

The meeting of the Lake Wales City Commission was held on May 3, 2016 in the Commission Chambers at the Municipal Administration Building. The meeting was called to order by Mayor Eugene Fultz at approximately 6:00 p.m. following the Invocation and the Pledge of Allegiance.

**INVOCATION**

The invocation was given by Dr. Jim Moyer.

**PLEDGE OF ALLEGIANCE**

**COMMISSIONERS PRESENT:** Terrye Y. Howell; Pete Perez; Christopher Lutton; Jonathan Thornhill, Deputy Mayor; Eugene Fultz, Mayor

**COMMISSIONERS ABSENT:**

**CITY REPRESENTATIVES PRESENT:** Kenneth Fields, City Manager; Clara VanBlargan, City Clerk; Albert C. Galloway, Jr., City Attorney

**5. MAYOR**

**Agenda Item 5.I. Proclamation: National Public Works Week; May 15- 21, 2016**

The Mayor read a proclamation recognizing May 15-21, 2016 as "National Public Works Week."

**Agenda Item 5.II. Proclamation: Municipal Clerks Week; May 1-7, 2016**

The Mayor read a proclamation recognizing May 1-7, 2016 as "Municipal Clerks Week."

**6. OLD BUSINESS**

**Agenda Item 6.I. Approval Of Minutes: April 5, 7 & 13, 2016 Canvassing Board Meetings**

Deputy Mayor Thornhill made a motion to approve the minutes of the Canvassing Board Meetings of April 5, 7, & 13, 2016. Commissioner Howell seconded the motion.

By Voice Vote:

Deputy Mayor Thornhill "YES"  
Commissioner Howell "YES"  
Commissioner Perez "YES"  
Commissioner Lutton "YES"  
Mayor Fultz "YES"

The motion carried 5-0.

**Agenda Item 6.II. Approval Of Minutes: April 19, 2016 Regular Meeting**

Deputy Mayor Thornhill made a motion to approve the minutes of the April 19, 2016 regular meeting. Commissioner Howell seconded the motion.

By Voice Vote:

Deputy Mayor Thornhill "YES"  
Commissioner Howell "YES"  
Commissioner Perez "YES"

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Commissioner Lutton "YES"  
Mayor Fultz "YES"

The motion carried 5-0.

## **7. CITY MANAGER**

### **Agenda Item 7.I. PLAQUE AWARD: Christopher C. Lutton**

City Manager Kenneth Fields presented an appreciation plaque to Christopher Lutton on behalf of the City of Lake Wales and its citizens thanking him for his dedicated service in making the community a better place. Mr. Lutton served as City Commissioner from 2012 – 2016 of which time he served as Deputy Mayor from 2013 through 2015.

Mr. Lutton said he enjoyed serving on the Commission for the past four years and the year previously on the Planning & Zoning Board and that he was happy to share his experience and expertise in certain areas to help the City advance forward.

## **8. CITY CLERK**

### **Agenda Item 8.I. OATH OF OFFICE: Commissioner Terrye Y. Howell**

City Clerk Clara VanBlargan administered the Oath of Office to Commissioner Terrye Y. Howell.

### **Agenda Item 8.II. OATH OF OFFICE: Commissioner Robin Gibson**

Tenth Judicial Circuit Court Judge Catherine L. Combee administered the Oath of Office to Commissioner Robin Gibson.

### **Agenda Item 8.III. Group Picture**

## **9. ROLL CALL**

## **10. PRESENTATION/REPORT**

## **11. COMMUNICATIONS AND PETITIONS**

Gary Gose, Nalcrest, VFW Post 2420 Commander, provided an update on recent and upcoming VFW Post 2420 events. He apologized to Commissioner Perez for not being introduced at an April event when he was asked to give a speech and said he will make sure that does not happen again.

Logan said he was from the Lake Wales JROTC program, he is planning to become a PDS social worker and helping out anyone from civil to military, and that he will be joining the military in the very near future.

## **12. CONSENT AGENDA**

### **Agenda Item 12.I. Purchase Authorization – Grove Construction**

[Begin Agenda Memo]

### **SYNOPSIS**

The City Commission will consider authorizing staff to expend funds for the construction of ADA ramps and other general sidewalk repairs along South 3<sup>rd</sup> Street and Domaris Avenue.

## **RECOMMENDATION**

It is recommended that the City Commission take the following action(s):

1. Authorize staff to expend appropriated funds in the amount of \$25,232.50 for the construction of ADA ramps and general sidewalk repairs along South 3rd Street and Domaris Avenue.
2. Authorize Grove Construction to complete the work.

## **BACKGROUND**

Several disabled residents live in the area of South 3<sup>rd</sup> Street who regularly utilize the public sidewalk network for transportation. Specifically, many of these residents live at the Lake Wales Villas Apartments and travel to the South Gate Shopping Center daily. Currently, no ADA access exists on the sidewalks along South 3<sup>rd</sup> Street or Domaris Avenue and disabled residents are forced to travel in the street to get to and from the shopping center. Additionally, the sidewalks along Domaris Avenue are in poor condition and are in serious need of repair. The attached map highlights the areas that staff will make ADA compliant and/or rehabilitate.

The City Commission appropriated \$25,000 in the FY15/16 adopted CIP budget for capital sidewalk projects and this project will cost \$25,232.50. The balance of the project cost will be funded by the Streets Department's FY15/16 sidewalk maintenance operating budget.

The City has an approved and competitively bid contract with Grove Construction for annual street and sidewalk maintenance services.

In accordance with Sec. 2-417(d)(3) of the City's Purchasing Ordinance, all purchases in excess of Category 1 (\$20,000) require City Commission approval before funds can be expended.

## **OTHER OPTIONS**

Do not repair these sidewalks at this time

## **FISCAL IMPACT**

\$25,000 was appropriated for capital sidewalk projects in the FY15/16 adopted budget and this project cost is \$25,232.50. The balance of the project cost will be funded by the Streets Department's FY15/16 M&R sidewalk operating budget.

[End Agenda Memo]

## **Agenda Item 12.II. Galvanized Pipeline Replacement**

[Begin Agenda Memo]

## **SYNOPSIS**

The approval will allow Dewberry Engineering to perform engineering work for three areas in the utility system that has been identified to have the old galvanized.

## **RECOMMENDATION**

It is recommended that the City Commission consider taking the following action:

1. Approve the task order in the amount of \$52,339.00 for Dewberry to perform engineering services related to the three areas identified for this portion of the galvanized water main upgrade.
2. Authorized the City Manager to sign all the appropriate documents on the city's behalf pertaining to the task order.

## **BACKGROUND**

Galvanized steel pipe has an average lifespan of 40 to 50 years, although it can sometimes last much longer. Flakes of corroded steel peel off the interior surface of the pipe and get carried to the back side of faucets in the home, where they gradually accumulate and restrict the water flow. Galvanized distribution lines have become a growing concern in utility systems that have been in service for long periods of time. These pipes build up with sediment on the inside, making the inside diameter of the pipe smaller and smaller over time, eventually to the point where water flow is unusable.

In an attempt to improve the distribution system of the utility, staff is always in a state of maintenance and upgrade of the system. One way staff has done this, was to identify the areas in the system that have the galvanized lines currently in place. Once all locations were identified, these areas were ranked in the order of what areas are having the most trouble with flow and volume. Based on this methodology a listing of repair areas has been created. The first of these areas to be addressed are attached. Staff is asking Dewberry to perform engineering services for approximately 10,500 feet of pipe in an attempt to begin to address some of the deficiencies in the system.

Staff recommends that the Commission take the following action, approve the attached task orders with Dewberry to perform the engineering for the galvanized pipe replacement and authorize the City manager to sign all appropriate documents on the city's behalf pertaining to this task order.

## **OTHER OPTIONS**

Chose not to approve the contract for engineering services to begin the process of removal of the old line and the citizens continue to suffer from the lower pressure and low volume in identified areas.

## **FISCAL IMPACT**

There has been \$200,000 placed in the 15'-16' Capital Improvements budget to begin the removal of the old galvanized line and upgrade to current industry standard and size.

[End Agenda Memo]

## **Agenda Item 12.III. Preliminary Financial Statements for March 31, 2016**

[Begin Agenda Memo]

## **SYNOPSIS**

The preliminary financial statements report revenues received and expenditures made through the end of March 31, 2016.

The unaudited financial statements for the City of Lake Wales for the Period Ending March 31, 2016 are presented to the City Commission for review. At the end of March 31, 2016 the City was 50% into the fiscal year.

## **General Fund (001), page 2:**

The General Fund appears to be materially on target with revenue and expenditure expectations.

**Transportation Fund (102), page 7:**

The Transportation Fund appears to be materially on target with revenue and expenditure expectations.

**CRA Fund (105), page 12:**

The CRA fund appears to be materially on target with revenue and expenditure expectations.

**Library Fund (110), page 17:**

The Library Fund appears to be materially on target with revenue and expenditure expectations.

**Utility System Fund (403), page 27:**

The Utility System Fund appears to be materially on target with revenue and expenditure expectations.

**Airport Authority (404), page 29:**

The Airport Authority appears to be materially on target with revenue and expenditure expectations.

[End Agenda Memo]

Commissioner Howell made a motion to approve the Consent Agenda. Deputy Mayor Thornhill seconded the motion.

By Voice Vote:

Commissioner Howell	"YES"
Deputy Mayor Thornhill	"YES"
Commissioner Perez	"YES"
Commissioner Gibson	"YES"
Mayor Fultz	"YES"

The motion carried 5-0.

**13. NEW BUSINESS**

**Agenda Item 13.I. Ordinance 2016-06, Amending Ordinance 2001-08 Personnel Administration Policies – 1<sup>st</sup> Reading**

[Begin Agenda Memo]

**SYNOPSIS**

Ordinance 2016-06 is being presented to allow payment of overtime to exempt employees during declared times of emergency.

**RECOMMENDATION**

It is recommended that the City Commission approve Ordinance 2016-06 upon First Reading.

**BACKGROUND**

The Federal Labor Standards Act establishes procedures to exempt certain classifications of employees from the overtime provisions. Under normal operations, these employees do not receive overtime compensation.

The purpose of Ordinance 2016-06 is to provide the conditions for which overtime will be paid to exempt (salaried) employees. If the following conditions are met, then exempt employees will be eligible for overtime compensation:

1. The Mayor of the City of Lake Wales has signed a declaration declaring that a State of Emergency exists in the City.
2. The City has activated its Emergency Operations Center and the City Manager has implemented the City's Emergency Management Plan.

#### **FISCAL IMPACT**

The fiscal impact of Ordinance 2016-06 will depend on the magnitude of future disasters or emergencies and the amount of services needed by the community. However, costs may be significantly reduced by reimbursement from FEMA.

#### **OTHER OPTIONS**

Do not adopt Ordinance 2016-06

[End Agenda Memo]

City Clerk Clara VanBlargan read Ordinance 2016-06 by title only:

**AN ORDINANCE AMENDING CHAPTER 2, ADMINISTRATION, LAKE WALES CODE OF ORDINANCES; AMENDING OVERTIME TO ALLOW PAYMENT OF OVERTIME TO EXEMPT EMPLOYEES DURING DECLARED TIMES OF EMERGENCY; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

Human Resources Director Sandra Davis reviewed Agenda Item 13.I.

Mr. Fields said if you have a written policy set by ordinance during a disaster such as a hurricane allowing overtime pay for exempt employees those payments would become eligible for reimbursement under FEMA as an extraordinary expense. He said it would not be fair to not compensate exempt employees for all the additional hours they have to work during a declared time of emergency when all the non-exempt employees would be getting paid time and a half.

Commissioner Howell asked if this was normal and Ms. Davis said some of the other cities have already gotten this ordinance in place.

Commissioner Howell made a motion to approve Ordinance 2016-06 after first reading. Deputy Mayor Thornhill seconded the motion.

By Roll Call Vote:

Commissioner Howell	"YES"
Deputy Mayor Thornhill	"YES"
Commissioner Gibson	"YES"
Commissioner Perez	"YES"
Mayor Fultz	"YES"

The motion carried 5-0.

#### **Agenda Item 13.II. Resolution 2016-11, Merchant Services Agreement**

[Begin Agenda Memo]

## **SYNOPSIS**

The City Commission will consider approving Resolution 2016-11, Merchant Services Agreement with Elavon, Inc.

## **RECOMMENDATION**

1. Approve Resolution 2016-11, authorizing an agreement between the City of Lake Wales and Elavon, Inc. for merchant services.
2. Authorize the City Manager to execute the agreement.

## **BACKGROUND**

On February 8, 2016, the City issued a request for proposal for merchant services (RFP#16-407). Six companies submitted proposals:

1. Elavon, Inc.
2. First Data
3. Forte Payment System
4. Pace
5. Point & Pay
6. TD Bank

A selection committee selected Elavon, Inc. for recommendation to provide merchant services to the City. The selection committee criteria included expertise, experience and price.

The term of the contract shall be from 06/01/2016 – 06/30/2019, with the option to renew for two (2) additional one year periods, unless canceled in writing by either party upon thirty (30) days written notice to the other party.

## **FISCAL IMPACT**

Elavon, Inc. shall submit “Interchange plus fee pricing” for merchant services. Elavon, Inc. must pass interchange rates and assessments at true costs and issue interchange credits, when applicable. Elavon, Inc. fee pricing sheet has been attached as Schedule A.

The Finance Department, based on past merchant service transaction volumes, estimated the annual fees charged by Elavon, Inc. at \$3,400. First year equipment purchases are estimated to cost an additional \$3,500. These estimates do not include “Interchange Fees” which are set by and passed onto Visa/Master Card/American Express.

[End Agenda Memo]

City Clerk Clara VanBlargan read Resolution 2016-11 by title only:

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ON BEHALF OF THE CITY AN AGREEMENT BETWEEN THE CITY OF LAKE WALES AND ELAVON, INC. FOR MERCHANT SERVICES.**

Finance Director Dorothy Ecklund reviewed Agenda Item 13.II and answered questions from the Commission.

Commissioner Perez said he would like to see the selection committee expanded to include residents or other people because this is a finance item and he does not want the City to be looked upon as doing everything in-house. Mr. Fields said selection committee meetings are open to the public and noticed.

Commissioner Gibson asked if the \$3,400 held true for each of the three years and Ms. Ecklund said it holds true for all the five years. She said the annual fee was an estimate and when she talked to the representative from the company one of questions was if their prices would remain the same for the three-year contract and the two-one year options to renew and he said yes, there will not be a fee increase. Commissioner Gibson asked what the contract says and Ms. Ecklund said it is not a guaranteed \$3,400 because it is based on volume of the credit card transaction and that she took the last 12 months of transactions and came up with the estimate. It says estimated that the annual fee charged so it changes based on volume. She said the different fees charged, etc. is listed in Schedule A of the contract and that it depends on how customers are using their credit card. Commissioner Gibson asked if the transaction fee will stay the same and Ms. Ecklund said yes. She said Schedule A is part of the contract and there is no wording on the schedule that allows them to do any kind of price change.

Deputy Mayor Thornhill made a motion to adopt Resolution 2016-11. Commissioner Howell seconded the motion.

By Roll Call Vote:

Deputy Mayor Thornhill "YES"  
Commissioner Howell "YES"  
Commissioner Gibson "YES"  
Commissioner Perez "YES"  
Mayor Fultz "YES"

The motion carried 5-0.

**Agenda Item 13.III. Commission Appointment of Polk County Library Cooperative Governing Board Member**

**STAFF RECOMMENDATION**

It is recommended that the City Commission take the following action:

1. Approve the appointment of an alternate member to the Polk County Library Cooperative's Governing Board effective immediately.

**BACKGROUND**

In 1997 thirteen Polk County cities entered into an Interlocal Agreement with the Polk County Board of County Commissioners to provide public library services to residents of unincorporated Polk County. The 1997 Interlocal Agreement stipulated that library service to non-city residents by provided by the 16 municipally funded public libraries.

The Polk County Library Cooperative is led by a policy-making board, the Polk County Library Cooperative Governing Board. This board consists of one Commission appointed representative from each participating municipality and one representative from the Polk County Board of County Commissioners. Additionally, each participating municipality may appoint alternates to attend meetings of the Governing Board when the primary member is unable to attend.

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The City of Lake Wales currently has one primary PCLC Governing Board member, Tina Peak and one alternate, Marcia Loveman. Both were appointed by the Lake Wales City Commission in 1997.

Staff requests a second alternate be appointed. The recommendation is that Margaret Barthe, administrator of the PCLC Bookmobile, serves at the City Commission's pleasure as an alternate representative of the City of Lake Wales on the Polk County Library Cooperative's Governing Board.

Staff recommends approval.

Library Director Tina Peak reviewed Agenda Item 13.III.

Commissioner Howell made a motion appointing Margaret Barthe, administrator of the PCLC Bookmobile, to serve at the City Commission's pleasure as an alternate representative of the City of Lake Wales on the Polk County Library Cooperative's Governing Board. Deputy Mayor Thornhill seconded the motion.

By Voice Vote:

Commissioner Howell "YES"  
Deputy Mayor Thornhill "YES"  
Commissioner Gibson "YES"  
Commissioner Perez "YES"  
Mayor Fultz "YES"

The motion carried 5-0.

**Agenda Item 13.IV. Appointment – Citizens & Police Community Relations Advisory Committee; Code Enforcement Board; CRA Citizen Advisory Committee**

**RECOMMENDATION**

The Mayor makes appointments to various citizen advisory and regulatory boards, commissions, committees, and authorities with the advice and consent of the City Commission (City Charter, Sec. 3.06).

The Mayor is asked to make the appointments as deemed appropriate.

**BACKGROUND**

Vacancies exist on various Boards, Commissions, and Committees due to resignations, expirations of terms, newly established boards, etc.

**Citizens & Police Community Relations Advisory Committee (Resolution 2012-03)** – The committee consists of three (3) members with a quorum requirement of two (2) members. One (1) member shall be an active Lake Wales police officer appointed by the Police Chief and two (2) members must be residents serving no more than two consecutive terms. (2-year term)

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are not required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 1 vacancy

**Current Members:** Nathan Minton, resident 05/03/11 – 07/01/16, P+2  
\*\*\*Vacant\*\*\*, resident – 07/01/18  
Joseph VanBlarcom, police officer 05/03/11 – 07/01/17, 3

Applying for appointment: Curtis Gibson, resident, for a term expiring on 07/01/18.

An interview process is not necessary.

**Meetings** – Regular meetings shall be held monthly in the Municipal Administration Building or other locations as deemed appropriate by the committee.

**Current Meeting Schedule:** 3rd Thursday @ 6:00 PM; City Hall Lunch Room

**Duties** - The Committee shall:

1. Provide a forum for citizens to express their opinions about police procedures, and to receive informal information from the police department regarding police procedures;
2. Provide a forum for citizens and the police department to openly and respectfully discuss issues of concern with the hope that concerns can be positively resolved;
3. Provide a forum for citizens and the police department to engage in a dialogue that will be positive and productive and that will continue to foster a climate of trust and mutual respect.

**Code Enforcement Board (City Code Sec. 2-56)** – The board consists of seven (7) members. Whenever possible, membership shall include an architect, a businessperson, an engineer, a general contractor, a subcontractor and a realtor. Members must be residents. (3-year term)

- An interview process is necessary for new applicants only.
- Members are required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 2 vacancies

<b>Current Members:</b> Melissa Konkol, resident	01/19/10 – 07/01/18, 3
Wilena Vreeland, resident	10/04/11 – 07/01/18, P+2
Murray Zacharia, resident	06/18/13 – 07/01/16, 1
William Follett, resident	07/03/07 – 07/01/16, 3-Final
Jean Kincaid Scott, resident	06/17/08 – 07/01/17, 3
***Vacant***, resident	– 07/01/18
***Vacant***, resident	– 07/01/18

Applying for appointment: Curtis Gibson, resident, for a term expiring on 07/01/18.

An interview process is necessary for appointment to the Code Enforcement Board. Curtis Gibson has been interviewed by the Board chairman and Planning & Development Director and the appointment is recommended.

**Current Meeting Schedule:** 2<sup>nd</sup> Monday @ 5:00 PM; Commission Chamber

**Powers (City Code Sec. 2-57)** - The Code Enforcement Board imposes administrative fines and other noncriminal penalties to enforce city health and sanitation, local business tax receipt, fire, building, zoning and sign ordinances when it finds that a pending or repeated violation continues to exist.

In accordance with F.S. 162.08, The Code Enforcement Board has the power to:

1. Adopt rules for the conduct of its hearings.
2. Subpoena alleged violators and witnesses to its hearings. Subpoenas may be served by the sheriff of the county or police department of the municipality.
3. Subpoena evidence to its hearings.
4. Take testimony under oath.
5. Issue orders having the force of law to command whatever steps are necessary to bring a violation into compliance.

**CRA Citizen Advisory Committee (City Code Sec. 2-73)** – The committee consists of five (5) members. One member is nominated by each city commissioner. Members must reside, own property or operate a

business within the voting district represented by the commissioner provided that the property, residence or business of the nominee is within the boundaries of the CRA. (2 year term)

- There is no interview process requirement for applicants applying for appointment to this board.
- Members are not required to file an annual Form 1, Statement of Financial Interests
- Current Vacancies: 3 vacancies (Seat 1; A-Large; Seat 4, District 27, Seat 5, District 28)

**Current Members:** Mark Bennett, chair (Seat 2 – District 19) 04/21/15 – 07/01/16, 1  
Narvell Peterson, vice-chair (Seat 3–District 122)12/07/10 – 07/01/17, P+3  
\*\*\*Vacant\*\*\* (Seat 1 – At Large) – 07/01/16  
\*\*\*Vacant\*\*\* (Seat 4 – District 27) - 07/01/18  
\*\*\*Vacant\*\*\* (Seat 5 – District 28) - 07/01/18

Applying for appointment to Seat 1, At-Large: Jean Kincaid Scott, resident, for a partial term expiring on 07/01/16 and a regular term expiring on 07/01/19.

Applying for appointment to Seat 5: Christopher C. Lutton, resident, for a partial term expiring on 07/01/18.

An interview process is not necessary for appointment to the CRA Citizen Advisory Committee.

**Meetings (City Code Sec. 2-73)** - The CRA citizen advisory committee shall meet at the call of the chairman of the CRA board or upon the request of city staff but shall meet no less than once each year.

**Current Meeting Schedule:** 2<sup>nd</sup> Thursday @ 3:30 PM; Commission Chamber (Date & Time varies)

**Duties (City Code Sec. 2-73)** – The Committee assist the CRA board in implementing redevelopment activities within the redevelopment area and to provide advice and recommendations to the CRA board on redevelopment matters as necessary.

## OPTIONS

The City Commission appoints the 5<sup>th</sup> Trustee member as a ministerial duty.

## FISCAL IMPACT

These are volunteer citizen boards.

[End Agenda Memo]

Commissioner Howell made a motion appointing Curtis Gibson to serve on the Citizens and Police Community Relations Advisory Committee for a term expiring on 07/01/18. Deputy Mayor Thornhill seconded the motion.

By Voice Vote:

Commissioner Howell "YES"  
Deputy Mayor Thornhill "YES"  
Commissioner Gibson "YES"  
Commissioner Perez "YES"  
Mayor Fultz "YES"

The motion carried 5-0.

Deputy Mayor Thornhill made a motion appointing Curtis Gibson to serve on the Code Enforcement Board for a term expiring on 07/01/18. Commissioner Howell seconded the motion.

By Voice Vote:

Deputy Mayor Thornhill "YES"  
Commissioner Howell "YES"  
Commissioner Gibson "YES"  
Commissioner Perez "YES"  
Mayor Fultz "YES"

The motion carried 5-0.

Commissioner Gibson made a motion appointing Jean Kincaid Scott to serve as a member to the CRA Citizen Advisory Committee in Seat 1, at-large, for a partial term expiring on 07/01/16 and a regular term expiring on 07/01/19, and Christopher C. Lutton to serve as a member to the CRA Citizen Advisory Committee in Seat 5 for a term expiring on 07/01/18. Commissioner Howell seconded the motion.

By Voice Vote:

Commissioner Gibson "YES"  
Commissioner Howell "YES"  
Deputy Mayor Thornhill "YES"  
Commissioner Perez "YES"  
Mayor Fultz "YES"

The motion carried 5-0.

The Mayor thanked the citizens willing to serve on City Boards.

#### **14. CITY MANAGER**

##### **Agenda Item 11.I. City Commission Tracking Report**

Mr. Fields said he had no update to the tracking report. He reminded the Commission that he will be out of the City periodically over the next couple weeks because he has to finish closing on the sale of his house and move permanently to Lake Wales.

##### **Agenda Item 11.II. Other Meetings & Events Calendar**

##### **Agenda Item 11.III. City Commission Meeting Calendar**

The City Commission scheduled its budget workshop meetings for the following:

6:00 p.m., Monday, May 16, 2016  
6:00 p.m., Tuesday, June 14, 2016  
6:00 p.m., Wednesday, July 13, 2016  
6:00 p.m., Tuesday, August 9, 2016  
6:00 p.m., Wednesday, August 17, 2016, tentative

##### **Agenda Item 11.IV. Information: Boards, Commissions, and Committees**

## 12. CITY COMMISSION COMMENTS

Commissioner Gibson asked that his City email account be used for all City business because his office email account is only for his clients, and that he does not want confidential client information mixed up with City business. He said he also has an email account at home that he does not want City business being sent to because he does not want to fall into the Hillary Clinton situation and have to sort through that for City business or someone else having to come in to sort through it. Mr. Gibson said because City business is all Sunshine he does not want it anywhere but on the City email account.

## 13. MAYOR COMMENTS

Mayor Fultz congratulated Commissioner Howell for being re-elected and Commissioner Gibson for being elected.

The Mayor said he does not only want to follow the letter of the law but the spirit of the law as well and allowed a person to speak that had arrived too late to speak during Communications and Petitions.

Mary Love, resident, told about a Code Enforcement issue she had that needed clarity on. The Mayor asked Ms. Love to see Ms. Bangley in the Code Enforcement Office for assistance in getting the clarity she needed.

Mr. Fields said a brief Commission workshop meeting is scheduled for 5:30 p.m. before the next Commission meeting that will cover a number of planning issues needing direction from the Commission. One of the items for discussion is regarding the issue of Ms. Love.

The meeting was adjourned at 6:40 p.m.

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Mayor/Deputy Mayor

ATTEST:

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City Clerk Clara VanBlargan, MMC