full time staff person to organize and implement the revitalization effort. As part of the Lake Wales Community Redevelopment Agency plan, the CRA will provide a CRA staff person to fulfill this role under the terms of the proposed contract.

In addition, the CRA will provide funding to Lake Wales Main Street to provide promotional and other activities to enhance the Downtown and attract new businesses and support existing ones. This funding will be provided to Lake Wales Main Street and a matching and incentive basis depending on Lake Wales Main Street's ability to conduct its own fund raising activities and the commitment of its stakeholders. The base commitment is Twenty Five Thousand Dollars (\$25,000.00) of CRA funding based on Lake Wales Main Street raising Twelve Thousand Dollars (\$12,000.00) in funding from its own sources. If Lake Wales Main Street raises additional funds, the CRA will match such additional funding up to a maximum payment of Fifty Thousand Dollars (\$50,000.00) per annum.

The term of the contract is three years, subject to annual appropriation within the CRA budget. Either party may terminate the agreement upon ninety days notice.

OTHER OPTIONS

The CRA could not provide funding for Lake Wales Main Street. This would most likely prevent the hiring of a full time staff person to implement the Main Street program.

FISCAL IMPACT

The current fiscal year CRA budget contains a One Hundred Thousand Dollar (\$100,000.00) appropriation for the purpose of funding the staff position and providing the matching funds to Lake Wales Main Street. Upon the hiring of the staff position, a budget modification will be processed to re-appropriate the funding into the correct budget lines.

[End Agenda Memo]

Kenneth Fields, Executive Director, reviewed this item.

Mayor Fultz made a motion to approve the contract. Commissioner Curtis Gibson seconded the motion.

Roll Call Vote

Mayor Fultz "YES"

Commissioner Curtis Gibson "YES"

Acting Chair Stewart "YES"

Motion Passed 3 -0.

CRA meeting was adjourned at 7:00 p.m.. Mayor Fultz called the Commission meeting back to order.

Mr. Fields reported that the Arts Council has volunteered to take responsibility to help design a City flag and reviewed their plan to solicit suggestions and choose a design. Mr. Fields said he would be willing to commit City funds to this effort. Their goal is to be complete by January.

Mr. Fields shared a story about Police Chief Chris Velasquez helping someone after the storm and commended his extra efforts. Mayor Fultz said thanks to Chief Velasquez.

11.I. Tracking Report

11.II. Commission Meeting Schedule

11.III. Other Meetings & Events Calendar

12. CITY COMMISSION COMMENTS

Commissioner Stewart asked that now we have a Main Street Contract that some attention be paid to Lincoln Avenue.

Commissioner Curtis Gibson expressed sympathies to those who lost loved ones in the Las Vegas Shooting and encouraged unity during these times of tragedy.

13. MAYOR COMMENTS

Mayor Fultz asked everyone to help those in need during these times of difficulty.

14. ADJOURNMENT

The meeting was adjourned at 7:07 p.m.


Mayor/Deputy Mayor

ATTEST:


Jennifer Nanek, City Clerk

